



Child Care Planning Council of Sonoma County
Executive Committee Meeting
July 22, 2020; 9:30 – 11:00am
This meeting was held remotely
via Zoom

Minutes Approved at August 26, 2020 Meeting

Members Present: Missy Danneberg, Rebecca Hachmyer, Renee Whitlock-Hemsouvanh, Terry Ziegler
Notified Absent: Lorie Siebler
Staff Present: Susy Marrón, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Rebecca Hachmyer called the meeting to order at 9:42am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. June 24, 2020 Executive Committee meeting minutes**		The minutes for the Executive committee meeting on June 24, 2020, were approved by unanimous consent as there were no changes or edits.
4. Public Comment on Non-Agendized Items	There was no public comment.	

Agenda Item	Discussion	Action/Follow-up
5. Review CCPC Member Survey Results	<p>Susy shared the results of the survey and the group discussed the pertinent sections.</p> <p><u>Assisting new members understanding CCPC mission and goals:</u> Suggest a past history Power Point put on the website and presented to members at the start of the year. Have members (especially new members) speak about themselves. Start Member Spotlight again at monthly meetings. Rebecca suggested developing a video oral history.</p> <p><u>Welcome diverse opinions:</u> Recruit diverse membership i.e. tribal childcare; introduce Hot Topics; train facilitators to welcome diverse opinions; outreach.</p> <p><u>Explain the function of the Executive Committee:</u> Inform at a Council meeting.</p>	<p>Ask providers what's working for them during the COVID-19 pandemic.</p> <p>Susy will contact Michele Bendyk to get the spreadsheet that she developed with members' areas of expertise and their contact information to be shared with other Council members.</p>
6. CCPC Member Recruitment	<p>The group discussed various ways to increase more diverse and inclusive membership, including having evening meetings. Engage a collaborative effort to empower and support members to voice their opinions.</p>	<p>Susy and Renee will reach out to First 5's Angie Dillon-Shore to create a forum/planning group whose platform will be inclusive.</p> <p>Rebecca will be a member of this group.</p>
7. CCPC Work Groups	<p>Discussion included providing opportunities for new work groups, such as diversity/inclusion and strengthening voices of ECE in the community. It was also suggested that we survey members to gauge their interest and recommitment to work groups.</p>	<p>Susy will share a draft of the survey with Executive Committee members.</p>
8. 2021-2026 Child Care Plan	<p>Susy suggested that we delay preliminary work on this until January, 2021. Then develop a plan based on accomplishments and important measurable goals of the work groups, including equity issues over distance learning and how to help support programs to stay open. Missy suggested getting information from other Councils.</p>	

Agenda Item	Discussion	Action/Follow-up
9. August Council Meeting	A survey of Council members regarding their availability revealed that August 14 would enable a quorum, so the group set that date for the next Council meeting via Zoom 9:00-10:30am. The meeting will include an opportunity for Work Groups and committees to report out. (Reports will be on each Council agenda to allow members to be aware of all Council business and for Work Groups to be accountable for their work.)	Susy will add nominations for Chair-Elect to the agenda, since we had no election in May and current Chair-Elect will move into the Co-Chair position with Rebecca.
10. Adjournment		Adjournment was by unanimous consent at 10:49am.



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Child Care Planning Council of Sonoma County
Executive Committee Meeting
August 26, 2020; 9:30 – 11:00am
This meeting was held remotely
via Zoom

Minutes Approved at September 23, 2020 Meeting

Members Present: Rebecca Hachmyer, Lorie Siebler, Renee Whitlock-Hemsouvanh, Terry Ziegler
Notified Absent: Missy Danneberg
Staff Present: Susy Marrón, Liz DePrimo, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler called the meeting to order at 9:39am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. July 22, 2020 Executive Committee meeting minutes**		The minutes for the Executive committee meeting on July 22, 2020, were approved by unanimous consent.
4. Public Comment on Non-Agendized Items	There was no public comment.	
5. Welcome Elizabeth (Liz) DePrimo	Susy introduced Liz DePrimo (edeprimo@scoe.org), Early Education Specialist, who shared her background and said that she is happy to be with CCPC. Executive	

	Committee members introduced themselves and shared what their roles are in the Council and where they work.	
6. Chair-Elect/Co-Chair	The group discussed how to fill all three positions. Since Renee was unable to join the meeting at this point, Susy will email her, Lorie, and Rebecca in an effort to resolve this issue. There have been no nominations for Chair-Elect received to date.	
7. CCPC Committee/Work Group Survey	Susy shared the proposed survey and the group made suggestions to include Equity and Distance Learning focuses.	Susy will send the survey out to Council members and guests today.
8. Plan for September 4, 2020, Council meeting	Ideas for a Hot Topic for August 14 and September 4 (and possibly the October meeting) were discussed. Equity and Distance Learning issues were foremost. Rebecca suggested reaching out to UC Berkeley.	Susy will follow up and contact several people regarding their availability.
9. Adjournment		Adjournment was by unanimous consent at 10:40am.



Child Care Planning Council of Sonoma County
Executive Committee Meeting
September 23, 2020; 9:30 – 11:00am
This meeting was held remotely
 Via Zoom Meeting ID: 999 9595 4198

Minutes Approved at October 28, 2020 Meeting

Members Present Missy Danneberg: Rebecca Hachmyer, Lorie Siebler, Renee Whitlock-Hemsouvanh, Terry Ziegler
 Notified Absent: None
 Staff Present: Susy Marrón, Liz DePrimo, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler called the meeting to order at 9:37am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. August 26, 2020 Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on August 26, 2020, were approved by unanimous consent.
4. Public Comment on Non-Agenda Items	There was no public comment. Terry requested time after the meeting to discuss how we can find out why incidents of COVID are occurring in child care centers.	After adjournment, the group will have an opportunity to discuss this topic.
5. Review Follow-Up	Susy shared that there was only one response. The group discussed how to encourage more feedback, perhaps a	

Agenda Item	Discussion	Action/Follow-up
	poll or Zoom link before adjournment. The group also thought that we should add more Work Group time which should be structured and given more guidance for break-out times.	
6. Chair-Elect/Co-Chair	We currently effectively have 3 Co-Chairs. The group discussed how to remedy this situation.	It was decided by consensus to keep the original configuration (Co-Chairs Rebecca Hachmyer and Lorie Siebler; Chair-Elect Renee Whitlock-Hemsouvanh) at least until Spring elections. We have received no nominations for Chair-Elect and will encourage members to step up and to recruit more candidates for office. Renee will rotate into facilitation.
7. Finance Committee	Finance Committee Chair Missy explained that the 2019-2020 year finances are still being cleaned up. In regard to the 2020-2021 Budget, CSPP Round 6 and QCC Block Grants, Susy shared some charts explaining the revisions. (Attached) The Workforce Pathways Grant is replacing the AB212 contract; the funds may be used to support private and subsidized programs including Family, Friend, and Neighbors (FFNs). We are now able to give stipends to FFN providers who are providing care in a subsidized program. Missy reported that SCOE is giving a monthly stipend of \$50 to employees who are working at least 5 days a month from home. On motion by Missy and second by Terry, the committee voted unanimously approved the	

Agenda Item	Discussion	Action/Follow-up
	CSPP Round 6, QCC Block Grant revisions which will go to the full Council on October 2, 2020, and accepted the Workforce Pathways grant funding as a part of the 2020-2021 budget.	
8. Plan for October 2, 2020, Council meeting	<p>Discussion centered around possible Hot Topics for the next Council meeting and future meetings. Susy received the Equity First Consulting proposal for a 75-minute training. While the group felt that the \$3,000 fee was appropriate, they felt that this topic should be postponed until we are through with the COVID crisis. Terry suggested asking Bryan Clement from Dovetail to give a resiliency training in November. Terry also suggested asking Community Care Licensing to present.</p> <p>For October's meeting, Renee suggested that during this stressful time, a panel could show the perspectives of different areas, spotlight survival modes, how providers (both centers and Family Child Care) have been dealing with COVID. Panel members could also include providers to special needs and school-age children. Renee will introduce the panel and facilitate the discussion.</p>	<p>Lorie suggested that the Equity First proposal be passed to the Equity Work Group to decide how to use it.</p> <p>Susy will follow up and contact several people regarding their availability. She will create a Google document with potential questions/topics.</p>
9. Executive Committee Logic Model/Action Plan	Goals/objectives for 2020-2021. The group did not think that they were ready for this discussion yet and requested that Susy send a template with last year's goals and action plans to discuss further at the November Executive Committee meeting.	Susy will create a Google document and share with the Executive Committee, then send to each Work Group to stimulate a conversation as the November meeting.
10. Adjournment		Adjournment was by unanimous consent at 11:02am.



Child Care Planning Council of Sonoma County
Executive Committee Meeting
October 28, 2020; 9:30 – 11:00am
This meeting was held remotely
via Zoom

Minutes Approved at November 18, 2020 Meeting

Members Present: Lorie Siebler, Missy Danneberg, Rebecca Hachmyer, Renee Whitlock-Hemsouvanh, Terry Ziegler
Notified Absent:
Staff Present: Susy Marrón, Liz DePrimo

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler called the meeting to order at 9:36 am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. June 24, 2020, Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on September 23, 2020, were approved by unanimous consent.
4. Public Comment on Non-Agendized Items	None	None
5. Follow-up from last Council Meeting	None	None

Agenda Item	Discussion	Action/Follow-up
6. LPC Annual Self Evaluation/Report**	Susy presented the LPC evaluation, summary report, and supporting documents. Susy shared that the CDE expenditure reports will be changing and will require more detailed narrative reporting. The 2020 Zip code priorities report needs to be ratified at the CCPC council meeting on November 6, 2020.	Missy Danneberg made a motion to approve the LPC Annual Self Evaluation and Report as presented. Lorie Siebler seconded the motion. The motion passed unanimously.
7. Plan for November 6, 2020, Council meeting	Susy reached out to a facilitator to request a Resiliency Training to be implemented within the next CCPC council meeting, however, did not receive a response. Discussion about forgoing resiliency training for information sharing of current, local updates related to the ECE field. Susy suggested an update on the recently released strategic plan. Lorie and Renee suggested inviting local representatives from the City of Santa Rosa and Sonoma County to share ways they plan to / are supporting ECE. Suggested guests include Raisa De La Rosa from the City of Santa Rosa, Ananda Sweet from Metro Chamber, Chris Rogers, Lynda Hopkins, and/or other county supervisors.	Susy will contact suggested guests to invite them to the November 6, 2020 Council meeting.
8. Executive Committee Logic Model/Action Plan	Group discussion around logic model question, "What is one problem your group hopes to address?". Renee suggested focusing on long term sustainability. It was agreed that this goal will pertain to both the ECE field as a whole, as well as the CCPC council specifically. This goal will include providing education toward the sustainability of the field. Lorie shared that she has created a document outlining supply in the county. This document can be shared with the council to educate on the current state of the ECE field. Lorie also shared that 4Cs will send out a survey to all licensed and exempt child care programs and facilities (both currently open and closed due to	Susy updated the Logic Model form outlining the current action plan. Lorie will share the Supply document and survey results with the executive committee. Missy volunteered to present the action plan

Agenda Item	Discussion	Action/Follow-up
	pandemic). She will share the results with this committee to determine how the Council can best support the needs of ECE operators so that these programs can survive challenges related to Covid-19 and continue to provide care for children in the community. It was agreed upon that the action plan pertains to goals 1-3 in the 2016-2021 CCPC Child Care Plan.	on November 6, 2020, CCPC Council Meeting. Rebecca will facilitate the Council Meeting on Friday, November 6.
9. Next Executive Committee	The regularly scheduled Executive Committee meeting falls on the week of Thanksgiving in November. Discussion to change the date of the meeting.	It was agreed that the next Executive Committee meeting will be held on November 18 from 9:30 – 11:00 AM.
10. Adjourn**		Adjournment was made by unanimous consent at 10:48 am.



II

Child Care Planning Council of Sonoma County
Executive Committee Meeting
November 18, 2020; 9:30 – 11:00am
This meeting was held remotely
via Zoom

Minutes Approved at January 27, 2021 Meeting

Members Present: Missy Danneberg, Renee Whitlock-Hemsouvanh, Terry Ziegler
Notified Absent: Rebecca Hachmyer
Absent: Lorie Siebler Estep
Staff Present: Susy Marrón, Liz DePrimo, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Chair-Elect Renee Whitlock-Hemsouvanh called the meeting to order at 9:35 am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. October 28, 2020, Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on October 28, 2020, were approved by unanimous consent.
4. Public Comment on Non-Agendized Items	None	None

Agenda Item	Discussion	Action/Follow-up
5. Follow-up from last Council Meeting	Susy shared that feedback was generally positive. Some people felt that the breakout session was too short, though they were given an extra five minutes. Renee suggested that we provide clear expectations for the work groups in a one-page guideline. Some expressed guilt for not being prepared. Hot Topic suggestions: sustainable wellness for all educators, virtual community communication in ECE.	None
6. Child Care Plan Development 2016-2021, Planning for 2022-2027	The next plan has to be completed and approved by the end of 2021. Missy led us through the last plan. Susy wondered how we should approach the project. Missy suggested that feedback will focus on COVID. Renee suggested that we start right away with preliminary work, look at the last plan: what's changed? what's unique to our community? Susy asked at what point do we evaluate our accomplishments? Renee suggested a small group of people to begin with to get the framework set: a committee with diverse perspectives--a work group with different stakeholders.	
7. Draft 2020-2021 Budget, Revision Plan	We're still trying to align reports with SCOE and our budget; so Susy suggested that we present the official proposal to the Council at its February meeting.	
8. Plan for December 4, 2020 Council Meeting	Sonoma County Public Health people will discuss child care and travel, and the whole COVID picture. Work groups will be given 10 minutes to meet, then 1-2 minutes to share their plans. Renee stated that there's a disconnect between the administration and the Executive Committee and direct service providers about what the people on the ground are dealing with.	
9. Next Executive Committee	The next Executive Committee meeting is scheduled for January 27, 2021, from 9:30 am to 10:30 am.	

Agenda Item	Discussion	Action/Follow-up
10. Adjourn**		Adjournment was made by unanimous consent at 10:04 am.



II

Child Care Planning Council of Sonoma County
Executive Committee Meeting
January 27, 2021; 9:30 – 11:00am
This meeting was held remotely
via Zoom

Minutes Approved at February 24, 2021 Meeting

Members Present: Missy Danneberg, Rebecca Hachmyer, Lorie Siebler Estep, Terry Ziegler (joined at 10:06am)
 Technical Difficulties: Renee Whitlock-Hemsouvanh
 Staff Present: Susy Marrón, Liz DePrimo, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler Estep called the meeting to order at 9:36 am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. November 18, 2020, Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on November 18, 2020, were approved by unanimous consent.
4. Public Comment on Non-Agenda Items	None	None
5. Follow-up from last Council Meeting	Susy shared that there were only 2 responses and that they were positive. Suggested Hot Topic: negotiating cultural patterns as providers to diverse communities.	The group discussed how to present the COVID vaccination roll-

Agenda Item	Discussion	Action/Follow-up
		out. 4Cs is prioritizing north and west populations.
6. 2020-2021 Budget Revision	Missy reviewed the revisions which match minor changes with our budget. The Finance Committee suggested hiring a consultant to help on the 2022-2027 Child Care Plan. The CARES, IMPACT, and QCC revisions were carry-overs. Susy presented the narrative that will be given to Council members. On motion by Lorie and second by Missy, the vote was unanimous to present the Budget Revisions for 2020-2021 to the full Council for consideration.	
7. Plan for February 5, 2021 Council Meeting	The Higher Education Work Group will present what kind of info students are needing. We'll also include information about the vaccination roll-out. Federal and state budget update will be given. Work Group time will be included.	
8. Finance Committee Chair/Officer elections	Susy reported that Missy is at the end of her second term as Finance Chair in June. We need to recruit. And Chair-Elect, as Lorie is transitioning out. Cathy Vaughn's name was suggested for Finance Chair. Chair-Elect names suggested include Susan Langer, Alice Hampton, Heather Sweet, and Sheri Schonleber. Michelle Bendyk will stay on, as John Paul has resigned due to reassignment.	Susy will send an email soliciting interest.
9. Child Care Plan Development	2016-2021 Child Care Plan; planning for 2022-2027. Susy stated that since we have funds, we're considering hiring a consultant. Lorie suggested putting out a Request for Proposal (RFP). Maybe connect with LPC coordinators and UC Berkeley. Equity	
10. End of Year Retreat/Equity Presentation	Collaboration? Cultural patterns for providers? Implicit bias? Is there an opportunity to dovetail the 2022-2027 Child Care Planning? Inclusion Work Group might put out an RFP, bidding is required for \$5,000 and recommendation to the full Council.	

Agenda Item	Discussion	Action/Follow-up
11. Plan for March 5, 2021 Council Meeting	Is there a Hot Topic for March? (Inclusion Group will present in April.) Transition to DSS ... someone from CDE? Best way to be informed is to join stakeholder calls. Susy may ask someone from ELCD to speak.	Susy will email work groups first. If no one expresses interest, she will reach out to CDE.
12. Next Executive Committee	The next Executive Committee meeting is scheduled for February 24, 2021, from 9:30 am to 11:00 am.	
12. Adjourn**		Adjournment was made by unanimous consent at 10:46 am.



II

Child Care Planning Council of Sonoma County
Executive Committee Meeting
February 24, 2021; 9:30 – 11:00am
This meeting was held remotely
via Zoom

Minutes Approved at March 24, 2021 Meeting

Members Present: Missy Danneberg, Rebecca Hachmyer, Lorie Siebler Estep, Renee Whitlock-Hemsouvanh, Terry Ziegler
Staff Present: Susy Marrón, Liz DePrimo, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler Estep called the meeting to order at 9:34 am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. January 27, 2021, Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on January 27, 2021, were approved by unanimous consent.
4. Public Comment on Non-Agendized Items	None	None
5. Follow-up from last Council Meeting	Susy shared that there were only 2 responses (one voting member and one guest) and that they were positive. The Hot Topic was received well and sparked more conversations.	

Agenda Item	Discussion	Action/Follow-up
6. ZIP Code Priorities	Susy reported that she'd been in discussion with CDE. Last year we decided to keep previous priorities. Current data is from 2018. We do have resources and time to do the priorities if we want to do it. Consult ELCD? Terry wondered if the priorities ever change and suggested that we skip it again this year because we don't have census data.	Susy will email the ELCD. On motion by Lorie and second by Terry, the vote was unanimous to keep the same priorities this year.
7. Plan for March 5, 2021 Council Meeting	Lorie won't be able to attend; Renee volunteered to facilitate. No Hot Topic is lined up. DSS transition? Susy has confirmed that DSS will be present at the April 8 th ELCD meeting for a regional opportunity for people to submit questions. Rebecca suggested a panel discussion about lessons learned. Renee suggested feedback on vaccine rollout. Missy suggested to learn about programs that are starting back up. Terry: who's having a hard time and who's made it through. Renee: what can we do to help?	Susy will frame the discussion around how we can help. And will request data from First5 re grants what people were going to do with grant money. Suggested names of panelists include Susan Jenkins, Nicole, Jason Riggs, Eric from Terry's preschool in Rohnert Park.
8. Equity Work Group/End of the Year Retreat	Susy asked Liz to do a quick update after their meeting on Monday. The Equity Work Group wants to move forward with consultant Isoke Femi leading a workshop training. This should be taken to Finance Committee March 19 (11am-12noon) first for approval for May meeting, then to Council for April 2 nd meeting.	
9. Child Care Plan Development	Planning for 2022-2027. Susy stated that since we have funds, she's looking to hire a consultant. Susy did some research and would like to get an ad hoc group together at the March 5 Council meeting. She wondered how to access a survey that was done before. She'd like to include diverse voices, especially parents.	

Agenda Item	Discussion	Action/Follow-up
10. 2021-2022 Budget Development	Susy shared that next year's budget looks scary for many reasons, as much funding is going away. Though the Workforce Pathways grant should continue.	Susy will continue working on budget development and share with Finance at March meeting.
11. Next Executive Committee	The next Executive Committee meeting is scheduled for March 24, 2021, from 9:30 am to 11:00 am.	
12. Adjourn**		Adjournment was made by unanimous consent at 10:29 am.



II

Child Care Planning Council of Sonoma County
Executive Committee Meeting
March 24, 2021; 9:30 – 11:00am
This meeting was held remotely
via Zoom
Meeting ID: 999 9595 4198

Minutes Approved at April 2, 2021 Meeting

Members Present: Missy Danneberg, Lorie Siebler Estep, Renee Whitlock-Hemsouvanh, Terry Ziegler
Members Notified Absent: Rebecca Hachmyer
Staff Present: Susy Marrón, Liz DePrimo, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler Estep called the meeting to order at 9:33 am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. February 24, 2021, Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on February 24, 2021, were approved by unanimous consent.
4. Public Comment on Non-Agendized Items	None	None

Agenda Item	Discussion	Action/Follow-up
5. Follow-up from last Council Meeting	Susy shared that there was little feedback. People appreciated being able to hear from the providers and Renee did a great job of facilitating. Also we have not been getting responses to our Google docs for inkind feedback.	Susy will make a plea at the next Council meeting.
6. ZIP Code Priorities	Susy reported that the majority of the ELCD collaborative participants felt that we should keep the previous priorities. One contractor is pushing to go with new priorities. The feeling of the Committee is that anything produced now would be inaccurate.	Susy will take this to the full Council at the April meeting and share that the Executive Committee recommends keeping the same priorities this year.
7. Plan for April 2, 2021 Council Meeting	Liz shared that the Inclusion Work Group will present the Hot Topic.	
8. LPC Spending Plan/End of the Year Retreat	The Executive Committee reviewed the LPC spending plan and funds for the End of the Year Retreat.	
9. Child Care Plan Development	Susy would like to have 3 focus groups meet before June 30: stakeholders, providers, parents. Susy shared that the Finance Committee determined that we have the funds for a consultant and suggested contacting Ana Lugo (Equity First Consulting), Latino service providers, Kate Pack (First 5), or reaching out to Gary Hochman for suggestions. Missy suggested to contact Kate right away. Perhaps she could do the survey and someone else might move the rest of the plan forward. Lorie suggested that Kate and Ana work together. Missy, Renee, and Lorie will participate from the Executive Committee. Missy said that we should spend this money now, or we won't have the funds next year.	Susy will schedule a meeting.
10. 2021-2022 Budget Development	Susy gave a quick overview of the grants and funding comparing the current year with the proposed budget for 2021-2022. The IEEEP grant is the only stable funding through 2024. A suggestion was made that the grants that are no longer	Missy and Susy will meet to refine the formatting, then will bring it to the May

Agenda Item	Discussion	Action/Follow-up
	funded be shown somewhere, either on this spreadsheet or another.	meeting, even though it will be tentative.
11. Senate Bill 50 (Limón) Discussion	<p>The bill aims to strengthen and streamline the birth through age 5 early learning and care system to enhance efficiencies for child care providers and better meet the needs of families and children, particularly infants and toddlers.</p> <p>Susy stated that since we haven't been supporting legislation lately, she would like the Executive Committee to consider taking this bill to the Council to discuss supporting it. The bill is like taking the pilot policy in place and making it statewide including 24-month continuous eligibility for subsidized child care and extended hours of care for homeless families, families seeking employment and families with variable work schedules.</p> <p>Executive Committee will Ask Planning Council to sign on in support of SB50.</p>	Susy will send the wording of the bill in an email to members with "Please read and come with your opinion" or "Be prepared to discuss." Lorie will facilitate and allot 10 minutes for discussion at the April Council meeting.
12. Next Executive Committee	The next Executive Committee meeting is scheduled for April 28, 2021, from 9:30 am to 11:00 am.	
13. Adjourn**		Adjournment was made by unanimous consent at 10:42 am.



Child Care Planning Council of Sonoma County
Executive Committee Meeting
April 2, 2021; 8:30 – 9:00am
This meeting was held remotely
via Zoom
Meeting ID: 967 2887 2855

Minutes Approved at April 28, 2021 Meeting

Members Present: Missy Danneberg, Lorie Siebler Estep, Rebecca Hachmyer, Renee Whitlock-Hemsouvanh, Terry Ziegler
Members Notified Absent: None
Guests: Cathy Vaughn
Staff Present: Susy Marrón, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler Estep called the meeting to order at 8:31 am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. March 24, 2021, Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on March 24, 2021, were approved by unanimous consent.
4. Public Comment on Non-Agendized Items	None	None

Agenda Item	Discussion	Action/Follow-up
5. American Rescue Plan Post-Pandemic Recovery and Care for Sonoma County's Children & Families Local Recovery Request	Susy shared that First 5 is asking for \$5M of the \$160M funds to support ECE goals. Missy confirmed that there are a lot of funds for things beyond child care providers. Renee asked about non-public providers getting any funds and that it's important to let First 5 know. Terry shared that the application process is daunting and frightens people. Lorie suggested that R&R could have workshops to help.	On motion by Renee and second by Terry, the Committee voted unanimously to sign on to the Rescue Plan. Susy will communicate with First 5.
6. Next Executive Committee	The next Executive Committee meeting is scheduled for April 28, 2021, from 9:30 am to 11:00 am.	
7. Adjourn**		Adjournment was made by unanimous consent at 8:50 am.



Child Care Planning Council of Sonoma County
Executive Committee Meeting
April 28, 2021; 9:30 – 11:00am
This meeting was held remotely
via Zoom
Meeting ID: 999 9595 4198

Minutes Approved at May 26, 2021 Meeting

Members Present: Missy Danneberg, Lorie Siebler Estep, Renee Whitlock-Hemsouvanh, Terry Ziegler
Members Notified Absent: Rebecca Hachmyer
Staff Present: Susy Marrón, Liz DePrimo, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler Estep called the meeting to order at 9:33 am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. April 2, 2021, Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on April 2, 2021, were approved by unanimous consent.
4. Public Comment on Non-Agendized Items	None	None

Agenda Item	Discussion	Action/Follow-up
5. Follow-up from last Council meeting	Susy reported that the responses were generally positive, that the information received was good. One participant suggested that there be less “code”/acronyms. Participants would like continued news on COVID and regular updates on funding. There was a question about kinds of advocacy.	Facilitator will remind speakers to use full terms and ask participants to put questions in the Chat Box. We could also put a link to our acronyms in the Chat Box. We could set aside 10 minutes to focus on advocacy ...maybe a Hot Topic. We could make a list of major advocates like locally based Parent Voices. Lorie will report to the Council and work with Lara to develop a document.
6. Budget Revisions 2020-2021	Susy shared the Budget Revisions spreadsheet. Missy reported that Finance Committee reviewed changes. Some are over \$5,000 so have to be approved by the Council. Some changes were adjustments to salaries and adjustment for underspending in certain areas. We’re moving money around to cover ongoing expenses and covering the Child Care Plan. Since no assessments were done, money was moved from that resource.	On motion by Missy and second by Lorie, the Executive Committee voted to approve the 2020-2021 Budget Revisions and present them to the Council at its May 7 meeting.
7. Budget Proposal 2021-2022	Missy provided information on current grants and explained that one column on the spreadsheet contains the total amount for discontinued grants for 2021-2022. Susy explained that CCPC won’t have local funding to support CARES. We have fewer grants to charge salaries to.	On motion by Missy and second by Lorie, the Executive Committee voted to approve the 2021-2022 Budget Proposal and present it

Agenda Item	Discussion	Action/Follow-up
		to the Council at its May 7 meeting.
8. Planning the May 7, 2021 Council Meeting	<p>We have extended the meeting by 30 minutes and will conduct the business part of the meeting during the first 30 minutes (including election for Treasurer and Chair-Elect), then have guest speaker for and a presentation by the Equity Work Group. The speaker will be the first of a series.</p> <p>Lorie shared that she will resign and that Lara Magnusdottir will likely step up to be voting member from 4Cs. Lorie will stay on as long as she's with 4Cs.</p>	Renee will facilitate.
9. Next Executive Committee	The next Executive Committee meeting is scheduled for May 26, 2021, from 9:30 am to 11:00 am.	
10. Adjourn**		Adjournment was made by unanimous consent at 10:07 am.



Child Care Planning Council of Sonoma County
Executive Committee Meeting
May 26, 2021; 9:30 – 11:00am
This meeting was held remotely
via Zoom
Meeting ID: 967 2887 2855

Minutes Approved at June 23, 2021 Meeting

Members Present: Missy Danneberg, Lorie Siebler Estep, Rebecca Hachmyer
Members Notified Absent: Terry Ziegler
Member Absent: Renee Whitlock-Hemsouvanh
Staff Present: Susy Marrón, Liz DePrimo, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Rebecca Hachmyer called the meeting to order at 9:36 am.
2. Approval of Agenda**	Susy proposed adding “Bylaws and Protocols” to item 7	On motion by Missy and second by Lorie, the amended agenda was approved by unanimous consent.
3. April 28, 2021, Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on March 24, 2021, were approved by unanimous consent.
4. Public Comment on Non-Agendized Items	None	None

<p>5. Follow-up from last Council meeting</p>	<p>Susy reported the response was small: good flow, well run meeting. One respondent did not understand that the Diversity, Equity, Inclusion (DEI) piece was a series.</p>	<p>Susy will remind Erica to send DEI invitation to everyone (all CCPC folks). Next DEI session will be June 11, 2021 beginning at 9:30am.</p>
<p>6. May Revise Budget 2020-2021 Discussion</p>	<p>Susy shared the Governor's May Revision including universal TK and Early Education Professional Development, Special Education Early Intervention, and several one-time fundings. Dr. Herrington spoke about a teacher shortage and the implications of the number of teachers nearing retirement. Discussion followed regarding public perception of K-12 system.</p>	
<p>6. Next Executive Committee</p>	<p>The next Executive Committee meeting is scheduled for April 28, 2021, from 9:30 am to 11:00 am.</p>	
<p>7. Membership Chair --Bylaws --Protocols</p>	<p>This is Terry's second 2-year term and will expire June 30, 2021. Susy will call for nominations with a description of duties as soon as possible and vote for a new chair in August.</p> <p>Susy found in our Bylaws that no member or agency with a subcontract for services with CCPC shall not sit on any of the Standing Committees (Executive, Finance, or Membership).</p> <p>Member Selection Protocol: Susy believes that they should be revised. Nanette/Sheri Schonleber represents SSU, Sheri proposed to resign so Vivien Xiang could be the voting member.</p>	<p>We will continue to use Melanie Dodson as a resource but not actually sit in the meetings. Missy will contact her and explain. Keep a running list of Bylaw changes we would like to make. Missy and Susy suggested that we accept Sheri's resignation, but have her stay on the Council as an advisor.</p>

<p>8. Child Care Plan Proposal and Survey Responses</p>	<p>Susy shared the Proposal for Services from Selena Poston Consulting. She would put the surveys together. The cost seemed higher than we want and/or could pay. We could use Google forms or Survey Monkey to request findings, patterns, and themes. We have \$6,800 to spend before June 30, 2021. Lorie suggested engaging her services for Phase 1 & 2 (\$4,340). Consensus was to follow through.</p> <p>Survey Responses to 2022-2027 Countywide Child Care Priorities: 8% of LPC folks responded as voting members. Three top priorities: families have access to affordable child care, access to diversity equity and inclusive care, and access to full day care and education. Should this include Council's priorities only ... or include community priorities? Focus on actions and outcomes. We will add a deadline.</p>	<p>Susy will reach out to Selena to engage her services for Phase 1 & 2.</p> <p>We will extend to the community at large in Sonoma County. Susy will modify the survey and translate into Spanish. Susy will send to Lorie to email out.</p>
<p>9. Next Executive Committee</p>	<p>The next Executive Committee meeting is scheduled for June 23, 2021, from 9:30 am to 11:00 am.</p>	
<p>10. Adjourn**</p>		<p>Adjournment was made by unanimous consent at 10:55 am.</p>



Child Care Planning Council of Sonoma County
Executive Committee Meeting
June 23, 2021; 9:30 – 11:00am
This meeting was held remotely
via Zoom
Meeting ID: 999 9595 4198

Minutes approved at July 28, 2021 meeting.

Members Present: Lorie Siebler Estep, Renee Whitlock-Hemsouvanh, Terry Ziegler
Members Notified Absent: Missy Danneberg
Member Absent: Rebecca Hachmyer
Staff Present: Susy Marrón, Liz DePrimo, Patty Bernstein

Agenda Item	Discussion	Action/Follow-up
1. Call to Order**		Co-Chair Lorie Siebler Estep called the meeting to order at 9:44 am.
2. Approval of Agenda**		The agenda was approved by unanimous consent.
3. May 26, 2021, Executive Committee meeting minutes**		The minutes for the Executive Committee meeting on May 26, 2021, were approved by unanimous consent.
4. Public Comment on Non-Agenda Items	Susy recognized Patty Bernstein's contributions since 2016. She will be leaving CCPC at the end of June.	
5. Follow-up from last Council meeting	Susy shared the comments. There were some people who didn't realize that there are follow-up meetings. Lorie	.

	suggested that we should be more clear to announce multiple sessions.	
6. 2020/2021 Budget Revisions**	Susy shared that the Finance Committee reviewed and approved the actual changes, especially noteworthy are the computer/technology upgrades that we need.	On motion by Lorie and second by Terry, the Executive Committee unanimously approved the 2020-2021 budget revisions as proposed by the Finance Committee.
7. Early Education Program Specialist position**	Susy shared that the scope of work has increased. The Finance Committee has recommended that the position be increased from .75 to 1.0. The California Department of Education must approve the increase since it is a 100% grant-funded position. We're underspent because there were no IEEEP trainings this year because of COVID.	On motion by Lorie and second by Terry, the Executive Committee unanimously approved the increase, contingent upon approval by CDE.
8. CCPC Membership Chair and Chair-Elect	Lorie suggested that this item be forwarded to a time when Melanie Dodson can speak to this. The new chair-elect, Susan Langer, would be doing the IEEEP training but in violation of our bylaws conflict of interest. Renee suggested we consider the possibility that there could be conflicts of interest. Full disclosure is important.	We will bring this to the full Council for discussion in August or September depending on availability of quorum.
9. Next Executive Committee / retreat?	The next Executive Committee meeting is scheduled for July 28, 2021, from 9:30 to 11:00 am. Renee suggested just a regular meeting in July at Renee's garden in person and having the August meeting be a bit longer.	
10. Adjourn**		Adjournment was made by unanimous consent at 10:23 am.