

**SLMC Meeting - Minutes**  
**Redwood Room B**  
**December 17, 2015, 9:15 - 10:00 a.m.**

**Attendees:**

	Mary Downey		Michael Juric
	Yolanda Galvez		Carol Mahan
	Steve Herrington		Karen McGahey
	Mandy Hoffman		Debbie Shepherd

**Guests:**

<b>Item/Owner</b>	<b>Time</b>	<b>Abbreviated Minutes</b>	<b>Next Steps</b>	<b>Date Completed</b>
Welcome & Introductions – MJ	5 min	Once around the table	N/A	
Filling vacant Assistant position in Special Ed without posting it - MP	15 min	Petaluma High Position for a individual assistant, concern. One on one is a temporary	MJ and Maria with John. And develop when this happens how we'll handle it	
Open discussion – Question on Takeback Implications		Once the superintendent's approve the timeline, we will look to open a common open period common to neighboring agencies.	Will continue to unfold in January. Put on standing agenda for January.	
Incentive update		Closing tomorrow, SCOE has until February 12 <sup>th</sup> to determine.		

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				Jaimie reminder in portfolio for phone directory and online directory
				Updated on postings

<b>Future Meetings*</b>	<b>Future Items for Discussion</b>
January 28, 2016	
February 25, 2016	
March 31, 2016	
April 28, 2016	
May 26, 2016	
June 30, 2016	

\* All meetings will be held at 9:00 – 10:30 a.m. in the Human Resources Conference Room unless otherwise noted.