

# CALPADS

## January 2019

### 2018-19 School Year

#### Fall 1 Certification Deadlines

- December 7, 2018

#### Amendment Window

- January 28, 2018

#### Fall 2 Window is Open

- Certification Deadline: March 22, 2019
  - No Amendment Window

#### Fall 2 Files to Upload Include:

- Staff Demographic (SDEM)
- Staff Assignment (SASS)
- Course Section Enrollment (CRSE)
- Student Course Section Enrollment (SCSE)

#### Fall 2 Reporting a Teacher on Leave

If the regular teacher is not teaching their assigned students on Information Day, the teacher who is "responsible for the class" should be reported based on the following conditions:

- If the regular classroom teacher is not teaching on Information Day, but will return prior to October 31st, report the regular classroom teacher.
- If a long-term substitute is teaching the class between Information Day and October 31st, report the long-term substitute; otherwise report the teacher who has responsibility for the class.
- The CDE does not intend that a site administrator who is not "responsible" for the class be reported as the teacher of record.

#### LEAs should report all increments of suspensions for all students

Previously, LEAs were instructed to report incidents resulting in half-day suspensions for students with disabilities, and to only report incidents resulting in full-day suspensions for all other students. To align with Office of Civil Right rules, LEAs should now report all suspensions, regardless of the length of suspension, and they should report the increment in Field 4.2 – Incident Disciplinary Action Duration Days, which allows for increments of less than one day. The CDE will make adjustments to the calculation of the Suspension Rate so that this change in data collection will not impact the accountability measure.

#### LEAs are required to report suspension and expulsion data for students attending Nonpublic, Nonsectarian Schools.

#### NPS (Nonpublic Schools)

- Report Attendance
- Report Free/Reduced Lunch, Homeless, Migrant, EL, and Foster Youth

#### Upcoming Trainings/Meetings

- Aeries Gradebook Training Elementary and Secondary
  - January 24th
  - Elementary 8:00 – 11:30
  - Secondary 12:30 - 4:00
  - Madrone Computer Lab
- Aeries User Group Meeting
  - January 25th
  - 1:00 – 3:00
  - Redwood C
- CALPADS Fall 2 Training
  - January 29<sup>th</sup>
  - 9:00 – 12:00
  - Gravenstein Room
- Aeries in CALPADS
  - February 1<sup>st</sup>
  - 9:00 – 12:00
  - Madrone Computer Lab
- CALPADS Fall 2 for Administrators
  - February 6th
  - 9:00 – 12:00
  - Gravenstein Room
- Nutrition Services and CALPADS Training
  - April 16th
  - 8:00 – 3:00
  - TLC Eagan 3 & 4