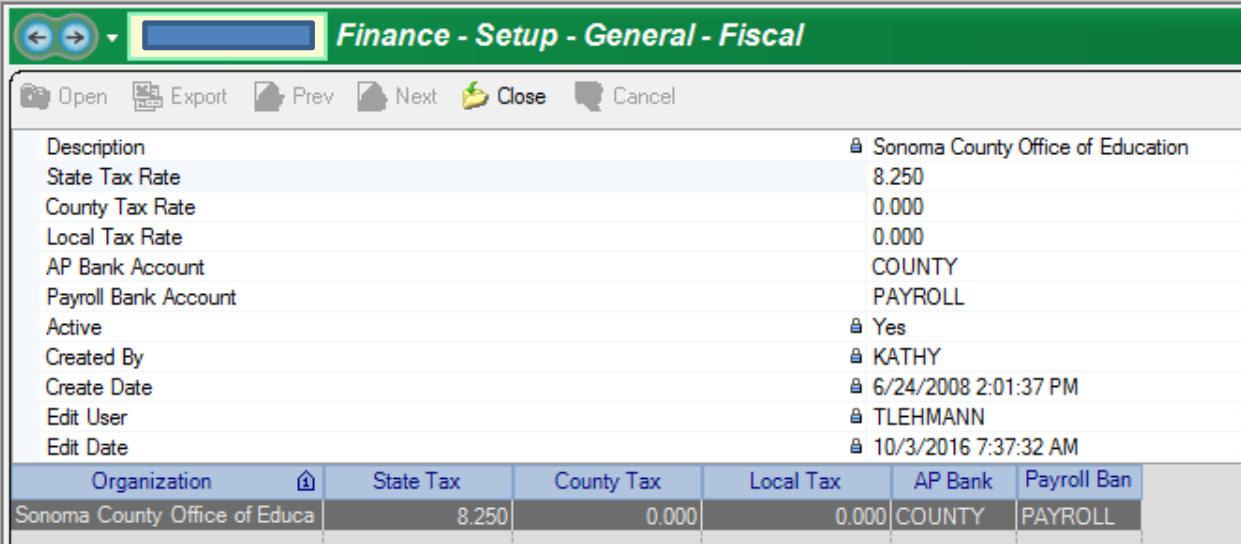


Sales Tax Update in Escape

If sales tax rate changes effective January 1, 2017, do you know where to update this in Escape?

➤ ***Go to Finance – Setup – General – Fiscal to update***

- Be careful when making the change because it's not date driven. You will need to make the change on January 1, 2017



The screenshot shows the 'Finance - Setup - General - Fiscal' window. The window title bar is green with the text 'Finance - Setup - General - Fiscal'. Below the title bar is a toolbar with icons for Open, Export, Prev, Next, Close, and Cancel. The main area contains a list of settings for 'Sonoma County Office of Education'.

Description	☰ Sonoma County Office of Education
State Tax Rate	8.250
County Tax Rate	0.000
Local Tax Rate	0.000
AP Bank Account	COUNTY
Payroll Bank Account	PAYROLL
Active	☰ Yes
Created By	☰ KATHY
Create Date	☰ 6/24/2008 2:01:37 PM
Edit User	☰ TLEHMANN
Edit Date	☰ 10/3/2016 7:37:32 AM

Organization	State Tax	County Tax	Local Tax	AP Bank	Payroll Ban
Sonoma County Office of Educa	8.250	0.000	0.000	COUNTY	PAYROLL