1. **Call to Order**: Jeanne Bassett Fernandes, chair, called the meeting to order at 5:33 p.m.

2. **Pledge to the Flag** – Russ Wigglesworth led the committee in the Pledge of Allegiance.

3. **Roll Call** – Bonnie Tanner

<table>
<thead>
<tr>
<th>Name</th>
<th>Attendance</th>
<th>Name</th>
<th>Attendance</th>
<th>Staff: Name</th>
<th>Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ron Abler</td>
<td>Present</td>
<td>Tracy Farrell</td>
<td>Present</td>
<td>Mary Downey, SCOE</td>
<td>Present</td>
</tr>
<tr>
<td>Jeanne Bassett Fernandes</td>
<td>Present</td>
<td>Ronald Kristof</td>
<td>Absent</td>
<td>Bonnie Tanner, SCOE</td>
<td>Present</td>
</tr>
<tr>
<td>Jeremy Brott</td>
<td>Present</td>
<td>Rick Massell</td>
<td>Present</td>
<td>Jennifer Nix, SCLS</td>
<td>Present</td>
</tr>
<tr>
<td>Vacant (Call)</td>
<td>Vacant</td>
<td>Russ Wigglesworth</td>
<td>Present</td>
<td>Frank Zotter, SCLS</td>
<td>Present</td>
</tr>
<tr>
<td>James DeWilder (Vice Chair)</td>
<td>Present</td>
<td>Jennifer Wiltermood</td>
<td>Present</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sandra Elliott</td>
<td>Absent</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4. **Introduction** – Mary Downey introduced the staff from SCOE and School and College Legal Services.

5. **Approval of the June 19, 2017 meeting agenda**
   The meeting agenda was approved with a motion by Jim DeWilder and a second by Russ Wigglesworth.

6. **Approval of the January 23, 2017 meeting minutes**
   The meeting minutes from January 23, 2017, were approved as presented with a motion by Rick Massell and a second by Jim DeWilder.

7. **Public Comment**
   There were no comments from the public.

8. **Discussion/Action Items**
   There were no Action Items presented to the Committee
9. Information/Discussion Items

9.1. Lapsation of Union School District

Mary Downey shared information with the Committee about the potential lapsation of Union School District, currently part of Marin County Office of Education (MCOE). Currently MCOE is holding Public Hearings prior to the Marin County Committee on School District Organization decision. The expectation is that Union School District will lapse into Lincoln School District, also part of MCOE.

9.2. Territory Transfer

Frank Zotter, School and College Legal Services, shared information with the committee regarding the process for initiating a Territory Transfer to regain territory that is physically within Sonoma County but part of a school district that is under MCOE jurisdiction.

9.3. Committee Membership

Jeanne Bassett Fernandes announce the resignation of Rick Call as a member of this Committee. At this time, there have been no nominations or letters of interest received to fill this vacancy.

9.4. Appointment of new Committee Member

No appointment made.

10. Next Meeting Date and Time

The next meeting will be scheduled for Monday, January 22, 2018.

11. Adjournment

The meeting was adjourned by Chair Jeanne Bassett Fernandes at 6:35 p.m.