



## CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

### Membership Information

The mission of the Child Care Planning Council (CCPC) of Sonoma County is to convene and inspire the community through collaboration, leadership, and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families, and Sonoma County.

#### Council Description

The Child Care Planning Council of Sonoma County (CCPC) serves as a forum for the identification of local priorities for child care and to develop policies to meet the needs identified within these priorities. Council mandates include:

- Conducting a countywide Child Care Needs Assessment.
- Creating a 5-year comprehensive, countywide plan for child care and learning programs.
- Establishing local geographical priorities for child care funding.
- Enhancing collaborations and partnerships in the child care community.
- Linking part-day programs to offer full-day child care

CCPC is governed by State mandates, Council bylaws and the Brown Act; authority for membership appointments is the Sonoma County Board of Supervisors and Sonoma County Superintendent of Schools. The Sonoma County Office of Education is the legal and fiscal agent for CCPC. To comply with mandates of AB1542 and to maintain an inclusive participation from the diverse communities in Sonoma County, the Council has a Voting Membership and an identified Advisory Membership.

Local planning councils are required by law to have five membership categories: 1) Child Care Consumers, 2) Child Care Providers, 3) Public Agencies, 4) Community, 5) Discretionary. Council members represent a cross section of the community, and the CCPC particularly encourages fathers, minorities and people of color to apply.

#### Council Member's Responsibilities

- To demonstrate a personal commitment and responsibility to improve child care in Sonoma County.
- To attend all regularly scheduled Council meetings (other than periodic absences as provided for in the Bylaws).
- To attend and participate in at least one standing or Ad Hoc committee of the Council.
- To serve a minimum term of 2 years.
- To take the County Oath of Office, being sworn in by the County Board of Supervisors Clerk.
- To develop a working knowledge of the Mission and Mandates of the CCPC.
- To understand and abide by the Bylaws of the CCPC.

#### Council Member's Role

- Attend and participate in monthly Council meetings.
- Attend Council retreats, workshops and functions.
- Attend and participate in at least one standing or Ad hoc committee.
- Represent the mission of the Council in committees and to the community.
- Be aware of persons who may be interested in working on the Council as a member or volunteer for a committee.
- Keep in contact with the Council office; notify us when you will have to miss a meeting.
- Notify the Council when you have a change of address, phone, email, employer or representation of another organization.

Estimated Time Commitment: 4-6 hours minimum per month.



CCPC • Sonoma County Office of Education

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