

SONOMA COUNTY SCHOOLS
DISTRICT BUSINESS USERS GROUP
MEETING MINUTES
April 24, 2015

CALL TO ORDER/INTRODUCTIONS: Shelley Stiles called the meeting to order at 12:32 p.m., recorder Ann Hayes

It was moved by Wendy Wood, seconded by Lynda Williams to approve the agenda. Motion carried unanimously.

It was moved by Katrina Abston, seconded by Patty Erickson-Mills to approve the minutes with the correction of the spelling of Carolyn Bischof's name. Motion carried unanimously.

NEW BUSINESS

1. Special Education Update: Deborah Malone Larson

Special Ed Updates were handed out and discussed - Deborah warned folks to be cautious with reporting ERMHS dollars and the importance of "dollars for services". No MAA updates, April counts were sent out, please double check them. The SEIS power point presentation as well as the Special Education Fiscal Workshop presentation from the morning session will be emailed out.

2. SB 854 – New Labor Compliance Procedures John Silverstrini

John discussed the new labor compliance law regarding public agencies and prevailing wage. Districts are required to notify DIR for all public works projects over \$1,000. The PWC100 form must be completed within 5 days of issuing a P.O. or signing a contract. Most contractors are aware of the new laws that have been out since July. Contact him for questions or concerns.

3. Prop 39 John Silverstrini

P.G. & E. is offering a program to help schools with submitting a comprehensive Prop 39 plan. The handout provided explains the "CLEAResult" program and contains contact information for districts that are interested.

4. Forum on Managing Fiscal Uncertainty Jim Cerreta

Jim opened a discussion regarding creating some sort of format for school business personnel and superintendents to come together and have discussion regarding all the new changes for school districts. He wanted to get a sense as to whether or not anyone would be interested in holding a round table type of format for meeting a few times a year. There are many new superintendents as well as business people who may benefit from coming together in the same room to have open ended conversations to share ideas. Most everyone thought it would be a good idea. Jim will send out dates to meet sometime before the end of the school year.

5. SCOE BIZ 15-15 Judy Thomson

Judy discussed the highlights of the SCOE BIZ bulletin. She reminded district's of the new public hearing requirements when completing their 2015/16 budgets.

6. SCOE IT Tracy Lehmann

Tracy touched briefly on the P/R concepts workshop to let everyone know that it is H/R tech applicable – PERS and STRS errors and new regulations will be discussed. Release number 15.1 will be installed on May 10th, the ESCAPE system will be down. More detailed training regarding ACA reporting will be scheduled.

ONGOING

1. Other Reports: DP Advisory, RESIG, CalPads

Robin Horwinski spoke about the end of year process for CALPADS. Districts can start entering data as soon as school is out. The end of year training schedule will be sent out. Carl Perkins reporting (high schools) will be shifting to CALPADS. Administration training will be added to the schedule to train folks how to read and understand the reports they're signing off on.

2. ESCAPE questions: **None**

DISCUSSION/PRESENTATION

1. APY signatures on certification page Erin Graves

Erin discussed the new requirements for signatures on payroll and apy reports by someone else other than the person creating the reports. There was discussion regarding why this came about and who is requiring it. It was explained that the reason this is done is to protect those who are inputting the data and creating the reports. It protects the Districts. APY signatures will be instated in July.

2. DBUG Chair nominations for 2015-16 Shelley Stiles

Nominations will be made from the floor at the May meeting.

ADJOURNMENT: 2:30 p.m.