

SCOE BIZ

Business Services

Bulletin No. 22-23



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May 26, 2022

To: District and Charter Business Services
From: Sarah Lampenfeld, Director, External Fiscal Services
Subject: May 2022 Edition

2022-23 May Revision

SCOE Biz Bulletin 22-21 was prepared and emailed to LEAs on May 19, 2022. The purpose of the bulletin was to provide Sonoma County LEAs guidance regarding the 2022-23 May Revision; therefore, the bulletin has been revised May 26, 2022 to include LCFF calculator guidance (red text). Once available the BASC Common Message will add one more layer of information or clarification when it is published. It's expected to be completed this week (maybe even today!). It will be sent out immediately upon receipt. As always, we are here to support you and to try to answer your questions and concerns.

If interested, [here](#) is a high-level overview and assessment by the LOA on the major K-12 proposals included in the May Revise to give another perspective.

Cash borrowing options

Please re-read SCOE Biz Bulletin No. 22-20 dated April 28, 2022 for details about cash borrowing options. You can find it posted in the SCOE website, under DBUG resources at [22-20 SCOE Biz Cash Borrowing for Next Fiscal Year.pdf](#)

Three options are presented in the bulletin for District consideration:

- A. County Treasurer (Line of Credit) – available to Districts only
- B. TRAN (tax and revenue anticipation notes) – available to Districts only
Although SCOE cannot make vendor recommendations, we can share a list of vendors used across the state for TRAN issuance. Please contact Sarah Lampenfeld directly at slampenfeld@scoe.org if you need vendor names.
- C. Interfund Borrowing

P-Annual Attendance and Prior year Correction Due Dates

Mark your calendar now! P-Annual Principal Apportionment Data Collection is due to SCOE June 21th (was 6/20 which is a SCOE holiday). SCOE's memo for P-Annual will be available in early June once the data collection windows in the PADC web-based system are open.

STRS on-behalf

STRS on-behalf calculations for posting to LEA financial statements prior to the close of the 2021-22 books are complete, and will be included in the upcoming Year End Close Workshop/Manual on June 2, 2022.

Non-Voter Approved Debt notification to SCOE

Public Disclosure of Non-Voter Approved debt is required pursuant to Education Code sections 17150(a) and 17150.1(a), and Government Code section 53635.7. Notification must be provided to SCOE and the County Auditor at least 30 days prior to the district's governing board approval of an issuance of non-voter approved debt. SCOE has updated the debt notification form for school district's use. You can find it attached to this memo and posted on SCOE's website at <https://www.scoe.org/pub/htdocs/fiscal-forms.html>

FCMAT has also published a Fiscal Alert, dated January 2020. You can find it at <https://www.fcmat.org/PublicationsReports/FCMAT-Alert-NVA-Debt-1-2020.pdf>

Consolidated Application and Reporting System (CARS)

The opening of 2022-23 Consolidation Application and Reporting System (CARS) Spring release was delayed. The planned opening date was moved to July 1, 2022 (potentially), with a deadline date of approximately six weeks after the open date. Stay tuned...

Property and Liability 2022-23 Preliminary Program Rate

Rates for property and liability insurance have not yet been released by RESIG. For budget development purposes, it is recommended to use a 20-25% increase over the 2021-22 rates, per Rose Burcina on May 19th. Actual premium increases district-to-district will vary based on each individual district's allocation. RESIG will provide more details as soon as possible.

Special Education Fee for Service Cost for 2022-23

SCOE's Special Education Fee for Service rates will increase from \$62,000 to **\$84,000** for 2022-23.

REMINDERS:

Notice of Public Hearing for 2022-23 Budget ~ Please fill out the publication notification ([SCOE Biz Bulletin No. 22-18 dated March 24, 2022](#)) so that SCOE can place the ad in the newspaper for you. This requirement applies to Districts and is optional for Charters.

Please make sure to check the newspaper to ensure your LEA's Notice of Public Hearing has been correctly published. Copy and save for your auditors.

School and College Legal Services

Attached is Memo No. 16-2022: Update on Economic Sanction Notification which provided an update to Memo No.15-2022 released by SCLS on May 12, 2022.

Reminder: Federal Stimulus Monitoring

For an LEA that has been identified for Federal Program Monitoring in FY23, it's recommended LEAs review Federal Stimulus Monitoring under the list of programs on the CDE website for preparation of the review. <https://www.cde.ca.gov/ta/cr/progrinst202122.asp>

Projected/Potential November Election costs for Districts

Wondering how much to budget for a general bond measure and contested board member seat? Please reach out Greg or myself for estimates, if needed.

Dates to Remember:

5/30/2022	SCOE Closed for Memorial Day
6/02/2022	Year-End Close Workshop (hybrid: in-person – TLC room 3 & 4 and online – zoom link)
06/05/2022	Schedule Escape Maintenance (Sunday: 7:30 am to 12pm)
06/17/2022	2022-23 Fiscal Year Start-Up Form due to SCOE IT
06/15/2022	ESCAPE AP Year End Workshop 8:30 am to 10:30 am click to register
06/15/2022	ESCAPE AR Year End Workshop 11 am to 12:30 pm click to register
06/17/2022	Vendor Warrant Cancellations due to SCOE, final for 2021-22
06/20/2022	SCOE Closed for Juneteenth
06/21/2022	P-Annual Attendance and Prior Year Corrections due to SCOE
06/21/2022	2021-22 Last Cash Deposits due by 4:30 pm
06/23/2022	Final 2021-22 AP due at Noon
06/23/2022	DBUG
06/24/2022	2021-22 Last Cash Transfers due by 4:30 pm

NOTE:

- Want to add something to a DBUG Agenda? Want a topic added to SCOE Biz? Contact DBUG Chair Christina Menicucci cmenicucci@gusd.com
- Documents presented at [DBUG](#) found posted at <http://www.scoe.org/pub/htdocs/fiscal-dbug.html>
- [Workshop manuals](#) and [Fiscal Services/IT forms](#) may be found at <http://www.scoe.org/escape> under the heading of Resources on the left side of the page.



*A Joint Powers Authority
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LEGAL UPDATE

May 23, 2022

To: Superintendents, Member School Districts (K-12)
From: Loren W. Soukup *LS*
Senior Associate General Counsel
Subject: Update on Economic Sanctions Notification
Memo No. 16-2022

On May 12, 2022, our office issued Legal Update Memo No. 15-2022 concerning the economic sanctions put into place by Governor Gavin Newsom’s Executive Order N-6-22. Since we issued the Legal Update, we have received clarifying information from the Department of General Services (“DGS”) regarding the application of the Executive Order to local educational agencies. According to DGS, local educational agencies were not intended to be included as an “agency or department subject to the Governor’s authority,” as set forth under the Executive Order. Therefore, local educational agencies are not mandated under the Executive Order to provide notice to all current contractors/vendors of their obligations to comply with the existing sanctions.

However, local educational agencies are still encouraged to review all investments and contracts to ensure compliance with the economic sanctions imposed by the U.S. Government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law, and to take actions to support the Ukrainian government by refraining from new investments in, and financial transactions with, Russian institutions or companies that are headquartered or have their principal place of business in Russia.

Our office has updated our template contracts to include these new recommendations. Please contact us if you would like to receive any of the updated contracts. For more information regarding the economic sanction requirements, please visit <https://www.dgs.ca.gov/OLS/Ukraine-Russia>.

Please contact our office with questions regarding this Legal Update or any other legal matter.

The information in this Legal Update is provided as a summary of law and is not intended as legal advice. Application of the law may vary depending on the particular facts and circumstances at issue. We, therefore, recommend that you consult legal counsel to advise you on how the law applies to your specific situation.

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