

CALPADS Update

August 2019

2018-19 School Year

- End Of Year Certification – August 30th
- LEAs that fail to certify **EOY 1** will not have college-credit bearing course information (dual enrollment) and Career Technical Education (CTE) completer data factored into the calculation of the College/Career Indicator, which will be included in the 2019 California School Dashboard, nor will LEAs that receive Perkins funding meet federal reporting requirements.
- Those LEAs that fail to certify **EOY 2** will not have Title I program participation and services data and homeless student counts to report to the federal government as required by law.
- LEAs that fail to certify **EOY 3** will not have a discipline indicator or chronic absenteeism indicator on the 2019 California School dashboard, which will negatively impact their performance level. Additionally, LEAs without EOY certified data will have no data posted on DataQuest.

2019-20 School Year

- CASEMIS to CALPADS transition
- CalSAAS – Assignment Monitoring
- Upload students to CALPADS
- Direct Certification results are available
- Foster Youth data is available
- Information Day/Census Day October 2, 2019
- Fall 1 Certification deadline is December 20, 2019
 - Amendment deadline is January 24, 2020

Security and Privacy

California adheres to the confidentiality requirements in the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended (FERPA, 34 Code of Federal Regulations, Part 99), and to state laws and regulations regarding educational records, privacy, and confidentiality. The California Longitudinal Pupil Achievement Data System (CALPADS) will be collecting and maintaining educational records that contain personally identifiable information on students.

The personally identifiable information from educational records collected and maintained by CALPADS is classified as confidential and may be sensitive. CALPADS data, therefore, must be protected from inappropriate access, use, and disclosure.

CALPADS security controls are implemented to protect the information processed and stored within the system. Specifically, these controls settings are designed to:

- Protect the privacy and confidentiality of the system information.
- Ensure that only authorized users access the system.
- Ensure that users are uniquely identified when using the system.
- Associate and connect certain actions performed—within the system—to specific

users.

- Ensure that users have access to perform only the actions they have been authorized to carry out.

CALPADS users are an integral part in ensuring that the CALPADS security controls provide the intended level of protection.

Please check security levels annually.

CALPADS Update Flash #158

Guidance regarding documents LEAs should review or require for gender

CALPADS has and will continue to collect gender data pursuant to state and federal reporting requirements. Beginning in the 2019–2020 school year, CALPADS, in accordance with the Gender Recognition Act, will recognize three gender options – female, male, and nonbinary. In determining what to report to CALPADS, local educational agencies (LEAs) are required to maintain a “mandatory permanent pupil record” for each pupil that includes, among other things, the pupil’s legal name, date of birth, sex, address, etc. (See 5 C.C.R. § 432.) In reporting a pupil’s gender in CALPADS, LEAs should report the current gender (or sex) that they have recorded for that pupil on the mandatory permanent pupil record. **However, there is no specific requirement regarding what documents LEAs should review or require, or what specific process LEAs should follow, in determining the gender to be recorded on the mandatory permanent pupil record, or whether and when to update that recorded gender.** LEAs may initially rely on enrollment/registration-related forms and documentation to record a pupil’s gender. While the Gender Recognition Act provides a process to update gender on certain state-issued identification documents, for purposes of recording or updating gender on a pupil’s mandatory permanent pupil record, LEAs need not require that a pupil and/or the pupil’s parent(s) present such state-issued documents to establish what they assert the pupil’s gender is. In any event, LEAs should be mindful of laws prohibiting gender-based discrimination and are advised to consult with their legal counsel in developing policies in this regard.

Guidance for Changing a Student’s Legal Name

As noted above, LEAs are required to maintain a “mandatory permanent pupil record” for each pupil that includes, among other things, the pupil’s “legal name.” (See 5 C.C.R. § 432.) Unlike with gender, a recording or updating of a pupil’s “legal name” must be supported by legal documentation such as court records, birth certificates, adoption records, passports, etc.

If and when a school district receives documentation that a pupil’s name has been *legally* changed, the district must then update the student’s mandatory permanent pupil record accordingly. Since CALPADS is an official record for purposes of the State’s compliance with federal requirements and generates a Student Statewide Identifier, unless the district has received documentation of a legal name change, the district must report to CALPADS the student’s legal name as shown on the mandatory permanent pupil record. The district cannot change the recorded legal name based on an informal request of the student. However, if the school district has received parental notification of a pupil’s name change, but has not received documentation supporting a

legal name change, the school may want to consider updating *other* school records (other than the mandatory permanent pupil record) to reflect the name change.

CALPADS Update FLASH #159

Collection of Data on the Use of Restraint and Seclusion for All Students

Assembly Bill (AB) 2657, (Chapter 998, Statutes of 2018), went into effect on January 1, 2019, adding sections 49005–49006.4 to California’s Education Code regarding the use of restraint and seclusion for **students receiving either general education or special education**. The California Department of Education (CDE) informed the field of this new law in a letter dated December 24, 2018, posted on the CDE website at: <https://www.cde.ca.gov/nr/el/le/yr18ltr1224.asp>

These data will be collected in CALPADS for the first time as part of the 2019–20 End-of-Year (EOY) 3 data submission. Therefore, LEAs should be collecting these data locally beginning this fall. In summary, LEAs are required to collect and submit the use of:

- Behavioral Restraint, defined in statute as:
 - Mechanical Restraint – Use of a device or equipment to restrict a pupil’s freedom of movement (with exceptions).
 - Physical Restraint – A personal restriction that immobilizes or reduces the ability of a pupil to move his or her torso, arms, legs, or head freely (with exceptions).
- Seclusion, defined in statute as the involuntary confinement of a pupil alone in a room or area from which the pupil is physically prevented from leaving.

CALPADS Update FLASH #160

Review District of Special Education Accountability Field for Accuracy

The Academic Indicator will be attributed back to the district of special education accountability, which in most cases is the student’s district of geographic residence.

It is critical that LEAs review the data populated in this field for accuracy, because students with disabilities will be attributed to the school district or charter school reported in this field for the Academic Indicator on the 2019 Dashboard. To validate that the district of special education accountability (DSEA) is correct, LEAs should refer to their local special education data systems (SEDS), as these are the source systems for this piece of information, and then compare the DSEA in the SEDS with what is in the local student information system (SIS). If there is a discrepancy between the DSEA in the SEDS and the SIS, LEAs should update their SIS accordingly and submit the correction to CALPADS prior to the August 30, 2019 CALPADS End-of-Year (EOY) certification deadline.

Upcoming Trainings/User Group Meetings

- SEIS into CALPADS Webinar (hosted by CALPADS)
 - September 12th

- 1:00 - 4:00
 - SELPA in Rohnert Park
- Illuminate Data User Group
 - September 18th
 - 1:00 – 3:00
 - TLC Conference Room 2
- Aeries User Group Meeting
 - September 19th
 - 1:00 – 3:00
 - TLC Eagan 1
- School Wise User Group Meeting
 - September 20th
 - 1:00 – 3:00
 - Redwood Room A
- CALPADS Information Meeting
 - October 8th
 - Oak Room
- CALPADS New Year Start Up for Beginners
 - October 11th
 - 9:00 – 12:00
 - Oak Room
- CALPADS Fall 1 Training
 - October 22nd
 - 9:00 – 12:00
 - Oak Room
- Aeries Fall 1
 - November 5th
 - 9:00 – 12:00
 - Madrone
- School Wise Fall 1 Training TBD
- CASEMIS to CALPADS training TBD
- CalSAAS training TBD