

**SONOMA COUNTY SCHOOLS
DISTRICT BUSINESS USERS GROUP**

Minutes

ROUND TABLE DISCUSSION

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|----|--|---------------|-------|
| 1. | CALL TO ORDER/INTRODUCTIONS | John Markatos | 5 min |
| 2. | APPROVAL OF AGENDA | John Markatos | 1 min |
| | Motion by Carolyn Bischof, second by Patti Pomplin, motion passed | | |
| 3. | APPROVAL OF MINUTES | John Markatos | 1 min |
| | Motion by Christina Menicucci, second by Shelley Stiles, motion passed | | |

NEW BUSINESS

1. SELPA Special Education Updates Deborah Malone-Larson 10 min
DBUG meeting notes were handed out by Deborah, and are now posted in the DBUG area of the SCOE IT web page. MAA is now under the Business Services department. Sharon will be physically moving soon.
Highlights of the DBUG SELPA meeting notes include:
 - SEMB and SEMA reports due to SELPA on October 15, but can be submitted sooner
 - 2014-15 Excess Cost Calculation was e-mailed out with a correction August 27, 2015. Calculation must be submitted to SELPA by September 15.
2. SCOE BIZ Judy Thomson 30 min
Nancy Linder shared new version of the LCFF Calculator, available at FCMAT.org, v.16.2a Changes include the population of prior year information (property tax and ADA etc.) after entering the CDE District code. For additional details, Districts should contact their SCOE accountant.
Judy Thompson reviewed SCOE BIZ Bulletin 16-02. The printed bulletin is posted on the DBUG website as a separate item. Topics of the bulletin include:
 - State of the State
 - Instructional materials public hearing requirements
 - read and review the FAQ's, live links are included on SCOE Biz
 - question about on-line subscriptions SACS coding – 4xxx vs 5xxx....
Consensus: should be 5xxx
 - post public hearing 10 days before meeting
 - Title I Schoolwide programs
 - Read the Title I guidance posted at CDE – live links are included in SCOE Biz
 - Federal Cash Management Data Collection
 - Reporting due dates and programs to report
 - Debt Issuances – reporting requirements
 - AB2274 effective January 1, 2015 – new notifications
 - Vaccinations – SB277
 - Eliminates personal belief exemption
 - Changes to grade spans
 - One-Time Discretionary Funds
 - Will be received in three installments

- Educator Effectiveness Program
 - One-time funds \$1450 per Certificated staff
 - Requires an expenditure plan, explained at a public meeting of the governing board, prior to adoption of plan at a subsequent meeting.
 - Detailed expenditure report will be due on or before July 1, 2018.
- SARC template
 - Updates coming to SARC templates, available in September
- CA sick leave law
 - AB304, AB1522
 - Recommended reading – School Services Fiscal Report
- Dates to Remember
 - Lots of offerings and deadlines – review this

Judy Thomson also shared a list of things for Business Managers to do in August and September. All lists handed out at meeting are available along with SCOE Biz at the DBUG area of the SCOE IT website.

3. SCOE IT Dan Bienkowski 10 min

Dan reported:

- Broadband Grants are available. Want to know if you qualify? A list of Districts eligible will be sent out by Dan soon.
- Payroll Certification process – a small committee is being formed to determine what the certification should look like – CBO's will form the committee with IT. Patricia, Joel, and Catrina volunteered to be on the committee.

Tracy reported:

- on the ACA setup workshop and the availability of open labs. Set ups need to be within each District in ESCAPE.

Robin – CalPads:

- Calpads will be closed Labor Day week!
- Same day snapshots are coming – no more waiting overnight!

ONGOING

1. Other Reports: DP Advisory, RESIG, CalPads
2. Escape Questions

DISCUSSION/PRESENTATION

1. DBUG Chair Nominations/Elections for 2015-16 John Markatos 5 min

John Markatos was nominated by Shelley Stiles, seconded by Patti Pomplin. John accepted the nomination and the room cheered (sort of). DBUG will now have an official chair for the 2015-16 year.

ADJOURNMENT: 2:00 pm
Minutes submitted by Shelley Stiles