

California Basic Educational Data System (CBEDS)

An annual collection of local educational agency data including classified staff, teacher hires, graduation requirements, technology data, and more.

The California Basic Educational Data System (CBEDS) is an annual data collection administered in October. CBEDS data are reported through an Online Reporting Application called CBEDS-ORA. The purpose of CBEDS is to collect information on student and staff demographics. There are two separate forms used to collect these data. The *County/District Information Form (CDIF)* is used to collect data specific to district and county offices on the number of classified staff and estimated number of teacher hires. The *School Information Form (SIF)* is used to collect data specific to schools on the number of classified staff, kindergarten type, educational calendars, parental exception waivers, truancy, and school improvement grant information. Student aggregate counts (graduates, dropouts, and various enrollment counts) previously collected on the SIF and certificated staff data previously collected on the Professional Assignment Information Form (PAIF) have been transitioned to the California Longitudinal Pupil Achievement Data System (CALPADS). Although these data will no longer be collected through the CBEDS data collection process, the information will continue to be a part of the CBEDS data files. For additional information on CBEDS, please refer to the CBEDS Data Collection and Reporting Process page.

Important Dates

October 7, 2015: CBEDS Information Day

October 30, 2015: CBEDS data are due to the California Department of Education (CDE)

CBEDS-ORA

The CBEDS-ORA is used to:

- Submit SIF and CDIF data to the CDE
- Update CBEDS coordinator contact information.

The CBEDS-ORA also contains a list of schools that are expected to submit data.

Resources

- CBEDS Administrative Manual October 2015 (DOC)
- CBEDS Online Reporting Application and Resources
Access the CBEDS-ORA as well as useful information for using this application.
- CBEDS Frequently Asked Questions 2015
Answers to frequently asked questions about the CBEDS data collection.

Forms

- County/District Information Form 2015 (DOC; Revised 23-Apr-2015)
- School Information Form 2015 (DOC; Revised 23-Apr-2015)
- Historical CBEDS Forms and Manuals

Training

CBEDS training is provided to CBEDS coordinators in an Adobe Flash (SWF) format with voice-over narration. Click on the training link below to view the presentation. Please allow one hour for the training.

- 2015–16 CBEDS Training Presentation (Flash; 40:00)
This training covers the reporting and submission of CBEDS data.
Accessible Alternate Version (AAV) of the 2015–16 CBEDS Training Slides

Correspondence

- CBEDS 2015–16 Significant Dates, Responsibilities, and Contact Updates (Dated 16-Jul-2015)
- Changes to the 2015–16 CBEDS Data Collection (Dated 27-Mar-2015)
Letter sent to CBEDS Coordinators.
- 2015–16 CBEDS Data Collection Process for Districts
- 2015–16 CBEDS Data Collection Process for IRCs

Policies and Guidelines

- [Charter School Data Reporting Policy for CBEDS-ORA](#)
- [CBEDS Certification Process and Policy on Inaccuracies in Certified Data](#)

California Longitudinal Pupil Achievement Data System (CALPADS)

CALPADS is the foundation of California's K-12 education data system. It will maintain longitudinal, individual-level data including student demographic, program participation, grade level, enrollment, course enrollment and completion, discipline, state assessment, teacher assignment, and other data required to meet state and federal reporting requirements. Data will be linked longitudinally using a unique, non-personally identifiable Statewide Student Identifier (SSID). Visit the [CALPADS](#) Web page for more information.

Questions: CALPADS/CBEDS/CDS Operations Office | cbeds@cde.ca.gov | 916-324-6738

Last Reviewed: Friday, September 11, 2015



CALIFORNIA
DEPARTMENT OF
EDUCATION

TOM TORLAKSON
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

September 1, 2015

Dear Select CBEDS Coordinators:

CALIFORNIA BASIC EDUCATIONAL DATA SYSTEM DATA COLLECTION PROCESS

This letter is to inform California Basic Educational Data System (CBEDS) Coordinators of their responsibilities for collecting and submitting CBEDS data and to provide coordinators with the resources they need to ensure a timely and successful submission of 2015–16 CBEDS data. CBEDS data are to be current as of Information Day, October 7, 2015, and are to be submitted to the California Department of Education (CDE) on or before October 30, 2015.

Coordinator Responsibilities

As your local educational agency's (LEA) CBEDS Coordinator, it is your responsibility to:

- Participate in the 40-minute online CBEDS training.
- Review the List of Expected Schools and work with your LEA's County-District-School (CDS) Coordinator to report school closures, school name changes, and grade span changes.
- Ensure that accurate data for all schools in your LEA, excluding independently-reporting charter schools, are submitted in a timely fashion using the CBEDS Online Reporting Application (CBEDS-ORA).
- Provide CBEDS summary reports to the appropriate staff for review and approval.
- Serve as the point of contact for any questions about the data submitted.
- Maintain CBEDS contact information through CBEDS-ORA.

CBEDS Resources

In order to successfully complete the 2015–16 CBEDS data collection, CBEDS Coordinators should review the following:

- The CBEDS Administrative Manual
- CBEDS Frequently Asked Questions
- The *Changes to the 2015–16 CBEDS Data Collection* letter, dated March 27, 2015
- Any additional resources the CDE makes available via the CDE CBEDS Web page at <http://www.cde.ca.gov/ds/dc/cb/index.asp>, such as forms, letters, training, and policies and guidelines.

In addition, CBEDS Coordinators will need their List of Expected Schools and access to CBEDS-ORA. Details on each of these are described below.

List of Expected Schools

The List of Expected Schools includes the schools in your LEA that are expected to report data on Information Day. It includes the schools that are open in 2015–16 and the schools that are closed or temporarily closed for 2015–16, but were open in 2014–15. The list also indicates whether any of the schools in your LEA are independently-reporting charter schools or schools participating in the School Improvement Grant (SIG). The accuracy of this list is critical in the submission of your data, as inaccurate information may prevent the processing of your data.

To access and review your LEA's List of Expected Schools:

- Log on to the CDE CBEDS-ORA Web page at <http://www3.cde.ca.gov/opuscbeds/login.aspx>.
- Enter your LEA's user name and password.
- Click on the "Logon" button.
- Select the "CBEDS-ORA List of Expected Schools" option from the Main Menu.

If the List of Expected Schools is not accurate, please follow the instructions provided on the Web page to make corrections.

CBEDS Online Reporting Application

CBEDS School Information Form (SIF) and County District Information Form (CDIF) data are collected through CBEDS-ORA. This online application contains formatted data entry screens, built-in edit checks, current and prior year data reports, and the ability to import and export data files. The CBEDS-ORA is located on the CDE CBEDS-ORA Web page at <http://www3.cde.ca.gov/opuscbeds/login.aspx>.

This application requires a user name and password to access the system. Your CDE-assigned LEA user name and password were provided via e-mail in July 2015 and will be provided again via e-mail shortly after the sending of this letter.

Should you have questions about this notice or about the CBEDS data collection process, please contact the CBEDS staff in the CBEDS/CDS Support Office by phone at 916-324-6738 or by e-mail at cbeds@cde.ca.gov.

Sincerely,

CALPADS, CBEDS-ORA, and CARS Submission Calendar

Data submission calendar for the California Longitudinal Pupil Achievement Data System (CALPADS), the California Basic Educational Data System - Online Reporting System (CBEDS-ORA), and the Consolidated Application Reporting System (CARS).

2015–16 Data Submission Calendar for CALPADS, CBEDS-ORA, and CARS

The tables below contain dates for data collection and certification deadlines relevant to the following data systems:

- The California Longitudinal Pupil Achievement Data System (CALPADS)
- The California Basic Educational Data System – Online Reporting System (CBEDS-ORA)
- The Consolidated Application Reporting System (CARS)

FALL–WINTER CALENDAR:

Data System	Collection	Primary Data Collected	Certification Window	Certification Deadline	Amendment Window
CALPADS	Fall 1	2015–16 (Census Day): <ul style="list-style-type: none"> • Enrollment counts • Unduplicated count of English learner, free and reduced-price meal-eligible, foster youth • Immigrant counts 2014–15: <ul style="list-style-type: none"> • Graduates and dropouts 	October 7, 2015 to December 18, 2015	December 18, 2015	December 19, 2015 to February 19, 2016
CALPADS	Fall 2	<ul style="list-style-type: none"> • Staff assignments • Student course enrollments • English learner services • Highly Qualified Teacher 	October 7, 2015 to March 4, 2016	March 4, 2016	March 5, 2016 to March 24, 2016
CBEDS-ORA	CDIF* SIF**	<ul style="list-style-type: none"> • Full-time equivalent (FTE) of classified staff • Estimated teacher hires • Kindergarten program types • Education calendars • Parental exception waivers • Counts of truant • School Improvement Grant (SIG) elements 	October 7, 2015 to October 30, 2015	October 30, 2015	November 2, 2015 to December 18, 2015
CARS	Winter	<ul style="list-style-type: none"> • District fund allocation • Mid-year activity reporting • Year-to-date expenditure reports 	January 11, 2016 to February 29, 2016	February 29, 2016	n/a

* CDIF = County District Information Form
 ** SIF = School Information Form

SPRING CALENDAR:

Data System	Collection	Primary Data Collected	Collection Window	Certification Deadline
CARS	Spring	<ul style="list-style-type: none"> • Application for new fiscal year categorical program participation LEA assurances • End-of-year program activity reporting • Year-to-date expenditure reports 	May 15, 2016 to June 30, 2016	June 30, 2016

2015–16 END-OF-YEAR (EOY) CALENDAR:

Data System	Collection	Primary Data Collected	Certification Window	Certification Deadline	Amendment Window
CALPADS	EOY 1	<ul style="list-style-type: none"> • Course completion • Career Technical Education (CTE) concentrators and completers 	May 23, 2016 to TBD	TBD	TBD
CALPADS	EOY 2	Program participation	May 23, 2016 to TBD	TBD	TBD
CALPADS	EOY 3	Student discipline	May 23, 2016 to TBD	TBD	TBD
CALPADS	EOY 4	California High School Exit Examination (CAHSEE) student waivers	May 23, 2016 to TBD	TBD	TBD