



CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Membership Committee Meeting Minutes December 5, 2013 2227 Capricorn Way, Santa Rosa

Members Present: (Chair) Debbie Blanton, Tammy Larimore, John Eberly, Marianne Schwarz-Kesling

Members Absent: Terry Ziegler, Katie Welch

Staff Present: Carol Simmons

1. Meeting called to order at 11:20am.
2. Agenda approved as submitted by unanimous consent.
3. No public comment heard.
4. Minutes of May 3, 2013 Membership Committee meeting approved as submitted by unanimous consent.
5. **Membership Resignation by Ray Decker regretfully accepted by unanimous consent.**
6. **Membership Appointments**
 - **Angela Cuellar – Committee recommends appointment in Discretionary Seat**
 - **Kellie Noe – Committee recommends appointment in Consumer Seat**
7. **Member Category Changes** – reviewed categories, and approved recommending moving:
 - **Melanie Dodson from Community Seat to Discretionary or Consumer Seat**
 - **Jynx Lopez to Discretionary Seat**
 - **Ofelia Ochoa-Morris, Heather Sweet-Krikac and Stephen Zollman from Discretionary to Community**
 - **And if they are amenable, move Rebecca Hachmyer from Discretionary to Consumer, and Katie Welch from Provider to Consumer.**



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8. **Acknowledgement of Members Service Protocol** - Reviewed current protocol, and in light of funding restrictions, **recommend deleting second paragraph.**
9. **Members PowerPoint** – discussed suggestion from CCPC meeting. Decided to **recommend that we add member photos and brief bios to website, and recommend to Executive Committee that we plan quarterly ice-breakers and/or longer introductions, including at the upcoming February Retreat.** Content for Bio form for website: job title and employer, affiliations, brief employment history and “Why are you involved in work that supports the well-being of children?” (25 words or less).
10. Membership recruitment/diversity – discussed status of diverse representation on Council, breadth of diversity issues (age, gender, ethnicity, perspective, political, income, disability, sexual preference, etc.), and continued shortage of Consumer representatives. Decided to ask 3 current members with young children about the possibility of serving in Child Care Consumer Seats. Decided that largest current diversity gaps most relevant to our work are age, gender and ethnicity. We do not currently have many member seat openings, but will continue to run recruit article in e-news.
11. Meeting adjourned at 11:50am.



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CHILD CARE PLANNING COUNCIL OF SONOMA COUNTY

Membership Committee Meeting Minutes February 7, 2014 SCOE, Santa Rosa

Present: Debbie Blanton (Chair), Tammy Larimore, Terry Ziegler, John Eberly,
Marianne Schwarz-Kesling
Absent: Katie Welch
Staff Present: Carol Simmons

1. Meeting called to order by Chair Debbie Blanton at 8:35am.
2. Agenda approved as submitted by unanimous consent.
3. No public comment heard on non-agendized items
4. 12/5/13 meeting minutes approved as submitted by unanimous consent.
5. Reviewed CCPC bylaws. Will bring proposed changes to Executive Committee and next CCPC meeting. Carol will check to see when they were last reviewed by legal counsel; perhaps this need should be reflected in a protocol. Noted the need to keep an eye on Committee membership for representation from one agency. Reviewed representation on Membership Committee for each category of Membership.
6. Reviewed Membership Committee protocols (Buddy System, Election of Officers – no changes, Member Representation with Public, Membership Selection Criteria – no changes, and Reimbursement to Members – no changes). Will bring proposed changes to Executive Committee and next CCPC meeting.
7. Reviewed Member Bio form to collect information for website. Carol will send out to members by email, and request a photo if desired.
8. Discussed members' patterns of notified absences. Carol will communicate with specific members about this.
9. Meeting adjourned at 8:58am.



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