

UNAUDITED ACTUALS WORKSHOP

Agenda

July 27, 2018

9:00 a.m. – 12:00 p.m.

Introduction

The preparation of Unaudited Actuals concludes the 2017-18 fiscal year reporting period. All information (hard copy and Official export dat file) is **due to SCOE no later than September 15, 2018** (by statute).

Year-End Accrual Journal Entries

E-mail #1 ~ Five files were e-mailed on July 24, 2018

- Packet 1 ~ Charters and Sponsoring Districts
- Packet 2a ~ Special Education
- Packet 3 ~ District students served in COE programs
- 4th Quarter Lottery
- Detail of Packet 1C

E-mail #2 ~ **TO BE SENT AS SOON AS POSSIBLE**

- Packet 2b ~ Special Education - ERMHS

SACS2018ALL Unaudited Actuals Manual (Software)

SACS2018ALL Unaudited Actuals Manual (Forms)

Please provide to your SCOE District Fiscal Management Advisor (AKA Accountant):

- SCOELIST (last page of Bulletin 19-01)
- Unaudited Actuals (hard copy and dat file) ~ **official export**
- Technical Review Checklist (TRC) ~ be cautious of warnings ~ No Fatal (F)!!!Data must be corrected.

SCOE Biz Bulletins

- 19-01 2018-19 45 Day Revise (emailed 7/19/2018)
- 19-02 2017-18 Unaudited Actuals (included in Manual)
- 19-03 Timely information to share, no DBUG in July

2017-18 P-2 & 2018-19 Advanced Apportionment CDE Exhibits

- Printed handouts shared

Of Note:

Property Taxes and Interest

- All 2017-18 property taxes and interest have been received from County and are posted in 2017-18.