



Child Care Planning Council of Sonoma County

September 6, 2019

SCOE, Redwood Room C, 5340 Skylane Boulevard, Santa Rosa CA 95403

Minutes Approved at October 4, 2019 Meeting

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Carrie Anabo, Michelle Bendyk, Debbie Blanton, Missy Danneberg, Gina Dickson, , Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Megan Hede, Kathy Kelley, Susan Langer, Jason Riggs, Lorie Siebler, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn, Margie Vondrak, Renee Whitlock-Hemsouvanh

Members Notified Absent: Stella Gonzalez, Emma James, Nanette/Sheri Schonleber, Terry Ziegler

Members Absent: Soledad Figueroa

Guests Present: Lisa Bell, Julie Calzontzi, Norine Doherty, Victoria Fleming, Allison Goodwin, Elena Janred, Karina Pena, Patricia Rendon, Sarah Robertson, Brulene Zanutto

Advisor Present: Lara Magnusdottir

Advisor Notified Absent: Melanie Dodson

Advisors Absent: None

Staff Present: Susy Marrón, Erica Hurtado, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order **, Introductions, Inspiration		Co-chair Lorie Siebler welcomed everyone at 9:01am, recognizing that we didn't yet have a quorum. Rebecca Hachmyer shared an inspiration. Introductions were made around the table. The meeting was called to order at 9:10am.	

Topic	Discussion	Action	Follow-Up
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	
3. Consent Calendar** a. Approve CCPC Minutes of 5/3/2019 b. Member resignations		<ul style="list-style-type: none"> a. The minutes of 5/3/2019 were approved by unanimous consent. b. The resignations of Emma James and Stella Gonzalez were accepted by unanimous consent. 	
4. Hot Topic—CCPC Programs		Susy Marrón provided a Power Point presentation of the overview of the Council’s responsibilities and accomplishments. She reviewed where our funding comes from and what those funds can be used for.	
5. Committee Reports	Executive Committee: Renee Whitlock-Hemsouvanh reported that the Executive Committee met several times over the summer. Final review of needs assessment should be complete soon. They read all surveys and input from members and try to reflect those desires. Groups appreciated time allowed for work groups during the Council meeting. As refreshments and coffee are not budget items, the Executive Committee is eliminating the food component unless people would like to bring something. Also, to reduce waste, members are asked to bring their own reusable coffee and water cups. To		

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	<p>reduce paper waste, we will not make meeting packets, but will send electronic documents for people to review before the meeting. Feedback and in-kind forms are provided in an email link.</p> <p>Finance Committee: Missy Danneberg reported that Susy did a great job of spending out the money and switching funds for the 2018-2019 year. For the 2019-2020 budget, we're still looking at revisions, which will be brought forward in February.</p> <p>Membership Committee: Susy reported that the Membership Committee had no meeting this summer. There is an application pending the next meeting. She encouraged people to join work groups.</p>		
6. Coordinator Report	<p>New Public Charge Rule: Susy explained that there will be a change regarding what constitutes "public charge." Allison Goodwin, from the Redwood Empire Food Bank, explained explained that "public charge" is a test. It is a term used in immigration law to refer to a person who is primarily dependent on the government for support. The proposed new rule would broaden the definition of who is to be considered a public charge so that it includes immigrants who use one or more government programs listed in the proposed rule.</p>		

Topic	Discussion	Action	Follow-Up
	<p>People trying to get permanent residency, those seeking public assistance may not eligible for citizenship if they are considered already a burden to the public. The CalFresh Program California's version of the Supplemental Nutrition Assistance Program (SNAP) and formerly known as Food Stamps.</p> <p>Preschool Development Grant. California is one of 45 states awarded funding for a statewide needs assessment and strategic plan to inform and guide our work. Local Planning Councils have a piece of this responsibility and to convene conversations October through December. The American Institute of Research (AIR) is trying to align the state. We have been granted \$21K which needs to be spent by December 31, 2019. Norine, with the READY project, reported about a READY meeting held this summer that was successful. We must consider how to strengthen the transition from early care to kindergarten.</p> <p>Legislative Update: AB1001/AB 324/SB234 AB1001 didn't get money allocated. It will be a two-year bill and will be picked up during next budget cycle.</p>		

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	<p>AB324 has just died, professional development. A new bill, AB114, calls for funding for professional development. SB234 is on the Governor's desk and is expected to be signed into law. It reduces barriers for large FCCHs to become licensed. McCarty's bills did not make it through.</p> <p>California Early Care and Education Workforce Study: This statewide study is being led by UC Berkeley Center for the Study of Child Care Employment. We're one of the counties wanting to do a local study, which will cost more than \$36,000. We're looking for agencies to contribute. First 5 will be one of them.</p>		
<p>7. Child Care Consumers/Child Care Providers Input/Member Announcements</p>	<p>*Kathleen Kelley: Trauma Informed Care training opportunity. One piece of a few opportunities that are happening/ Ages birth to 5 yrs.</p> <p>*Rebecca: Creating Equity in the classroom. TIDE Learning is hosting the training.</p> <p>*Patricia Rendon, with SCOE's TALLK program, is working in a homegrown project for dual language learning strategies to support young English learners. There is a 3-day workshop coming up.</p> <p>*Renee reported that the city of Santa Rosa is looking to change provisions for living in RVs on properties ... perhaps</p>		<p>Susy suggested this be shared with QCC (Quality Counts California) consortium.</p>

Topic	Discussion	Action	Follow-Up
	<p>deleting the section of concerning relocation. Flexibility is needed. Contact Jane Riley in the Sonoma County Permit and Resource Management Department (PRMD) to inform that people are not re-established.</p> <p>*Lorie invited people to attend a planning committee meeting for Evening of Honor, a provider appreciation event. The first meeting will occur at 4Cs on September 20 at 4pm. The event occurs in the Spring.</p> <p>*Lorie also invited nominations for 4Cs' Champions for Children. Nominations are due by September 30. The event will take place on November 8.</p> <p>*Renee shared that she is partnering with City of Santa Rosa: leasing Fulton ... hoping to open this spring</p> <p>*Susy: shared that SCOE purchased 2 acres in the Airport Business Center for development of an employer-supported childcare center. An information Summit will be held on October 10 9-10:30am in the Teacher Learning Center.</p>		
<p>8. Public (non-members) comment on non-agendized items</p>	<p>Santa Rosa City Council member Victoria Fleming shared that the Council has redirected resources and established a tiered priority to child care. She is the only member of the Council will young children.</p> <p>Allison Goodwin shared that the Redwood Empire Food Bank give 25-30 pounds of groceries to families enrolled</p>		

Topic	Discussion	Action	Follow-Up
	<p>in 19 school pantries. If you would like a pre-school pantry, contact her. Parent volunteers are helpful. They would like to expand.</p> <p>Julie Calzontzi, from the Sonoma County Department of Child Support Services, shared what her department does regarding health insurance.</p>		
<p>9. Work Group break-out time and Report Outs</p>	<p>Lorie explained how Work Groups should use their 15 minutes to meet: focus on which month you'd like to do a Hot Topic, set a time for your next meeting (preferably a recurring meeting time), what you might bring to a Hot Topic, and give one highlight of what you're working on as a shout-out</p>	<p>High Education: Alice Hampton shared that her group will report in February and will bring some students to talk about the transfer process from SRJC to SSU. They will set a date for their next meeting via email.</p> <p>ECE/TK-K through Grade 12: Brulene Zanutto reported that the Work Group now has ECE/TK/K included in their focus. Karina Pena, from the Boys and Girls Clubs, and Lisa Grocott, from Head Start, are working with services on campuses. The group will reach out to Wright School's principal for feedback. Their regular meetings will be held for one hour after each Council meeting. The group will lead the Hot Topic in March.</p> <p>Early Education/Inclusion: Kathy Kelly reported on a 3-day training on inclusion in preschool. This is a work-in-progress as they wait to see</p>	

Topic	Discussion	Action	Follow-Up
		<p>what happens with funding. Their next meeting is Thursday, September 26 at 9/26 at HeadStart, 141 Stony Circle, Suite 210, at 2:30pm. This Work Group will lead the Hot Topic in April.</p> <p>Government and Business: Renee shared that they are meeting with others not on CCPC, continuing to work on closing the gap between policy and what's happening on the ground.</p> <p>CCPC: CCPC was not represented, but it was understood that they'll still work on matrix to help CCPC members know about each other's jobs, responsibilities, and contacts.</p>	
10. Feedback and In-Kind Services and Contributions forms			
11. Adjournment		The meeting was adjourned at 10:58am by unanimous consent.	



Child Care Planning Council of Sonoma County

October 4, 2019

RESIG, 5760 Skylane Boulevard, Suite 100, Windsor CA 95492

San Andreas Room

Minutes Approved at December 6, 2019 Meeting

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Carrie Anabo, Michelle Bendyk, Missy Danneberg, Rebecca Hachmyer, Alice Hampton, Megan Hede, Nanette/Sheri Schonleber, Sonya Valiente, Cathy Vaughn, Margie Vondrak, Renee Whitlock-Hemsouvanh, Terry Ziegler

Members Notified Absent: Debbie Blanton, Gina Dickson, Soledad Figueroa, Lisa Grocott, Kathy Kelley, Susan Langer, Jason Riggs, Lorie Siebler, Heather Sweet-Krikac

Members Absent: None

Guests Present: Elizabeth Beaty-Smith, Lisa Bell, Grant Currie, Norine Doherty, Kenny Eckland, Elena Janred, Patricia Rendon, Sarah Robertson, Brulene Zanutto

Advisor Present: None

Advisor Notified Absent: Melanie Dodson, Lara Magnusdottir

Advisors Absent: None

Staff Present: Susy Marrón, Erica Hurtado, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order **, Introductions, Inspiration		Co-chair Rebecca Hachmyer welcomed everyone at 9:00am. Recognizing that we didn't yet have a quorum, introductions were made around the table with something to brag about or an inspiration. The meeting was called to order at 9:15am when quorum was attained.	

Topic	Discussion	Action	Follow-Up
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	
3. Consent Calendar** a. Approve CCPC Minutes of 9/6/2019		a. The minutes of 9/6/2019 were approved by unanimous consent.	
4. Follow-up from previous meeting CCPC Program		Norine Doherty mentioned the Preschool development grant. Patricia Rendon shared that it brought awareness of the CCPC TK-12. Coordinator of EL Services at SCOE, Jenn Guerrro met with Susy and recognized the team's effort.	
5. Hot Topic—READY Presentation: Road to the Early Achievement and Development of Youth		Susy Marrón introduced Norine Doherty who provided a Power Point presentation about the READY project. Funded through First 5 and the state of California, the partnership with 9 school districts and SCOE is looking to close the achievement/opportunity gap. Collect information from the community. Observational tool for kindergarten students during the first 3 weeks of school. Administer parent surveys regarding factors that influence readiness. Have reached about 25% of student population. Demographics are aligned with broader demographics. 39% were ready to go. What are barriers for districts to participate?	

Topic	Discussion	Action	Follow-Up
		Time required for teachers. Data comes back late.	
6. Child Care Consumers/Child Care Providers Input/Member Announcements	<p>Michelle Bendyk shared concerning CalWORKS, effective October 1, the county is supposed to be offering Stage 1 12-month certification. She requested feedback.</p> <p>Renee Whitlock-Hemsouvanh shared that the state passed FCCH open access; there should be no restrictions for providers.</p> <p>Alice Hampton shared that SRJC's mentor program sponsors CARES cohort meetings. The mentor program is concerned about their funding which will go to Quality Counts programs. Susy suggested that members attend Quality Counts meetings held every other 1st Wednesday of the month beginning November 6, 9:00-10:30am.</p>		
7. Public (non-member) Comments	<p>Elizabeth Beaty-Smith shared that Soroptimists are offering a discount for SSU and SRJC students. Flyers were on the Resource Table.</p> <p>Lisa Steinman manages a grant that could do presentations to groups about lead prevention.</p> <p>Grant Currie introduced colleague Kenny Eckland and spoke about their Lakeshore Learning materials.</p>		
8. Executive Committee Report	Executive Committee: Rebecca Hachmyer reported that the Executive Committee met in September to identify	A sign-up sheet was circulated for people to take responsibility for food for the Council meetings.	

Topic	Discussion	Action	Follow-Up
	<p>goals and strategies and reviewed the feedback forms. One item that stood out was the displeasure over not having snacks/food for Council meetings. To reduce paper waste, we will not make meeting packets, but will send electronic documents for people to review before the meeting. Feedback and in-kind forms are provided in an email link.</p>		
<p>9. Membership Committee Report</p>	<p>Membership Committee: Terry Ziegler reported that the Membership Committee met this morning and recommended a new member Lisa Bell, who works with Sonya Valiente in Sonoma. She’s been a pre-school teacher for 20 years and is also involved in special education. Membership is “word-smithing” our Bylaws. Creating our Logic Model: Membership will survey members about what they want and what we can get for them.</p>	<p>On motion by Missy Danneberg and second Carrie Anabo, Lisa Bell was unanimously accepted for a Child Care Provider seat.</p>	
<p>11. Work Group break out times and Report Outs</p>	<p>*Work groups met and will report out at the next meeting.</p>		
<p>12. Feedback and In-Kind Services and Contribution Forms</p>		<p>These will be distributed electronically.</p>	
<p>13. Adjournment</p>		<p>The meeting was adjourned at 11:00am by unanimous consent.</p>	



Child Care Planning Council of Sonoma County

December 6, 2019

SCOE, Redwood Room C, 5430 Skylane Boulevard, Santa Rosa CA 95403-8246

Minutes Approved at February 7, 2020 Meeting

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Carrie Anabo, Lisa Bell, Michelle Bendyk, Debbie Blanton, Missy Danneberg, Rebecca Hachmyer, Megan Hede, Kathy Kelley, Susan Langer, Nanette/Sheri Schonleber, Lorie Siebler, Sonya Valiente, Cathy Vaughn, Renee Whitlock-Hemsouvanh

Members Notified Absent: Gina Dickson, Soledad Figueroa, Lisa Grocott, Alice Hampton, Jason Riggs, Terry Ziegler

Members Absent: Heather Sweet-Krikac, Margie Vondrak

Guests Present: Reneé Alger, Elizabeth Beaty-Smith, Elizabeth Croker, Norine Doherty, Kenny Eckland, Sarah Robertson, Lisa Steinman, Ananda Sweet, Ashley VanBezooeyn, Natalie Wright,

Advisor Present: Melanie Dodson, Lara Magnusdottir

Advisor Notified Absent: None

Advisors Absent: None

Staff Present: Susy Marrón, Erica Hurtado

Topic	Discussion	Action	Follow-Up
1. Call to order **, Introductions, Inspiration		Co-chair Lorie Siebler welcomed everyone at 9:00am. Recognizing that we didn't yet have a quorum, introductions were made around the table. An Inspirational story of "The Elephant and the Rope" was shared. The meeting was called to order at 9:08am when quorum was attained.	

Topic	Discussion	Action	Follow-Up
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	
3. Consent Calendar** a. Approve CCPC Minutes of 10/4/2019 b. Reappointment of Council members c. Joint letter to CA Department of Education	a. CCPC minutes of 10/4/2019 were reviewed. b. Members up for reappointment are Carrie Anabo, Michelle Bendyk, Rebecca Hachmyer, Alice Hampton, Megan Hede, Susan Langer, Nanette Schonleber, Lorie Siebler, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn, Margie Vondrak, and Renee Whitlock-Hemsouvanh c. To obtain the CDE's attention regarding rate calculations for Sonoma County as a part of AB435 Child Care Subsidy Plan, it was proposed to write a collaborative letter to the CDE.	All consent calendar items were approved unanimously.	Susy will email the CDE letter regarding AB435 to members.
4. Follow-up from previous meeting CCPC Program – READY Presentation		Guest Elizabeth Beaty-Smith asked what the Role of Sonoma County is with children not enrolled in a Child Care Program. Norine Doherty explained READY is researching why this is happening through surveys and gathering data to look for solutions. The major issues found so far are access, financial stability, or family situations. Melanie Dodson added what different programs are doing to present ECE to parents and children at alternative places, i.e. shelters or libraries, not one that is Sonoma county wide. Kathy Kelly discussed programs to instruct in Teaching	

Topic	Discussion	Action	Follow-Up
		<p>pyramid for social/emotional learning. Elizabeth Crocker asked about resources for Family programs, Melanie Dodson explained nothing is targeted to them right now, but Kathy Kelley added that a good source is to start with Playgroups and Gymboree to gather information</p>	
<p>5. Hot Topic—Business and Government Work Group</p>		<p>Renee Whitlock-Hemsouvanh shared that this group will mainly be focusing on facility issues. The biggest issue is cost. This work group would like to research how to remove some of the barriers to increase child care center locations. The fires were the catalyst to show our community how important and how much need there is for Child Care. A great win is that legislation was passed to reduce barriers for FCCH. In January, restrictions are removed, making it easier for providers to obtain permits for large family child care. Those permits can cost as much as \$15,000. Another win is that it is now alright for homeowners to build “granny units” to expand property. How can we support child care centers to expand their facility. There is a need for pop-up child care when emergencies arise, i.e. the fires, evacuations. Melanie</p>	

Topic	Discussion	Action	Follow-Up
		<p>Dodson informed that 4Cs has been given funding to train to use a tool kit to make emergency child care. There is a need for after school, school-age. Another issue is air quality and backup power/and generators, there is funding but not yet available for Early Education. Ananda Sweet from the Chamber presented "Why Child Care Matters to Businesses." Talking to businesses about child care in their work space. Can they make on site centers and how that could impact hiring and retention. Sharing the data on why ECE centers are important, reminding to keep child care in the conversation when there is new commercial development. Interviewing employers around the country to learn more about employees that use on site care. Currently still speaking to major businesses in our county. Commitment from multiple employers to incorporate child care.</p> <p>Q&A: Megan Hede stated family care has emergency licensing. Renee stated there is little communication between emergency agencies and schools. There is lack of notification for ECE in emergency events.</p>	

Topic	Discussion	Action	Follow-Up
6. Child Care Consumers/Child Care Providers Input/Member Announcements	<p>Michelle Bendyk: CalWORKs shared that the county has received new directives regarding how to authorize Stage 1 care. Offering full time child care starting October 1. Offering full time right from the beginning if you qualify. CDSS funding. Implementation but still working on how funding will work.</p> <p>Melanie Dodson announced a forum on Children's issues including ECE on Thursday, January 16th, in preparation for the Board of Supervisors election.</p> <p>Rebecca Hachmyer announced that McKinley School was just awarded the John Jordan Wish Grant to purchase SHIFT books. She has grant information for anyone interested.</p>		
7. Public (non-member) Comments	<p>Elizabeth Crocker from WestEd shared changes and Program for Infant/Toddler Care, (PITC) a branch of WestEd to support Birth to 3. They offer training for a broad span of leaders in ECE. Courses are set to launch in January; and then 22 weeks online learning 3 hours a week, leads to certification. May now attend if not interested in certification. More support for Coaches.</p> <p>Lisa Steinman shared that lead testing in water for child care facilities starting in January 2020. Contact the Department of Social Services for any questions about testing for child care facilities. Lisa can email if anyone has questions.</p>		

Topic	Discussion	Action	Follow-Up
	<p>Elizabeth Beaty Smith announced that the \$1000 grant is extended to December 12th, for women returning to school. She also announced Strengthening Families training in the Schultz center.</p> <p>Kenny Eckland offered Lakeshore goodie bags to be organized for teachers.</p>		
8. Executive Committee Report	Rebecca Hachmyer reported that the Executive Committee met November 21, 2019.	Due to time constraints, the minutes will be emailed out.	
9. Membership Committee Report	<p>On behalf of the committee, Susy reported that the Membership Committee met this morning and talked about the wording regarding non-discrimination in our Bylaws. School and College Legal Services were consulted and recommended a substantial change. It was the opinion of the Membership Committee that the wording we have now doesn't necessitate a Bylaw revision and recommends that the Council approve the Bylaws as they are, with typographical errors corrected. We recommend there will be no changes.</p>		
10. Center for the Study of Child Care Employment (CSCCE) Workforce Study	Susy shared information about the Finance Committee regarding this project. The Committee recommended approving \$2,500 and up to \$5,000 to fund the study. The Executive Committee also approved this recommendation.	On motion by Missy Danneberg and second by Renee Whitlock-Hemsouvanh, the Council unanimously approved allotting \$2,500 and up to \$5,000, if funding permits, toward a Sonoma County Workforce Study led by CSCCE.	

Topic	Discussion	Action	Follow-Up
11. Professional Development Program	Susy reported that the Executive and Finance committees recommend augmenting the PDP allocations from \$6,000 to \$13,000 to almost fully fund all applicants.	On motion by Renee Whitlock-Hemsouvanh and second by Cathy Vaughn, the Council unanimously approved allotting \$6000 to \$13000 for the Professional Development Program .	
12. CCPC Annual Self Review	Susy explained the Self Evaluation process and findings.	On motion by Missy Danneberg and second by Sheri Schonleber, the Council unanimously approved the findings.	
13. Needs Assessment	Susy reported that the Needs Assessment will include language addressing economic security as measured by the California Family Needs Calculator (formerly the Self-Sufficiency standard tool 2014)	The final report will be submitted to the Board of Supervisors.	The report will be emailed one more time to gather, no later than 12/20/19, feedback.
14. Work Group break out times and Report Outs	Participants were given time to complete their In-kind and Feedback forms.	<p>Two minute Report outs included:</p> <p>Membership: working on survey to gauge member satisfaction and review bylaws.</p> <p>Government and Business: meeting with county of Sonoma to see where they are, meetings with the Chamber and City of Santa Rosa. Main focus is on the Government side, then reach out to smaller parts of the government. Remove barriers to the county and city, quarterly meetings with the chamber. Asking to expedite planning with permits and fees for the County; Sonoma will provide the script.</p>	

Topic	Discussion	Action	Follow-Up
		<p>Higher Education: working to have SSU instructors talk to SRJC students to encourage transferring. They will be presenting the Hot Topic at the February 2020 Council meeting: The Transfer Student Experience.</p> <p>Inclusion: Provide inclusion resources and training support.</p> <p>TK-12: Bridging the gap between ECE and K-12. Redirecting focus to emergency preparedness and notification systems in place.</p> <p>CCPC: Matrix to detail member information. They are now looking at methods to release that spreadsheet to all members. This group shared they have completed their tasks and members will look to join other work groups.</p>	
15. Feedback and In-Kind Services and Contribution Forms	Participants were given time to complete their In-kind and Feedback forms.		
16. Adjournment		The meeting was adjourned at 11:02am by unanimous consent.	



Child Care Planning Council of Sonoma County

February 7, 2020

RESIG, San Andreas Room, 5760 Skylane Boulevard, Windsor CA 95492

Minutes Approved at April 3, 2020 Meeting

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Michelle Bendyk, Debbie Blanton, Missy Danneberg, Gina Dickson, Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Nanette/Sheri Schonleber, Sonya Valiente, Cathy Vaughn, Margie Vondrak, Terry Ziegler

Members Notified Absent: Carrie Anabo, Lisa Bell, Soledad Figueroa, Megan Hede, Susan Langer, Jason Riggs, Lorie Siebler, Renee Whitlock-Hemsouvanh

Members Absent: Kathy Kelley, Heather Sweet-Krikac

Guests Present: Renée Alger, Elizabeth Beaty-Smith, Brian Clement, Norine Doherty, Kenny Eckland, Richard Horrell, Elizabeth Jones, Janelle LaCumsky, Mandy McCarthy, Jenn Perez, Sarah Robertson, Sandra Uribe, Ashley VanBezooeyen, Natalie Wright, Vivian Xiang

Advisor Present: None

Advisor Notified Absent: Melanie Dodson, Lara Magnusdottir

Advisors Absent: None

Staff Present: Susy Marrón, Erica Hurtado, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order **, Introductions, Inspiration		Membership Chair Terry Ziegler began the meeting at 9:09am. Co-chair Rebecca Hachmyer texted the invitation for participants to share a goal for February during the introductions. When Rebecca arrived, she officially called the	

Topic	Discussion	Action	Follow-Up
		meeting to order at 9:19am and we had quorum.	
2. Approval of/Revisions to Agenda**		The agenda was approved by unanimous consent.	
3. Consent Calendar** Approve CCPC Minutes of 12/6/2019	CCPC minutes of 12/6/2019 were reviewed.	The minutes of 12/6/2019 were approved by unanimous consent.	
4. Follow-up from previous meeting Community Updates in ECE: Business and Government Work Group	Missy shared that it is important for employers to provide child care.		
5. Hot Topic—Higher Education SRJC/SSU Work Group: Transfer Experiences from SRJC to SSU	Alice Hampton, Santa Rosa Junior College, introduced three former students who transferred to Sonoma State University and completed their early childhood education courses. Janelle LaCumsky was a student at SRJC 10 years ago and wanted to move on to higher education. She was the first in her family to graduate from college. She praised the support she received from previous instructors, family, work colleagues, the CARES stipend program and cohort meetings. Mandy McCarthy felt that her lifeline for transition to Sonoma State was former students. Janelle felt that access to SSU classes were impacted, but was allowed to be a		

Topic	Discussion	Action	Follow-Up
	<p>Teacher Assistant. Course catalogs at SSU were less helpful than those at SRJC, especially in regards to “service learning,” out of class required hours. Mandy shared that the counseling department was very helpful. She found that the Senior Portfolio was difficult because it wasn’t made clear before transferring to SSU that students would need to keep their work. The SRJC experience was much more hands-on. Elizabeth Jones works at SSU informing transfer students. She and colleagues are working with SRJC to have faculty visit and explain concerns and processes to SSU. Do we need information packets to inform employers about the Senior Portfolio?</p> <p>Elizabeth Jones can include announcements in their ECE newsletter or posts can be made on Handshake through at SSU. Alice shared information on how to post job announcement through Job Link.</p> <p>Susy praised the Mentor Director program for their partnership with CCPC to offer cohorts.</p>		
6. Child Care Consumers/Child Care Providers Input/Member Announcements	Terry shared that Mt. Taylor centers got 5 starts for their QRIS rating. While ECE folks know what that means, consumers generally do not. Perhaps First 5 could initiate a public education program.		

Topic	Discussion	Action	Follow-Up
	<p>Alice reminded that the Early Learners Conference will happen in the fall on August 29.</p>		
<p>7. Public (non-member) Comments</p>	<p>Brian Clement, Director of Program and Partnerships with Dovetail Learning, introduced himself and shared that they are developing “We Are Resilient” training for ECE providers.</p> <p>Kenny Eckland from Lakeshore Learning Materials brought bags of materials and shared their focus on social and emotional support.</p> <p>Elizabeth Beaty-Smith, founder of Project Full Child, shared that there will be a 2-day training for social emotional wellness. She invited organizations to participate in Peace Town, a non-profit in Sebastopol. Those interested should contact her.</p>		
<p>8. First 5 Strategic Planning 2020 Roadmap</p>	<p>Renée Alger presented the First 5 strategic planning for 2021-2026: 0-5 in our county</p> <p>They’re developing a roadmap and structure and planning: goals, guiding principals, informing and resourcing, key questions, identifying stakeholders and how to get their input, timeline.</p> <p>Prop 10 is the First 5 mandate to use tobacco tax dollars, which are declining, leading to the necessity to develop alternative funding</p> <p>Norene asked how this Council will be engaged.</p>		

Topic	Discussion	Action	Follow-Up
	<p>Missy questioned the make-up of the Advisory Workgroup.</p> <p>Margie asked about more collective impact.</p> <p>Michelle shared that this plan looks aligned with California: more collaborative, Upstream Investment, cross-sector, being more open to sharing.</p> <p>Brian shared his belief that over the last decade, without intervention, we'd see widening of gaps.</p> <p>Terry requested elaboration on funding. She'd like to move toward results-based outcomes instead of programs.</p>		
9. Finance Committee Report	<p>Missy Danneberg reported that the Finance Committee is preparing a budget revision. The goal is to email materials to everyone after the Executive Committee approves it. Please read before a vote is called for in the March meeting. Funding streams will be explained in the summary.</p>		
10. California Early Learning Needs Assessment Reports (CELNAR)	<p>Susy shared the new website to collect data open to the public at large: https://reports.elneedsassessment.org/ReportsHome.aspx with access to state and local reports. State level reports can be viewed at https://reports.elneedsassessment.org/StateLevelReports.aspx</p>		
11. LPC Zip Code Priorities	<p>Susy encouraged members to complete the 2020 Zip Code Priorities report, due</p>		

Topic	Discussion	Action	Follow-Up
	by May 30. Those interested in Zip Code Data, let Susy know.		
12. Governor's January Budget Proposal	Susy shared the highlights of the Governor's proposal. One major change would move Early Childhood Education from the Department of Education to the California Health and Human Services Agency effective July 1, 2021.		
13. Feedback and In-Kind Services and Contribution Forms	Participants were given time to complete their In-kind and Feedback forms ... or submit them electronically.		
14. Adjournment		The meeting was adjourned at 11:00am by unanimous consent.	



Child Care Planning Council of Sonoma County

March 6, 2020

SCOE Redwood Room C, 5340 Skylane Boulevard, Santa Rosa CA 95403

Notes

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Carrie Anabo, Missy Danneberg, Lisa Grocott, Alice Hampton, Kathy Kelley, Jason Riggs, Lorie Siebler, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn, Terry Ziegler

Members Notified Absent: Lisa Bell, Michelle Bendyk, Gina Dickson, Rebecca Hachmyer, Megan Hede, Susan Langer, Nanette/Sheri Schonleber, Renee Whitlock-Hemsouvanh

Members Absent: Debbie Blanton, Soledad Figueroa, Margie Vondrak

Guests Present: Elizabeth Beaty-Smith, Brian Clement, Norine Doherty, Richard Horrell, Jean Perez, Ryan Pepin, Stacie Post, Sarah Robertson, Natalie Wright

Advisor Present: None

Advisor Notified Absent: Melanie Dodson, Lara Magnusdottir

Advisors Absent: None

Staff Present: Susy Marrón, Erica Hurtado, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order **, Introductions, Inspiration		Co-Chair Lorie Siebler called the meeting to order at 9:05am. She recognized that there was not a quorum, so continued with agenda items that could be accomplished without a quorum. Introductions were made around the table. Susy administered the oath of office to	

Topic	Discussion	Action	Follow-Up
		those members who were reappointed to the Council by the Board of Supervisors.	
2. Approval of/Revisions to Agenda**		No quorum. No action taken.	
3. Consent Calendar** Approve CCPC Minutes of 2/7/2020		No quorum. No action taken.	
4. Follow-up from previous meeting Transfer Experiences from SRJC to SSU	Informative because she's new to the area.		
5. Hot Topic— Introduction to Crisis Response and Recovery Resources	Susy introduced panelists Ryan Pepin, SCOE Psychologist, and Shauna Hamilton, SCOE CARE Counselor, who provided an overview of SCOE-supported resources available for both SCOE classrooms and district school sites in the event of a crisis (student/teacher death, natural disaster, etc.) They differentiated between immediate crisis response and long-term recovery supports. SCOE has 2 different teams: Crisis Response System of Support (SOS) www.scoe.org/sos where appropriate volunteers provide help for students and staff at school sites. Reach out to all districts. Shauna expanded on Ryan's impressions on the services to schools. Crisis Assistance and Resilience Education (CARE) Counseling Team, funded by Project RESTART, provide		

Topic	Discussion	Action	Follow-Up
	<p>individual counseling for students, support for staff, small group interventions, and professional development workshops for staff. Dr. Herrington has committed to continue this service even though the grant has expired. They are applying for two additional grants (one a four-year grant) that could expand services. They are partnering with the Sonoma County Department of Health Services to replace services that Team CAPE (Crisis Assessment, Prevention, and Education) provided.</p> <p>It became clear that there is a disconnect between SCOE services and Early Childhood Education staff and facilities. Afterschool programs have also been left out of the information loop. How can we include you? Contact Rpepin@scoe.org</p>		<p>Lorie will provide information from the 4Cs Resource and Referral database of ECE programs attached to schools.</p> <p>Encourage SCOE to partner with afterschool programs.</p> <p>Kathy Kelley would like to collaborate on behalf of the Early Learning Institute (ELI) and perhaps join the quarterly meetings.</p>
<p>6. Child Care Consumers/Child Care Providers Input/Member Announcements</p>	<p>Alice shared that the SRJC mentor program will receive minimal funding next year, then lose all funding. Anyone interested in talking about how the mentor program could be continued is encouraged to contact her. Lorie will follow up with a possible partnership with 4Cs. Could directors seminars be considered professional development? Kathy reminded everyone that ELI and 4Cs are presenting a April 25 training at</p>		

Topic	Discussion	Action	Follow-Up
	<p>SCOE regarding trauma. Sign up through Workforce Registry.</p> <p>The Early Learners Conference is on August 29th.</p> <p>4Cs is offering trauma training opportunities as part of the Emergency Child Care Bridge program for foster care children.</p> <p>Lorie reminded everyone that the Evening of Honor, providers appreciation night, will be held on April 17 at 5:30pm.</p> <p>They are having a problem getting funding for this event. Let Lorie know of any prospective funding sources/donors</p> <p>Susy shared that the event will be held during the Week of the Young Child.</p> <p>She's looking for volunteers to attend council meetings to get the proclamations. Jenn Perez volunteered to pick up the Cloverdale proclamation.</p> <p>The Board of Supervisors will meet on April 7 to deliver their proclamation. All are invited to attend.</p>		
7. Public (non-member) Comments	<p>Patty congratulated Lorie on her recent marriage.</p> <p>Susy thanked Alice for the delicious breakfast treats.</p>		
8. Strengthening the Bridge from Early Care to Kindergarten	<p>Norine Doherty, with the READY (Road to the Early Achievement and Development of Youth) Initiative, funded through First 5, provided information regarding the READY project and existing collaborations with participating school districts. READY collects data and</p>		

Topic	Discussion	Action	Follow-Up
	<p>provides report to districts (8 districts, 1275 students ... reaching about 20% of Sonoma County students). She presented her survey regarding ways to strengthen the bridge between early care and kindergarten and facilitated small group conversations to help determine the priorities of the TK/K-12 Work Group.</p>		
<p>9. Finance Committee Report: a) 2019-2020 Budget Revision b) Evening of Honor Sponsorship</p>	<p>Missy Danneberg encouraged everyone to read the summary and look at the 2019-2020 Budget Revisions and let her know if you have any questions. We will need to vote on this at the April 3 Council meeting.</p>	<p>No quorum, so no action was taken. No quorum, so no action was taken.</p>	
<p>10. Membership Committee-- Application of Richard Horrell</p>		<p>No quorum, so no action was taken.</p>	
<p>12. Work Group Break-out Session</p>		<p>No Work Group meetings</p>	
<p>13. Feedback and In-Kind Services and Contribution Forms</p>	<p>Participants were given time to complete their In-kind and Feedback forms ... or submit them electronically.</p>		
<p>14. Adjournment</p>		<p>The meeting was adjourned at 10:48am.</p>	



Child Care Planning Council of Sonoma County

April 3, 2020
Zoom Meeting

Minutes Approved at May 1, 2020 Council Meeting

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Lisa Bell, Michelle Bendyk, Debbie Blanton, Missy Danneberg, Gina Dickson, Lisa Grocott, Alice Hampton, Megan Hede, Kathy Kelley, Susan Langer, Nanette/Sheri Schonleber, Lorie Siebler, Sonya Valiente, Cathy Vaughn, Margie Vondrak, Renee Whitlock-Hemsouvanh, Terry Ziegler

Members Notified Absent: Rebecca Hachmyer

Members Absent: Carrie Anabo, Soledad Figueroa, Jason Riggs, Heather Sweet-Krikac

Guests Present: Maria Banuelos, Julie Brown, Sharon Caesare, Bryan Clement, Angie Dillon Shore, Richard Horrell, Elena Jared, Cindi Kaup, Amy McIntyre, Jenn Perez, Stacie Post-Sheffer, Patricia Rendon, Amanda Visser, Ashley VanBezooyen, Natalie Wright, Brulene Zanutto, Julianna Zocchetti

Advisor Present: Melanie Dodson

Advisors Absent: Lara Magnusdottir

Staff Present: Susy Marrón, Erica Hurtado, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order **, Introductions, Inspiration		Chair-elect Renee Whitlock-Hemsouvanh called the meeting to order at 9:08am and Zoom attendees introduced themselves and shared what they are happy for in social distancing. Lorie Siebler took over facilitating the meeting when Renee's call was dropped.	

Topic	Discussion	Action	Follow-Up
2. Approval of/Revisions to Agenda**		On motion by Debbie Blanton and second by Lorie Siebler, the agenda was approved by unanimous consent.	
3. Consent Calendar** Approve CCPC Minutes of 2/7/2020	CCPC minutes of 2/7/2020 were reviewed.	The minutes of 2/7/2020 were approved by unanimous consent.	
4. Finance Committee Report	Missy Danneberg reported that the Finance Committee had approved the budget revisions for 2019-2020 as summarized in the attachment to the agenda that Susy Marron sent via email. She shared that Susy brought th3 budget as close as possible to today.	On motion by Missy and second by Margie Vondrak, the budget revisions for 02019-2020 were approved by unanimous consent.	
5. Membership Committee Report	Membership chair Terry Ziegler reported that the Membership Committee met via Zoom to review the member application of Richard Horrell. The Committee voted unanimously to recommend Richard Horrell for Council membership as a Child Care Provider.	On motion by Cathy Vaughn and second by Lorie Siebler, the application of Richard Horrell to the Child Care Planning Council was unanimously accepted. His appointment will go to the Superintendent of Schools Steve Herrington for approval, then to the Board of Supervisors.	
6. Emergency Child Care for Essential Workers During COVID-19 Crisis	CCPC Advisor and Executive Director of 4Cs Melanie Dodson reported on the emergency child care services for children of essential workers. 50 slots are guaranteed at 3 locations in Sonoma County for a stable population of 12 ... for hospital employees only through April 7. Beginning April 8, 50 more slots will open for Human Resources essential workers. The funding for the county		

Topic	Discussion	Action	Follow-Up
	<p>covered slots with hazard rate pay through April 7. Beginning April 8, the hazard rate will be paid by the County and parents. First 5 has funded \$100K. In answer to questions, Melanie stated that</p> <ul style="list-style-type: none"> • no 4Cs sites are available • hours M-F are 7am-7pm • emergency is NOT a “pop-up”, using existing licensing • ratio of teachers to children is 2:12 <p>Lorie stated that referrals could be gotten through R&R, but that families would have to pay. Megan Hede shared that Licensing is giving out protective masks, gloves, and wipes.</p>		
7. COVID-19 Conversation	<p>Zoom participants had the opportunity to share immediate needs besides diapers and cleaning supplies. Susan Langer spoke to the special needs children and parents and social emotional resources. Debbie Blanton shared that teachers and teaching assistants have been given resources: i.e. packets and circle time. Bryan Clement will forward email links to adult wellness. Kathy Kelley visits sites via video. She is available via phone or online to learn how to begin a referral. (EarlyLearningInstitute.com) Megan will share Child Care Aware email and website information.</p>		

Topic	Discussion	Action	Follow-Up
	Melanie stated that she does not have sufficient information regarding the release of CCDBG funds and that currently details are not worked out to offer child care to health care professionals at no cost beyond April 7th. Possibly, the CDE will disseminate funding through R&Rs. How to address voucher payments? Providers will be paid per current enrollment certification.		
8. Feedback and In-Kind Services and Contribution Forms	Susy announced that the links to the electronic forms will be emailed after the meeting.	Staff will email a feedback and in-kind link for participants to submit electronically.	
9. Adjournment		The meeting was adjourned at 10:23am by unanimous consent.	



Child Care Planning Council of Sonoma County

May 1, 2020
Zoom Meeting

DRAFT Minutes

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 12), their families and Sonoma County.

Members Present: Lisa Bell, Michelle Bendyk, Debbie Blanton, Missy Danneberg, Gina Fortino Dickson, Rebecca Hachmyer Richard Horrell**, Alice Hampton, Megan Hede, Kathy Kelley, Susan Langer, Nanette/Sheri Schonleber, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn, Renee Whitlock-Hemsouvanh, Terry Ziegler

Members Notified Absent: Carrie Anabo, Lisa Grocott, Lorie Siebler, Margie Vondrak

Members Absent: Soledad Figueroa, Jason Riggs

Guests Present: Wendy Adams, Renée Alger, Judi Andersen, Maria Banuelos, Bryan Clement, Adriana De Leon, Angie Dillon Shore, Danielle Donahue, Michelle Edwards, Michelle Fox, Sandy Greenhaigh, Catherine Kohmann, Amy McIntyre, Milagros Ott, Patricia Rendon, Marianella Ruffinelli, Lisa Steinman, Ashley VanBezooyen, Brulene Zanutto

Advisor Present: Melanie Dodson

Advisors Absent: Lara Magnusdottir

Staff Present: Susy Marrón, Erica Hurtado, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order **, Remote meeting guidelines		Co-chair Rebecca Hachmyer called the meeting to order at 9:05am. Susy provided guidelines for Zoom for attendees. She is recording the meeting so that it can be made available to the public. She requested that, before speaking, participants state their name.	

Topic	Discussion	Action	Follow-Up
2. Approval of/Revisions to Agenda**		The amended agenda, with Rebecca Hachmyer replacing Lorie Siebler as leaders, was approved by unanimous consent.	
3. Consent Calendar** Approve CCPC Minutes of 4/3/2020	CCPC minutes of 4/3/2020 were reviewed.	The minutes of 4/3/2020 were approved by unanimous consent.	
4. Finance Committee Report	<p>a. Missy Danneberg reported that the Finance Committee had approved the budget revisions for 2019-2020 as summarized in the attachment to the agenda that Susy Marron sent via email. She shared that Susy brought the budget as close as possible to today's numbers. She suggested that the Finance and Executive committees review again in the Fall and report to Council with final budget revisions.</p> <p>b. Missy shared that it is very difficult to make projections for the 2020-2021 budget. Susy stated that AB212 funding is not reflected, as CDE is considering how to utilize the Workforce Development Pathways in these funds. Also the California State Preschool Program (CSPP) Block Grant Round 7 will be managed by the Child Care Planning Council (CCPC) for 2020-2021. The Inclusion Grant will also be added into the budget proposal once the funds come through. Melanie stated that we need advocacy and support for providers</p>	<p>a. On motion by Alice Hampton and second by Sonya Valiente, the budget revisions for 02019-2020 were approved by unanimous consent, with the proviso that the Executive Committee and the Finance Committee Chair be given the power to approve last minute changes to the end of the year spending.</p> <p>b. On motion by Cathy Vaughn and second by Susan Langer, the 2020-2021 budget proposal was unanimously approved.</p>	

Topic	Discussion	Action	Follow-Up
	<p>and coaches for Tiers 4 and 5. (All of our sites are Tiers 4 and 5 in Sonoma County.) She suggested that there will be big changes in the Quality Counts Consortia. CSPP is interested in Quality Counts. Susy invited all to participate in the May 5 QCC Zoom meeting. Melanie suggest coordinated advocacy. Angie Dillon Short suggested that this should be added to the QCC agenda.</p>		
<p>5. First 5 Strategic Planning</p>	<p>First 5 Executive Director Angie Dillon Shore provided a brief update. The Commission is an independent public agency whose primary funding is from Proposition 10's tobacco tax. The resulting revenues are allocated statewide to First 5 California (20%) and to a First 5 Children and Families Commission in every California county (based on birth rate) for building systems for the optimal development of children during their first five years of life.</p>		
<p>6. Emergency Child Care for Essential Workers During COVID-19 Crisis</p>	<p>CCPC Advisor and Executive Director of 4Cs Melanie Dodson reported that Sonoma County engaged 4Cs for the emergency child care services for children of essential Health Care Workers. First 5 stepped in. She reported that among the providers are the Boys and Girls Clubs, YMCA, and North Bay Children's Center (Extended Child Care??) There are currently 275 slots for children. 4Cs Alternative Payment</p>		

Topic	Discussion	Action	Follow-Up
	vouchers are available through June 30, 2020. They are still accepting providers who can accept children whose parents are in an industry identified as essential and who are not able to work in their homes. \$50M is available to all providers of essential workers.		
7. Feedback and In-Kind Services and Contribution Forms	Susy announced that the links to the electronic forms will be emailed after the meeting.		Staff will email a feedback and in-kind link for participants to submit electronically.
8. "Soft" Adjournment	At 10:08am Rebecca invited participants who wanted to continue with a COVID-19 check-in to stay and participate in a Q&A, sharing information related to the pandemic, our children, families, and child care. Others were invited to leave the meeting	The business part of the meeting was adjourned at 10:08am	The next meeting was tentatively scheduled for August 14 th with the following meeting to occur on September 4, 2020 @ 9-11am. Susy will check with members regarding their availability on August 14.
9. COVID-19 Q&A	<p>*Bryan Clement wondered what supports are in place for providers. Dovetail is offering to host resilience circles during this time of high stress levels.</p> <p>*Terry Ziegler stated that 75% of her revenue is gone. She spoke to hazard pay.</p> <p>*Amy McIntyre wondered who is getting the PPP. (What's that again? Is it Payroll Protection Program?) It was suggested that Alice Hampton (Mentor/Director Program) and/or the Executive Committee of CCPC would have the answer. ELI is hosting weekly meetings</p>		

Topic	Discussion	Action	Follow-Up
	<p>for leaders of the Teaching Pyramid group.</p> <p>*Amy stated that critically important relationships are involved in the Teaching Pyramid, Director/Mentor Programs, QIRS coaching, Early Learning Institute support for CSPP.</p> <p>*A question rose about “Summer Camps,” which are regulated by Public Health order, not Commission on Care Licensing. Melanie would like to collaborate with Dr. Herrington on providing appropriate care for children during the summer.</p>	<p>*Reach out to Dr. Herrington.</p>	
10. Adjournment		The meeting was adjourned at 10:32am by unanimous consent.	