

**SONOMA COUNTY SCHOOLS
District Business Users Group
Minutes for February 22, 2018**

Round Table Discussion

1. The meeting was called to order by Christina Menicucci at 12:35PM. Introductions were made.
2. On a motion by Regina Cuculich and seconded by Wanda Holden the agenda was approved.
3. The approval of the minutes was tabled until the March meeting.

New Business

1. **SELPA** Deborah Malone-Larson presented the SELPA and Special Education updates. 2017-18 P-1 Special Education apportionment was certified, however it will be resent after the SELPA receives the Local Assistance Entitlement from the CDE. Lee Ann Reeder joined Deborah to review of IDEA grant awards as the application the process has changed . Most of the work takes place on the SELPA side, but there are steps each district can take to make the process more efficient. If possible expenditures and transfers in the IDEA resource 3310 should be posted by June before year end closing. This will help the SELPA receive the funds sooner.
2. **SCOE Biz** Shelley Stiles reintroduced the SCOE accountants. Kristian Vallee is a new addition to the team. He will focus on support to districts that do not have full business services. Full funding of LCFF in the 2018-19 fiscal year is expected. This means that Supplemental and Concentration grant spending for each district must also be fully funded. The CDE is behind on approvals of the J13A attendance waivers but SCOE has verified that they have been received. Regina Cuculich reported that AB2228 is in the legislator now. This bill will provide a supplemental apportionment to eligible LEA's whose average daily attendance (ADA) has been materially decreased during the 2017-18, 2018-19, or 2019-20 fiscal years due to the 2017 wildfires. The 'material decrease' means a decrease in ADA attributable to the dislocation of pupils' families due to the conditions that led to the declaration of a state of emergency on account of the 2017 wildfires. The current version of the bill proposes to apportionment to eligible LEA's equal to 100% of the estimated ADA lost for 2017-18, 75% of the estimated ADA lost for 2018-19 and 50% for 2019-20. The Bill is scheduled for reading on March 16th, it's unknown when it will be signed. Shelley reminded all districts to review the new requirements of GASB 75 and to check with auditors about starting the actuarial study process. Next month's DBUG will include a roundtable discussion of the new LCAP template and the opportunity to

share best LCAP practices. Christina Menicucci is the contact for anything you would like to add to the agenda.

3. **Business Services** Erin Graves said that she would have information for the group at a later date.
4. **CALPADS** Candy Amos reported that CALPADS has extended the deadline to certify to March 23, 2018. A reminder that security is important when emailing CALPADS data. Please use SSID numbers instead of names and leave employee names off of correspondence. There will be a “hands on” training in the lab on March 9 focusing on reporting of CTE courses for High School districts. Aries and Schoolwise user group meetings are upcoming and dates will be posted soon.
5. **SCOE IT** Tracy Leman reported that Escape trainings are now being listed on the IT website instead of the master calendar. This will allow users to register directly online by clicking on the workshop listed. In addition to trainings at SCOE, IT Support Analysts will be going out to work one on one with districts on site, as well as in the SCOE lab for support.

Ongoing

This agenda item, which includes DP Advisory and Escape, will be added if there is a need in the future. Please contact Christina Menicucci if there are items to be discussed.

Discussion/Presentation

The next DBUG meeting will be on March 23, 2018. Topics for discussion will include negotiations and LCAP planning.

Adjournment was at 1:30PM.