

SONOMA COUNTY OFFICE OF EDUCATION
REQUEST FORM FOR ELECTRONIC DEPOSITS

Date

Sonoma County Treasurer's Office
Attn: Dana Shern (Dana.Shern@sonoma-county.org)
585 Fiscal Drive
Santa Rosa, CA 95401
(707) 565-6048

Re: Electronic Deposit Request

Dear Mr. Shern:

This letter is to notify you that an electronic deposit has been requested from
as follows:

Name of Sender, i.e., U.S. Dept. of Education

| District Name | Dept. ID | Dollar Amount |
|---------------|----------|---------------|
|---------------|----------|---------------|

It is my understanding that these funds will be transferred to:

Bank of America
Government Services Sacto/1436
ABA# 0260-0959-3
555 Capitol Mall, Suite 1555
Sacramento, CA 95814-4582

Attn: Santa Rosa Main Branch #43
Credit to: Sonoma County Treasurer's
Account Number #00432-80100

Detailed description of deposit:

Further, I understand that your office will transfer the funds to the Sonoma County Office of
Education, to the attention of Janelle Sarsfield, who will deposit
to our account code:

Dollar Amount

Thank you for your assistance.

26-Digit Account Code, i.e., 01-0000-0-0000-0000-9641-000-0000

Sincerely,

Business Manager

Cc: Janelle Sarsfield (jsarsfield@scoe.org)
Thuan Pham (tpham@scoe.org)
Christy Arend (carend@scoe.org)
Dana Shern (dana.shern@sonoma-county.org)
Patti Adams (Patti.Adams@sonoma-county.org)
Megan Cassidy (Megan.Cassidy@sonoma-county.org)
David Maurice (David.Maurice@sonoma-county.org)
Mellisa Meckstroth (mellisa.meckstroth@sonoma-county.org)