

SONOMA COUNTY SCHOOLS
DISTRICT BUSINESS USERS GROUP
MINUTES
August 24, 2018

Call to Order: 12:36 pm Christina Menicucci

Recorder: Patricia Petzar (Liberty)

Approval of Agenda : Motion: Diane Hughes (Forestville) Second: Patti Pomplin (Horicon)
Motion passed.

Approval of Minutes: Motion: Lynda Williams (Old Adobe) Second: Lanette Zootis (Windsor)
Motion passed.

1. SELPA

IDEA Grant Awards

Effective with the 2018-19 Fiscal Year, CDE will consolidate Resource 3320 (Preschool) and Resource 3400 (Disabled in State Institutions) into Resource 3310 (Local Assistance). Since Resources 3320 & 3400 have been based on Current P2 and 3310 is based on Prior Year December 1st, calculation clarifications will be addressed.

Data Reporting Deadlines

Excess Cost : September 15, 2018

Maintenance of Effort: October 15, 2018

SCOE 6-22 & Preschool Severe : First Reporting Month is September 2, 2018

SELPA Relocation

SELPA Dept. will be relocating at the beginning of October 2018 to the Rohnert Park Educational Center (formerly Labath School) within the Cotati-Rohnert Park USD.

2. SELPA FINANCE COMMITTEE BUSINESS OFFICIAL'S OPENING

Two candidates applied. Joel Dontos , Executive Director, Fiscal Services
Santa Rosa City Schools

Robert Marical, CBO Cotati-Rohnert Park USD

Secret ballots were cast and the results will go to the Superintendent's meeting in September.

3. SCOE BUSINESS - Refer to Business Services Bulletin No. 19-04

Instructional Materials Public Hearing must be held on or before the end of the eighth week from the first day of school followed by adoption of Resolution. Keep Resolution on file for Annual Audit.

CALPADS data submission windows are shorter than in previous years. Submission windows have strict deadlines that impact funding if not met.

FCMAT will automatically engage with a district at no charge for the following reasons:

Three Times filing a Qualified Certification (not from 2018/19 forward – they can go back to prior two years with count)

Disapproved budget by COE

Certification changed by COE

Negative Certification

District is considered a lack of going concern

Mandate Block Grant applications must be submitted by August 30, 2018 to receive funding. 2018-19 Advance Apportionment has been certified. It is important for each District and Charter to review the certification and verify the actual receipt of revenue.

2017-18 J-13a Waiver Approval Letters are coming in slowly. There is increasing talk about not approving repetitive events where lost days will need to be built into school calendars, similar to snow days.

SCOE Revenue account code strings need to be firm for accurate posting. If one wants to add a specific school or management code, move the revenue by a general journal posting at the District/Charter Level.

Reminders re: GO Bonds & Prop 39 Bonds, Non-Voter Approved Debt Disclosure, and Cash Transaction Limits are contained in Bus.Svcs. Bulletin 19-04.

4. MAA UPDATE. Sharon Battaglia not present.

5. BUSINESS SERVICES

CalSTRS has selected several LEAs for audit and several LEAs received a letter from CalPERS regarding special compensation paid to retired annuitants. CalPERS is also imposing fines of \$200/month for employers who fail to enroll retired annuitants within 30 days of the effective date of hire.

6. CALPADS

CALPADS is scheduled to go offline September 21 until October 1st for a system and security upgrade. LEA's are encouraged to obtain all Statewide Student Identifiers & other necessary data prior to the down time.

7. SCOE IT

SCOE IT is researching Archiving Software Systems.

MEETING ADJOURNED: 1:55 pm