

**SONOMA COUNTY SCHOOLS  
DISTRICT BUSINESS USERS GROUP**

**AGENDA  
October 21, 2021**

Time: 12:30 p.m.  
Location: Zoom

Join Zoom Meeting  
<https://zoom.us/j/96464812184>  
Meeting ID: 964 6481 2184

Dial by your location  
+1 408 638 0968 US (San Jose)  
+1 669 900 6833 US (San Jose)

2021-22 Chair: Christina Menicucci

**ROUND TABLE DISCUSSION**

- |                       |       |       |
|-----------------------|-------|-------|
| 1. CALL TO ORDER      | _____ | 1 min |
| 2. APPROVAL OF AGENDA | _____ | 1 min |

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

**NEW BUSINESS**

- |                      |                       |        |
|----------------------|-----------------------|--------|
| 1. SCOE BIZ          | Sarah Lampenfeld      | 30 min |
| 2. BUSINESS SERVICES | Christy Arend         | 15 min |
| 3. CALPADS           | Candy Amos            | 15 min |
| 4. MAA               | Sabrina Dawson        | 10 min |
| 5. SELPA             | Deborah Malone-Larson | 15 min |

**ONGOING**

- 1.

**DISCUSSION/PRESENTATION-**

1. Workflow reminder; Electronic Signature in Escape; Email PO's-SCOE IT 15min

**ADJOURNMENT:** Contact DBUG Chair, Christina Menicucci at [cmenicucci@gusd.com](mailto:cmenicucci@gusd.com) to add items to the agenda or request items to be covered in SCOE-Biz. Agendas and minutes are posted on the SCOE website at <http://www.scoe.org/pub/htdocs/fiscal-dbug.html>