

Site Name: _____ Teacher Name: _____

ECERS-R Interview Questions for Provider to Complete

Instructions:

Please answer each question in detail *before* your ECERS-R observation.

This questionnaire includes questions specific to your program's policies and includes questions from items that may not be observed during the assessment. Please note that the observer will need to follow-up with you if any responses need to be clarified or if there are questions not answered. Your assigned Assessor will notify you 24-hours before your visit. If you have any questions regarding this questionnaire, please call (707) 524-2658 or send an email to ehurtado@scoe.org. Thank you.

- Please attach a copy of your daily schedule.

Agency and Site Name: _____

Lead/Head Teacher: _____

Max. # children allowed in classroom at one time: _____

of children currently enrolled: _____

At what approximate time are 50% of enrolled children present? _____

Birth date of oldest child: _____ **Birth date of youngest child:** _____

Number of children with identified disabilities? _____

Please check type(s) of disability:

Physical/ Sensory

Cognitive/ Language

Social/ Emotional

Other

<u>Item 10. Meals/snacks</u>	YES	NO
1.5, 3.5, 5.4. Do any children in your program have food allergies?		

<u>Item 11. Nap/rest</u>
Could you describe how nap or rest is handled?
3.3. How is supervision handled during nap time?
3.4, 7.2. What do you do if children are tired before nap time, have trouble settling down, or wake up early?
5.3. How far apart are cots or mats placed?

<u>Item 37. Provisions for Children with Disabilities – Complete only if a child with disabilities is presently being served.</u>		
	YES	NO
1.1, 1.3: Do you have any information from assessments on the children?		
How is it used?		
	YES	NO
1.2, 3.2, and 5.2: Do you need to do anything special to meet the needs of the children?		
Please describe what you do.		
	YES	NO
1.3, 3.3, and 5.3: Are you and the children's parents involved in helping to decide how to meet the children's needs?		

(ITEM 37 CONTINUED)		
Please describe.		
5.1, 7.1: When and where do professional recommendations or interventions such as therapy take place?		
	YES	NO
7.3: Are you involved in the children’s assessments or in the development of intervention plans?		
What is your role?		

<u>Item 38. Provisions for Parents</u>		YES	NO
1.1, 3.1. Is any written information about the program given to parents?			
What is included in this information?			
		YES	NO
1.2, 3.3, 5.4. Are there any ways parents can be involved in their child’s classroom?			
Please give <u>two examples</u> .			
1			
2			
		YES	NO
3.2, 5.3. Do you and the parents ever share information about the children?			
How is this done?			
3.4. What is your relationship with the parents usually like?			
		YES	NO
5.1. Are parents encouraged to visit the class before their child is enrolled?			

(ITEM 38 CONTINUED)		
How is this handled?		
	YES	NO
7.1. Do parents take part in evaluating the program?		
How is this done and how often?		
	YES	NO
7.2. Do you refer parents to other professionals for help with issues concerning children?		
Please provide <u>two examples</u> .		
1		
2		
	YES	NO
7.3. Do parents take part in making decisions about the program?		
In what way?		

Item 39. Provisions for Personal Needs of Staff		YES	NO
1.2, 3.4, 5.3. Do you get time off during the day when you can be away from the children?			
7.3. Is the timing flexible?			
When does this happen?			
3.3, 5.2. Where do you usually store your personal things, such as your coat or purse?			
		YES	NO
5.2. Is it possible to lock this storage?			
		YES	NO
5.1, 7.1. Is there a place where you can take your breaks on site?			

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(ITEM 39 CONTINUED)

Is the space used for any other purposes?

Item 40. Provisions for Professional Needs of Staff	YES	NO
1.1, 3.1. Do you have access to a telephone? Where?		
	YES	NO
1.2, 3.2, 5.1. Do you have access to any file and storage space? Please describe.		
	YES	NO
1.3, 3.3, 5.3, 7.2. Is there any space you can use for parent/teacher conferences or for adult group meetings when the children are present? Please describe.		
Is adult seating available?		
	YES	NO
5.2, 7.1. Is there an office for the program on site? Please describe.		
	YES	NO
Do you have access to children's files on site?		

<u>Item 41. Staff Interaction and Cooperation</u>	YES	NO
1.1, 3.1, 5.1. Do you have a chance to share information about the children with the other staff that work with your group?		
When and how often does this happen?		
What kinds of things do you talk about?		
	YES	NO
7.1. Do you have any planning time with your co-teachers?		
About how often?		
Where do you meet?		
7.2. How do you and your co-teachers decide what each of your tasks will be?		
	YES	NO
7.3. Does the program ever organize social events that you and other staff participate in together?		
Please provide <u>two examples</u> ?		
1		
2		

<u>Item 42. Supervision and Evaluation of Staff</u>	YES	NO
1.1, 3.1, 5.1, 5.2. Is your work supervised in any way?		
How is this done?		
How often do you have informal supervision by administrative staff?		

(ITEM 42 CONTINUED)		
	YES	NO
Do you have an annual supervisory observation?		
How long is the observation?		
	YES	NO
1.2, 3.2, 5.2, 7.3. Are you ever given any feedback about your performance?		
How is this handled?		
How often?		
	YES	NO
Is there a written evaluation shared with you?		
How often?		
What is the evaluation based on?		
5.4. If improvement is needed, how is this handled?		
	YES	NO
7.1. Do you ever take part in self-evaluation?		

<u>Item 43. Opportunities for Professional Growth</u>	YES	NO
1.1, 3.1, 3.2, 5.1, 5.1. Is any training provided to staff, such as new staff orientation, CPR, or in-service training?		
Please describe this training.		

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(ITEM 43 CONTINUED)		
What is included in the process?		
	YES	NO
1.2, 3.3, 5.3. Do you ever have all-staff meetings?		
About how often?		
What is usually handled at these meetings?		
	YES	NO
5.4, 7.2. Are there any resources on site that you can use for new ideas?		
What is included?		
	YES	NO
7.1. Is there any support provided so you can attend conferences or courses?		
Please describe what is available.		
	YES	NO
7.3. Are there any requirements for classroom staff with less than an AA degree to continue their formal education?		
Please describe the requirements.		