

DBUG Minutes

October 22, 2015

Prepared by Lois Standring

Meeting started at 12:30 p.m. and all attendees introduced themselves. Gloria Chau will be retiring from Oak Grove Union School District and John Markatos acknowledged her years of service.

Mary moved to approve the minutes from the previous meeting and Jolene seconded the motion.

Deborah Malone-Larsen discussed updates for Special Education:

- Updated allocation for Preschool going from Pupil Count to ADA. It will take effect in 2016-17. A handout was given to demonstrate the effects of this change. Example was split between Federal and State
- There is a Preschool Program Committee which will look at program options on the continuum between Severely Handicapped and Speech

Judy Thomson went through SCOE Biz:

- Reminder that STRS on-behalf needs to be booked in budgets for 2015-16
- State of the State- revenues are ahead by 744 million
- AB1200-Reminder regarding Collective Bargaining Disclosure; must be disclosed at a public meeting. Regina asked if updated AB1200 forms are available. SCOE staff will look into it.
- New Developer Fee increase will happen in January 2017. Districts should determine if new study is needed to implement the increased fees.
- Annual Accounting for School Developer Fees is due to Boards soon. Watch the timeline.
- SB740-CDE is getting tough with non-classroom based Charter Schools. They are not going to fund organizations that do not get forms in on time.
- Educator Effectiveness Training- Resource 6264. There must be a local expenditure plan presented at a public meeting. It was suggested that Districts keep a file of all expenditures. John Markatos mentioned that Classified Instructional Assistants are eligible for training through this funding.
- Suspension of CAHSEE- explanation of SB 172 was given
- Public Charter School Grant Program- details given on application process for this funding
- Laurel announced that Property Tax information will be out around November 12th. If needed before that call Laurel

Dan Bienkowski-Announcements

- On Sunday, November 15th, SCOE will be down all day for maintenance.
- Erin Graves would like to see contract language for payroll retros
- Payroll Certification at SCOE. SCOE met with CASBO Director of Certification and will work with CASBO on certification program. Jim Cerreta is also talking to CASBO regarding a CBO program at SCOE and it will be happening in the near future.
- Jim Cerreta also stated that the rate of pay for Payroll positions may be part of the problem in filling positions. He encouraged districts to look at this.
- Dan B. said that a salary survey for payroll positions will occur as part of the process of setting up the certification program.

--Dan gave a demonstration of the Employee portal in Escape which is an information source for Employees to go in and get their own payroll and other information. The new version of this feature will be ready in January. Dan would like Districts to test it. Dan also showed the ESCAPE feature of sending letters to groups of employees. They can be required to acknowledge and agree to the document. Documents sent to an employee can be tracked.

IT-Marie

- There will be an open lab on November 13th which can be used for ACA setup. It is important that this be done. AB 1522 is also important. IT has been working with Districts on both of these items. There was a discussion on when a district qualifies as "small". An IRS worksheet was handed out to help determine qualification for this status.
- Payroll closes on 10/23
- W-2 errors are currently being reviewed
- There is a change to the ACA workshop, it is no longer on November 3rd. The new date will be announced when the software release is ready.

Other Reports

- SELPA Finance- no members available to report
- Judy discussed a STRS handout on Refunds for Employees with service hours greater than 1. Small amounts will be returned and Districts need to create the following account for this transaction "01-0000-0-1110-1000-1100-000-STRS"

Nancy Sullivan from Ed-Data presented a demonstration of the information available on their website. She asked for input on what data elements to include in comparisons section of website. It is possible to submit feedback on site. There is also a subscription option available.

Meeting adjourned at 2:45

Next Meeting: 11/20/15, Recorder, Patti Pomplin