

**SONOMA COUNTY SCHOOLS
DISTRICT BUSINESS USERS GROUP**

MINUTES

February 27, 2020

Location: Redwood
2019-20 Chair: Christina Menicucci
Recorder: Diane Hughes

ROUND TABLE DISCUSSION

1. Meeting was called to order at 12:33pm.
Introductions
2. Agenda approved
Motion: Katie – SCOE Second: Regina – Mark West
3. January Minutes Approved
Motion: Regina – Mark West Second: Carol – Roseland

NEW BUSINESS

1. **SCOE Biz** presented by Sarah Lampenfeld. Refer to SCOE Biz Bulletin #20-15
 - P-1 was certified and information can be found on the CDE website. The CDE added a crosswalk.
 - 3rd quarter EPA apportionment has been certified and the letter and payment schedule can be found on the CDE website
 - Two errors were found on the P-1 that was certified by the CDE on 2/20/20. Information was sent out to all LEAs. There is nothing districts need to do for the first error and the second error only applies to two districts which have been notified.
 - ESSA PPE Update: Submit no later than February 29, 2020.
 - GASB 84: This is a new standard related to Fiduciary accountability and becomes effective this fiscal year. It concerns ASB funds. LEA's should talk to their auditors about this. SCOE is the process of putting together an information package
 - GASB 87: This will become effective in 20/21. Guidelines for reporting leases. More details will be provided with the March SCOE Biz
 - CARS Reporting deadline is 2/28/20. If you have any questions, contact Katie at SCOE.
 - Summer Assistance Program: LEAS & County Offices that elected to participate for the 20/21 school year need to notify the CDE by 4/1/20.
 - Dates to Remember: List of March trainings and important dates.

2. **SELPA** presented by Deborah Malone-Larson
 - P-1 was certified on 2/20/20.
 - 3.26% COLA applied.
 - Statewide Target Rate is \$557.27; RS/PS Funding Rate is \$16.49.
 - A proration factor was applied to the Base Entitlement.
 - Apportionment data will be emailed out to LEA's.
 - SEIS updates
 - January and February Pupil Counts will be emailed.

3. **MAA Update** presented by Sharon Battaglia
 - Should be expecting funding for 18/19 P-1 in the next few months.

4. **CALPADS** presented by Candi Amos
 - Fall 2 is due 3/20/20 with no amendment window.
 - CalSAAS – Assignment monitoring trainings available
 - Perkins Data System has been retired and will be reported in Calpads Fall 2
 - New files to certify with EOY submission this year; Student Incident (SINC), Student Incident Result (SIRS) and the Student Offense (SOFF)

5. **Business Services** presented by Erin Graves
 - Certificated Retro Pay: You have to give it to the whole class of employees, even terminated, to be creditable to STRS. The same goes for CalPERS.
 - SCOE will be looking at pay cycles for 20/21.

6. **Escape Tips** presented by Kimberly and Marie
 - There is a new report in Escape – Budget 52, Vacancy Setup Validation
 - Position Control and Budget Workshops on 3/26/20

7. **Discussion:** Regina from Mark West requested information on Food Vendors other LEA's use for their cafeteria food.

8. **Adjournment:** 1:01 pm