

TALLK Coach Permit Teacher

Definition:

Support a high-quality program for Preschool Dual Language Learner (DLL) students/TALLK; provide coaching and language acquisition modeling to early childhood education staff; support DLL preschool teacher in the planning and implementation of staff training in the areas of language acquisition and strategies to enhance academic language development; and perform related duties as assigned. Continuation of this position contingent on continued funding.

Distinguishing Characteristics:

- Collaborative work style with the TALLK Coordinator and Teacher;
- Readiness to learn coaching techniques;
- Flexibility;
- Passion for school readiness issues;
- Understanding of language acquisition process

Supervision Exercised and Received:

- Daily direction is provided by the TALLK Teacher and TALLK Coordinator;
- General oversight is provided by the Curriculum Coordinator.

Examples of Duties and Responsibilities:

Duties and responsibilities may include, but are not limited to, the following:

- Model development and support of home language and English language development strategies in the preschool environment;
- Support preschool staff in implementing a language rich curriculum for preschool DLL;
- Support preschool staff in their understanding and development of effective strategies to work with DLL students;
- Establish and maintain clear communication and cooperative working relationships with preschool staff through e-mails, letters, telephone communication, attendance at meetings, and site visits;
- Maintain on-going professional development by applicable professional publications;
- Meet frequently with TALLK teacher to ensure collaboration and common implementation of program;
- Administer, collect, and input information to be given to TALLK Coordinator for mandated reports;
- Assist TALLK Teacher with professional development activities and maintain the link between present and previous TALLK teachers;
- Be willing to travel to various sites throughout Sonoma County each day;
- Be willing to build partnerships with parents by developing and facilitating parent education development workshops.

Employment Standards:

Knowledge of and experience with:

- Developmentally-appropriate teaching strategies for preschool Dual Language Learners;
- Best teaching practices for early childhood education;
- Second language acquisition in preschool children;
- California Department of Education's Child Development Division's Desired Results Developmental Profile, its use in the classroom and its Pre-k guidelines and competencies;
- Assessments utilized with preschool children and the application of assessment results to formulate learning plans;
- Pre-kindergarten curriculum activities and competencies;
- Features of effective preschool environments; e.g., small- and large-group times, outside time, transition time, and physical setup;
- Instructional techniques, materials, and methods for providing information and resources at the preschool level.

Ability to:

- Understand, speak, write, and read Spanish and English fluently and effectively;
- Implement teaching strategies for English learners that are developmentally appropriate and are aligned with state guidelines/standards;
- Demonstrate judgment, make decisions, and solve problems efficiently and effectively;
- Maintain and model appropriate classroom management in a preschool setting
- Establish open, supportive relationships among teachers, parents and children involved in the preschool setting;
- Support and understand children's home cultures;
- Express ideas and concepts clearly and concisely in both oral and written form in both English and Spanish; use language and medium appropriate to audience;
- Establish and maintain cooperative and professional working relationships with individuals, groups, public, private agency personnel, vendors, and consultants;
- Represent County Office in a professional, positive manner;
- Be flexible and receptive to change.

Education and Experience:

Any combination of education and experience that would likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Education:

Preferred:

- A Bachelor's Degree from an accredited college or university with an emphasis in early childhood education, administration, or closely related field.

Required:

- Units in Early Childhood Education

Experience:

- Three (3) years teaching experience in preschool settings with high English language learner populations (preferably Spanish speakers).

Credentials:

- Valid California Child Development Program Director Permit or Teacher Permit

Work Environment:

The following conditions may be present:

- Walking on uneven ground when outdoors;
- Exposure to student illness, injuries, infections and bodily fluids;
- May be exposed to chemicals contained in cleaning products;
- May be required to maneuver into awkward positions.

Other Requirements:

- Bilingual: English/Spanish;
- Must be fingerprinted and a satisfactory Department of Justice records check must be received by SCOE, prior to employment;
- TB testing will be required upon employment;
- Must pass a pre-employment physical (if applicable);
- May be required to obtain first aid and Cardiopulmonary Resuscitation (CPR) certificates within the first 6-12 months of employment;
- May be required to drive with or without students; some positions may require a current California drivers license, proof of insurance, and possible participation in the DMV Pull Notice Program once employed.