



Child Care Planning Council of Sonoma County

MEETING MINUTES

August 14 2015

SCOE, Redwood C

Minutes approved on September 4, 2015

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 18), their families and Sonoma County.

Members Present: Debbie Blanton, Soledad Cardona, Teri Clark, Melanie Dodson, Kathy Kelley, Noel Mitchell, John Paul, Jason Riggs, Cheryl Scholar, Marianne Schwarz-Kesling, Megan Sirna, Heather Sweet-Krikac, Cathy Vaughn, Margie Vondrak, Terry Ziegler

Members Notified Absent: Carrie Anabo, Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Ulla Mast, Alicia Morales, Kellie Noe, Teri Porter

Members Absent: Susan Harvey

Guests Present: Allison Goodwin, Lorie Siebler, Brulene Zanutto, Leah Benz, Patricia Rendon, Sandra Lemus, Claire Burns, Alejandra Mendez, Chiara Bacigalupa

Staff Present: Missy Danneberg, Susy Marrón, Marjorie Lear

Topic	Discussion	Action	Follow-Up
1. Call to order**; Introductions, Inspiration		Chair Elect Melanie Dodson called the meeting to order at 9:06am.	
2. Approval of/Revisions to Agenda**		Agenda approved as submitted by unanimous consent.	
3. Consent Calendar** a. CCPC Meeting Minutes of 6/19/15		Consent Calendar approved by unanimous consent.	

Topic	Discussion	Action	Follow-Up
<p>4. Hot Topic – Community Profiles</p>	<p>a) Kathleen Kelley presented an overview of the Community Profiles update that was recently completed.</p> <p>b) Lorie explained how the data was put together. Lorie shared that the data does not accurately represent the supply/demand for school-age children and that the data has changed since the last census. Jason Riggs shared the possibility of being able to share data for 21st Century before/after school programs. Margie suggested allocating 2015/2016 dollars to revise the document to include before/after school care data.</p> <p>There were also questions about the methodology used to calculate the demand for subsidized care.</p> <p>c) Discussed the need to develop a visual document with bulleted recommendations/pie charts making information more digestible for targeted audience. Once data is accurate we can incorporate it in the next child care plan.</p>	<p>b) Further discuss the possibility of allocating 2015/2016 dollars to complete a revision of the 2015 Community Profiles update. Finance Committee will discuss at their next meeting.</p> <p>Committee will ask Michelle to see if there is a reason why the percent of children with working parents needing licensed care is not adjusted for subsidized care.</p> <p>c) On hold until community profiles update is revised to include accurate before/after school data.</p>	
<p>5. Ad Hoc Committee Check-in</p>	<p>Susy Marrón passed around Ad Hoc Committee sign-up sheets and asked member to review/sign-up for a committee (chairs must be voting members).</p>	<p>Committees will present Action plans/budget allocation information at the next council meeting (9/4/15).</p>	

Topic	Discussion	Action	Follow-Up
6. Executive Committee Report a) Interim Coordinator**	Kathleen Kelley discussed the changes in personnel and the need to ratify Executive Committee's decision to hire an Interim Coordinator.	Noel Mitchell moved to approved Executive Committee's decision to hire an interim coordinator. Terry Ziegler seconded. Motion carried unanimously.	
7. Finance Committee report a) Meeting at SCOE	Margie Vondrak shared that co-chairs, and staff informally met with Debbie Costello to review 15/16 contracts. Discussed the possibility of using SCOE software to export data to ensure accuracy.		Finance committee with be meeting before the next CCPC meeting.
8. Membership Committee a) New member Applications** - Sonya Valiente b) Resignations** - Missy Danneberg	<p>a) Member Chair Debbie Blanton reported that Membership Committee met this morning, and recommends appointment of Sonya Valiente. Debbie shared the need to have a Buddy for Sonya.</p> <p>b) Debbie Blanton shared that we have received resignation from Missy Danneberg.</p>	<p>a) Marianne Schwarz-Kesling moved to recommend the new member appointment as submitted. Cathy Vaugh seconded. Motion carried with no opposition or abstentions.</p> <p>b) Debbie Blanton moved to accept the resignation as submitted. Terri Ziegler seconded. Motion carried with no opposition or abstentions.</p>	
9. Public Policy issues	<p>a) Lorie Siebler shared that the State budget has passed with significant improvement to Child Care (\$250 million across the state).</p> <p>b) John Paul shared that the CalWORKs workforce participation part of their program is having a difficult time meeting the federal requirements. They are in the process of trying to reengage interest by offering home visits and meeting clients at convenient locations. CalWORKs has also started a Health and Wellness program that offers clients a reduced State</p>		

Topic	Discussion	Action	Follow-Up
	Park pass.		
10. Child Care Consumers/child care provider input	<p>a) Regional Market Rate has been slightly increased; however it's nowhere near what it should be. It's unfortunate that families are choosing child care based on costs and not quality.</p> <p>b) Claire Burns from Children's Workshop shared that there program has been hit hard by TK. They are starting the year with 10 children and will be closing doors at the end of September if they don't increase their enrollment.</p>	b) Would like to discuss this issue further as a hot topic.	
11. Member Announcements	None heard.		
12. Public (non-members) Comment on non-agendized items.	None heard.		
19. Adjourn**		Meeting adjourned at 11:05am by unanimous consent.	



Child Care Planning Council of Sonoma County

MEETING MINUTES

September 4, 2015

SCOE, Redwood C

Minutes approved October 2, 2015

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (primarily birth to 12), their families and Sonoma County.

Members Present: Debbie Blanton, Soledad Cardona, Teri Clark, Melanie Dodson, Lisa Grocott, Alice Hampton, Kathy Kelley, Ulla Mast, Noel Mitchell, John Paul, Teri Porter, Jason Riggs, Cathy Vaughn, Margie Vondrak, Sonya Valiente (pending BOS approval)

Members Notified Absent: Rebecca Hachmyer, Alicia Morales, Kellie Noe, Marianne Schwarz-Kesling, Megan Sirna, Heather Sweet-Krikac, Terry Ziegler

Members Absent: Carrie Anabo, Susan Harvey, Cheryl Scholar

Advisory Members Present: Manisha Gupta

Guests Present: Allison Goodwin, Lynda Hopkins, Amy McIntyre, Lorie Siebler, Leah Benz, Helen Bond, Alejandra Mendez, Leah Bayly

Staff Present: Missy Danneberg, Susy Marrón, Marjorie Lear

Topic	Discussion	Action	Follow-Up
1. Introductions	Co-Chair Kathy Kelley welcomed everyone, and reported that since we do not yet have quorum, we will not yet call the meeting to order, and will just share information. Introductions were made.		
2. Hot Topic: CPCC Program overview	Susy Marrón provided a presentation of CCPC programs, followed by a fiscal overview by Missy Danneberg, and a question and answer session. See attachment following minutes for presentation slides. a) CTKS: Melanie Dodson clarified that the TK program is a reimbursement program, differing from CARES in its stipend model.		Missy will work with the Executive and Finance Committees to continue to monitor the contract

Topic	Discussion	Action	Follow-Up
	<p>b) Early Learners Conference: Margie Vondrak added that the ELC cost is \$24,000 but only \$14,000 of the money runs through SCOE.</p> <p>c) Fiscal Overview: After the presentation was developed, Missy Danneberg met with the Fiscal department and learned that the numbers had changed again, as they are a moving target. They are in the process of determining exact amounts and allocating where funds needs to go.</p> <p>d) CARES Plus: First 5 California matches funds with \$150,000 but First 5 Sonoma funds are greater, due to rollover. The state funding is definitely going away on June 30, 2016, but local funding is allocated for next year, though funding may be different as the program will change.</p> <p>e) QIRS: Leah Benz provided a summary of funding from the First 5 Sonoma perspective. She echoed that funding is complicated due to populations served, differing terms, and that the complexity leads to funding amounts being “moving targets.” QIRS, or Quality Counts, will bring many current programs under one umbrella program. Gateway to Quality has been a star part of the QIRS program planning and it put our county in a great position to receive funding. QIRS offers a tiered rating system to CSPPs only at this time, and participating CSPPs will receive their awards in December. Participation is optional, and the ratings matrix must follow state guidelines. In July of next year the program will be open to everyone with</p>		<p>budgets, in order to allocate funding and plan for future expenditures.</p> <p>e) Everyone is invited to the next QRIS Consortium meeting on September 14, 1 – 2:30 pm.</p>

Topic	Discussion	Action	Follow-Up
	<p>limited availability (about 30 sites served – by application only). QIRS offers not only mini-grants but one-on-one coaching for sites. CCTR, an Infant/Toddler grant, is forthcoming. There are many pockets of money available, and the QRIS Consortium meets on 2nd Mondays to share input and make decisions as a group. The next meeting is on September 14, 1 – 2:30 pm. Melanie added that a parent component is being explored, so that we can communicate to parents so they understand ratings, why some programs have high quality but aren't rated because there is not funding to support rating. Teri Porter noted that per the CSPP Block Grant, Tiers 4-5 will receive the most funding when lower-rated programs might need the support more to improve. Leah responded that we have local options to design Impact funds to provide mini-grants to Tier 3 programs, but that those funds would be tied to an action plan and used for working with a coach for improvement. CSPP awards are “no strings attached” and can be used for any purpose, including teacher bonuses. Melanie noted that CSPPs have been presented with many requirements such as DRDP, ECERS, low ratios, with no corresponding compensation until now.</p>		
3. Call to order**		Teri Porter arrived. Quorum being reached, Co-Chair Kathy Kelley called the meeting to order at 9:42 am.	
4. Approval of/Revisions to Agenda**		Agenda approved as submitted by unanimous consent.	
5. Consent Calendar** a. CCPC Meeting Minutes of 8/14/15		CCPC Meeting Minutes of 8/14/15 approved as submitted by unanimous consent.	

Topic	Discussion	Action	Follow-Up
6. Ad Hoc Committee Check-in	<p>a) Kathleen Kelley stated that committee Action Plans have not all been received and acknowledged that while council work is volunteer-based, this work is necessary and urgent. Please turn in Action Plans no later than the next meeting. Executive Committee needs to plan for committees' upcoming activities and expenses.</p> <p>New members not yet on a committee, as well as guests, are encouraged to join a committee.</p> <p>The following committees reported:</p> <p>b) Community Relations & Public Policy: Ulla Mast shared that the Community Relations committee never really has gotten off the ground, after many members left and new members do not have the history to feel comfortable answering questions that may be asked in the community. Given all the difficulties encountered, she asked the group whether the issue is that the committee is not needed. Melanie Dodson agreed that the goals and vision of the committee had not been clear in the past. Margie Vondrak stated that the committee would be useful this year in assisting the Executive Committee with convening groups in the community around the Child Care Plan. The group seemed to agree that the Community Relations and Public Policy committees overlap in their work, and combining committees would help members get together.</p>		<p>a) Committee Chairs should send their Action Plans to Susy Marrón.</p> <p>b) Executive Committee will address joining Public Policy and Community Relations committees at the retreat, and will add an Action Item on the next agenda to formally join the committees. Missy will inform Rebecca Hachmyer, Public Policy Committee Chair, and offer staff support.</p>
7. Executive Committee	a) Executive Committee is also working on their Action		

Topic	Discussion	Action	Follow-Up
Report	<p>Plan. Normally the Executive Committee retreat happens in July, but it is scheduled this year for September 21. The committee will look at the community surveys and discuss completing the Child Care Plan this year. Members will have many opportunities to get involved in the Child Care Plan (proofing, outreach, etc.), which will focus on aligning the Plan with Upstream, Cradle to Career, etc. The budget and the staffing transition are also major issues of concern.</p> <p>b) Hot Topics have been selected, taking into consideration the conversations from recent meetings. Next month will highlight SCOE ECE programs with Brulene Zanutto. In November, we will focus on care for school-aged children. December's meeting will feature the impact of TK as the Hot Topic.</p> <p>c) Missy and Susy have checked back in with the firm who worked with CCPC on our Needs Assessment, to discuss possible revisions of the document.</p> <p>d) Missy is working with Gary Hochman to plan the annual facilitation training for Council Members, and the enrollment is open to 20 participants. First priority will be for Executive Committee and Committee Chairs, then Council members, and if there is space left CDE contractors could be invited. Missy will request availability to set a date for those interested. The following members expressed interest: Teri Clark, Noel Mitchell, Alice Hampton, Lisa Grocott, Soledad Cardona, Teri Porter, Sonya Valiente, and Debbie Blanton.</p>		

Topic	Discussion	Action	Follow-Up
<p>8. Finance Committee report</p> <p>a. budget updates**</p>	<p>a) Finance committee met on Monday. All are invited who would like to join this committee. The Council will soon be seeking candidates for Treasurer.</p> <p>b) Currently, the committee is focusing on getting firm numbers from our contracts and matching SCOE and CCPC budgets. Last year many inaccuracies came up, so the committee has started using SCOE's spreadsheets so that there are no issues transcribing amounts.</p> <p>b) Because of staffing changes, the Council has unallocated income of \$40,000 (a number which is not firm at this time and is based on a scenario of Missy working 10-15 hours/week through December and a FT coordinator hired at a lower staffing level from January – June 2016). These unallocated funds may be used for the Needs Assessment revision and the Child Care Plan. Unallocated CARES funding will probably have to go back to CARES, but this money would roll over and be allocated for future ECE funding.</p> <p>c) Next year, many programs will change and total income will be greatly reduced. For that reason, Finance and Executive committees are looking closely at the situation in order not to hire someone new who we can't afford next year. Current funding for staffing is \$285,000 and \$185,000 of that is from CARES.</p> <p>d) In order to maintain workflow, the Finance committee recommends that the CCPC Program Assistant (currently at 30 hours/week) add up to 10</p>	<p>d) Lisa Grocott moved to approve 10 additional hours per week for Program Assistant; Cathy Vaughn seconded.</p>	

Topic	Discussion	Action	Follow-Up
	<p>hours per week for the current year.</p> <p>e) AB212 Professional Development Program update: In October, we will begin enrollment for the program. Missy shared that the EESD collaborative is meeting on 9/12 and more will be discussed at that meeting. We may be able to fully fund program requests, rather than the prorating as was necessary in prior years.</p>	<p>Motion carried with no opposition or abstentions.</p>	
<p>8. Membership Committee</p>	<p>Debbie Blanton reported that the committee is looking at member seats (community, provider, consumer, etc.) to determine whether individuals still fit their designated member category. Please let Membership know of any individual who might be interested in joining the Council. Debbie invited anyone who is interested to join the Membership committee.</p>		
<p>9. Public Policy issues</p>	<p>a) CalWORKs news: John Paul reported on the Diversion Program, an option for people which has been around awhile but is recently being publicized more. If people come in and apply for CalWORKs but all they really need is to address a single issue which would prevent them from being able to work (for example, the cost of child care or car problems), then CalWORKs could help them address that issue. The person would have to be apparently eligible for CalWORKs if he or she quit their job. In the case of child care being cost prohibitive, CalWORKs would refer the person to a Stage 2 child care agency such as 4Cs or RCCS. CalWORKs requires applicants to write a statement that they will quit their job because they cannot pay for child care, along with their last pay date (but they would not call the applicant's employer to verify). John will put something together in writing which is easier to understand than what is currently</p>		

Topic	Discussion	Action	Follow-Up
	<p>available on the website.</p> <p>b) Legislative update (Lorie Siebler, 4Cs Parent Voices)</p> <ul style="list-style-type: none"> - SB 94: This trailer bill had its language changed at the last minute in an effort to prioritize foster care children, but the process did not give parents the opportunity to weigh in and pitted foster children against the children of the working poor. The desire exists to get something in place at the state level but in the right way. - Bay Area Caucus: Melanie will attend this meeting next Thursday in Oakland, where the conversation will begin about the standard reimbursement rate. She invited anyone to carpool with her to the meeting. - SB 277: This immunization bill will require preK children to have immunizations starting January 1, 2016, unless grandfathered in. Parents have the right to a medical exemption (signed by a doctor) but can no longer just sign a personal belief exemption. - TK Bill: The governor approved AB 104 to expand TK to any child who turns 5 during the academic school year. Discussion followed on the complexities of TK and CSPP age requirements. Lorie will forward more information to Missy on this new law. The group was reminded again that TK will be the Hot Topic in December. - AB47: Preschool For All bill was taken out of suspense and sent to the senate floor for a vote this past week. 		
10. Child Care Consumers/child care provider input	a) Allison Goodwin reported on an emergency meeting at 4Cs with VIP providers, which allowed providers to express the stress and burden of not having children		

Topic	Discussion	Action	Follow-Up
	<p>enrolled in their programs. The conversation broadened into a forum to express their fears and frustrations around not having children enrolled, and feeling like they are the only ones in that situation. Allison responded to the myth that pre-K programs are all full, stating that everyone is affected by decreased funding this year. Issues included providers encouraging families to get on an enrollment list and then “losing them” to a center with openings, because centers must be enrolled first in order to maintain state and federal funding. There are are about 20 VIP providers. Last year, 24 FTE were available (about 50 children) and this year just about 9 FTE (17 children) can be served.</p> <p>b) Melanie Dodson shared her experience of having her daughter’s first day of Kindergarten be partial day, and then attending a very full after care with nearly every other child in the school.</p> <p>c) Lynda Hopkins, a parent guest, shared her experiences talking with parents who find it extremely difficult to find Infant/Toddler care. Another issue Lynda raised was the pressure felt by families to find the very best preschool program.</p>		
11. Member Announcements	<p>a) Alice Hampton announced that the Mentor Network Program will host their first meeting of the year on September 8 at Chevy’s. They are looking for new Mentor Teachers and Mentor Directors. Alice invited everyone to come and bring cash for drinks. The program will provide food to share.</p> <p>b) Melanie invited everyone to the 4Cs fundraiser at</p>		

Topic	Discussion	Action	Follow-Up
	Lagunitas on September 22.		
12. Public (non-members) Comment on non-agendized items.	None heard.		
19. Adjourn**		Meeting adjourned at 11:05am by unanimous consent.	



Child Care Planning Council of Sonoma County

MEETING MINUTES

October 2, 2015

SCOE, Redwood C

Minutes approved on November 6, 2015

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 18), their families and Sonoma County.

Members Present: Carrie Anabo, Debbie Blanton, Soledad Cardona, Teri Clark, Melanie Dodson, Rebecca Hachmyer, Alice Hampton, Kathy Kelley, Ulla Mast, Noel Mitchell, Alicia Morales, Kellie Noe, John Paul, Jason Riggs, Cheryl Scholar, Marianne Schwarz-Kesling, Megan Sirna, Cathy Vaughn, Sonya Valiente **

Members Notified Absent: Lisa Grocott, Teri Porter, Heather Sweet-Krikac, Margie Vondrak,

Members Absent: Susan Harvey, Terry Ziegler

Guests Present: Manisha Gupta, Ciara Hanna, Brittney Keka, Katie Muklevicz, Lorie Siebler, Jennifer Lyle, Sara Sitch, Jessica Morell

Staff Present: Missy Danneberg, Susy Marrón, Marjorie Lear

Topic	Discussion	Action	Follow-Up
1. Call to order**; Introductions, Inspiration		Chair Elect Melanie Dodson called the meeting to order at 9:07am.	
2. Approval of/Revisions to Agenda**		Agenda approved as submitted by unanimous consent.	
3. Consent Calendar** a. CCPC Meeting Minutes of 9/4/15		CCPC Meeting Minutes of 9/4/2015 approved as submitted by unanimous consent.	
4. Follow-up on last month's hot topic	Several members commented on how much they appreciated last month's CCPC Programs hot topic presentation. They found the format in which the information was presented easy to comprehend and digest.	None	

Topic	Discussion	Action	Follow-Up
<p>5. Hot Topic – Sonoma County School-age programs overview</p>	<p>Jason Riggs presented on “Out of School Time Programs,” which included information about 21st Century and After School Education and Safety (ASES).</p> <p>Jason gave an overview of the funding sources, the number of grantees, programs, and children per day served for Sonoma County and California 21st CCLC and ASES programs.</p> <p>Jason described SB 1221, which defines Expanded Learning as before school, after school, summer and intersession learning programs. He also played a brief video that highlighted why Expanded Learning is so important.</p> <p>There was a strong emphasis on the importance of engaging in data-driven continuous quality improvement (CQI) process.</p> <p>Jason also addressed that there is a large unmet need in California for afterschool programs.</p> <p>Jason concluded his presentation by sharing several resources of where to find additional information.</p> <p>Sara Sitch from CalSERVES was also a part of this presentation. Sara shared information about the free pre-kinder programs and summer programs that she is a part of. CalSERVES programs are able to offer a 1:6 ratio using AmeriCorps Volunteers. They primarily serve children who are struggling academically, however are currently exploring a new model that is able to serve all children. Sara shared that there is</p>	<p>October 22, 2015 there will be an annual “Lights On Afterschool” nationwide event that celebrates after school programs and their important roles in the lives of children.</p>	<p>Susy will send a copy of Jason’s presentation to the council.</p>

Topic	Discussion	Action	Follow-Up
	some flexibility with the funds at the local level to be able to meet the needs of the community.		
6. Ad Hoc Committee Check-in	<p>a) Missy reminded Ad hoc committee members that each committee will be presenting their plans and budget requests (if applicable) at the next council meeting for approval.</p> <p>b) Melanie announced that Megan Sirna has submitted a letter of resignation to the council. Megan has accepted a new position at Fullerton College down south and is happy to be moving closer to family. Melanie also announced that Executive Committee will be looking to fill the Chair-Elect officer position and requested for members to submit nominee's names.</p>	<p>Committees will present Action plans/budget allocation information at the next council meeting (11/6/15).</p> <p>Please send nominee's names to CCPC asap.</p>	<p>CCPC staff will check in with committee chairs before the next council meeting regarding presentation.</p> <p>Will be voting for new Chair-Elect officer at the next CCPC meeting.</p>
7. Interim Coordinator report	<p>a) Missy shared that we have been busy disseminating CTKS program information. She also shared that Brulene shared CTKS program information at her last TK meeting; TK teachers were very enthusiastic!</p> <p>b) Missy shared that she is working on putting together the Facilitator training in December. The training will be limited to 20 people.</p> <p>c) Missy gave the council an update on the development of the Child Care Plan.</p>	<p>b) Please let Missy know if you are interested in participating.</p>	

Topic	Discussion	Action	Follow-Up
	<p>d) ECE conference met this week; the conference is set for 3/5/2016 at Sonoma State University.</p> <p>e) Missy shared that we are in the process of developing a CARES model for Quality Counts.</p> <p>f) Missy shared that the AB212 deadline for the Professional Development Project has passed.</p>	<p>f) Notification will be sent within the next two weeks to all AB212 PDP applicants.</p>	
<p>8. Executive Committee Report</p>	<p>Kathy gave a brief report about the big tasks ahead of us for this year: Child Care Plan and work around our Budget for 16/17.</p> <p>Kathy also shared that Executive Committee has decided not to hire a coordinator this fiscal year due to the uncertainties with funding after June, 2016.</p>	<p>Please let CCPC staff know if there are meetings that you would like CCPC to attend.</p>	
<p>9. Membership Committee</p>	<p>We will be doing a “New member spotlight” at each meeting moving forward.</p> <p>Sonya Valiente, the director of El Verano preschool, shared that she is very happy to be a part of CCPC. She sees the value of relationship building to better support our youngest learners. Sonya looks forward to being able to network and support one another in this important work.</p>		
<p>10. Public Policy issues</p>	<p>Lorie summarized the Public Policy Update document that was e-mailed to members prior to today’s meeting. She also directed CCPC members and friends to a link that provides a complete report of this summarized document.</p>		
<p>11. Child Care Consumers/child care provider input</p>	<ol style="list-style-type: none"> 1. Cathy Vaughn shared information about the PACE Conference. 2. Missy talked about the Evening of Honor 3. Lorie shared information about the Parent Café’s that will be kicking off based on the strengthening 	<ol style="list-style-type: none"> 1. Cathy Vaughn would like conference information to be added to e-news. 2. More information will be coming soon 3. Lorie will send information to Susy. 	

Topic	Discussion	Action	Follow-Up
	families and 5 protective factors model.	Susy will forward to CCPC members.	
12. Member Announcements	Ulla shared information about the Maternal Health Program.	Ulla will share flier with CCPC.	
13. Public (non-members) Comment on non-agendized items.	None heard.		
1. Adjourn**		Meeting adjourned at 10:51am by unanimous consent.	



Child Care Planning Council of Sonoma County
MEETING MINUTES
 November 6, 2015
 RESIG, 5760 Skylane Ave, Suite 100

Minutes approved on December 4, 2015

The mission of the Child Care Planning Council of Sonoma County is to convene and inspire the community through collaboration, leadership and advocacy to promote and plan for quality child care and development for the benefit of all children (birth to 18), their families and Sonoma County.

Members Present: Carrie Anabo, Teri Clark, Melanie Dodson, Lisa Grocott, Ulla Mast, Noel Mitchell, Kellie Noe, Cheryl Scholar, Marianne Schwarz-Kesling, Heather Sweet-Krikac, Sonya Valiente **, Margie Vondrak, Terry Ziegler

Members Notified Absent: Debbie Blanton, Soledad Cardona, Rebecca Hachmyer, Susan Harvey, Alice Hampton, Kathy Kelley, Alicia Morales, John Paul, Teri Porter

Members Absent: Jason Riggs, Cathy Vaughn

Guests Present: Clare Burns, Gwynne Cocks, Rachel Cohn, Nicole Doyle, Grace Garrett, Allison Goodwin, Chelsea Herring, Manisha Gupta, Amber Morabito, Joan Reynolds, Katie Sanchez, Lorie Siebler, Brulene Zanutto

Staff Present: Missy Danneberg, Susy Marrón, Marjorie Lear

Topic	Discussion	Action	Follow-Up
1. Follow-up on last month's hot topic – After School Programs		None	
2. Hot Topic – Transitional Kindergarten in Sonoma County	Brulene Zanutto, Early Literacy and School Readiness Coordinator for SCOE, presented a “Transitional Kindergarten Update” (see attached PowerPoint for notes and Resources) including the following points: <ul style="list-style-type: none"> • TK is not simply a new program; it is a new grade level – See SB 1381 for reference. • Expanded TK allows districts to offer TK to any child turning 5 within the academic school year (July 1 – June 		

Topic	Discussion	Action	Follow-Up
	<p>30 – See AB 104 for reference). Districts do not earn “Average Daily Attendance” (ADA) until the student turns 5.</p> <ul style="list-style-type: none"> • TK teachers have been encouraged by the CDE to use Preschool Foundations and Frameworks as a curriculum. CDE language around TK requirements is broad. • Brulene clarified that some of the issues brought up by meeting attendees around TK vs. preschool, such as dealing with potty training and adult to student ratios, are policy decisions which are made at the district- and site-level. • Meeting participants agreed that the Council has a role in educating parents/caregivers around the option of TK within ECE, as well as advocating within districts for high quality and best practices in TK. 		
3. Call to order**; Introductions, Inspiration		Chair Elect Melanie Dodson called the meeting to order at 9:55am.	
4. Approval of/Revisions to Agenda**		Agenda approved as submitted by unanimous consent.	
5. Consent Calendar** a. CCPC Meeting Minutes of 10/2/15		CCPC Meeting Minutes of 10/2/15 approved as submitted by unanimous consent.	
6. Ad Hoc Committee Action Plans and Budgets**	<ul style="list-style-type: none"> • Public Policy & Community Relations <ul style="list-style-type: none"> ○ Lorie Siebler provided a Public Policy Update – See Item 12 below for detail. ○ Lorie described committee’s Action Plan. (See attached Action Plans for reference.) • Professional Development (with EL Conference workgroup) <ul style="list-style-type: none"> ○ Committee has used the Training Needs Survey 	<ul style="list-style-type: none"> • Teri Clark moved to approve Public Policy & Community Relations Action Plan; Heather Sweet-Krikac seconded. Motion carried with no opposition or abstentions. • Lisa Grocott moved to approve Professional Development Action Plan; 	

Topic	Discussion	Action	Follow-Up
	<p>distributed in March and has done some cross-collaboration with Brulene from SCOE.</p> <ul style="list-style-type: none"> • Week of the Young Child (WOYC) <ul style="list-style-type: none"> ○ Terry Ziegler said that the artwork displays will continue this year at public libraries and other sites. The format may change for ease of display. ○ Clare Burns volunteered to serve as a WOYC contact in Petaluma. • Data <ul style="list-style-type: none"> ○ Margie Vondrak explained an additional budget request (up to \$3000) would go toward Needs Assessment revisions. • Executive <ul style="list-style-type: none"> ○ The budget request of \$10,000 will go toward the Child Care Plan. As part of this process, a midyear retreat in February will be a large facilitated event, as an opportunity for the community to provide input. • Membership <ul style="list-style-type: none"> ○ Margie shared the Action Plan in Debbie Blanton's absence. 	<p>Margie Vondrak seconded. Motion carried with no opposition or abstentions.</p> <ul style="list-style-type: none"> • Noel Mitchell moved to approve WOYC Action Plan; Teri Clark seconded. Motion carried with no opposition or abstentions. • Marianne Schwarz-Kessler moved to approve Data Action Plan; Noel Mitchell seconded. Motion carried with no opposition or abstentions. • Teri Clark moved to approve Executive Action Plan; Noel Mitchell seconded. Motion carried with no opposition or abstentions. • Terry Ziegler moved to approve Membership Action Plan; Lisa Grocott seconded. Motion carried with no opposition or abstentions. 	
7. CPCC Annual Self Review**	Missy Danneberg shared that the CCPC Annual Review is due and needs Council approval. (See attachments for reference.)	<ul style="list-style-type: none"> • Marianne Schwarz-Kessler moved to approve; Margie Vondrak seconded. Motion carried with no opposition or abstentions. 	
8. Interim Coordinator report	Missy shared the following highlights:		

Topic	Discussion	Action	Follow-Up
	<p>California TK Stipend (CTKS) Program</p> <ul style="list-style-type: none"> The first cycle's deadline is nearing (December 31) and we have received only 3 applications. Staff members are working to revise the application to reflect some changes made to the program eligibility guidelines, approved activities, and reimbursement information. <p>AB212 Professional Development Program</p> <ul style="list-style-type: none"> Grants were approved and funding is being processed <p>Facilitator Training (December 2)</p> <ul style="list-style-type: none"> 6 open spots remain for this training at SCOE. Spots are first-come, first-served and now open to non-CCPC Members. <p>Collaboration with Brulene – New Early Literacy and School Readiness Coordinator at SCOE</p> <ul style="list-style-type: none"> Missy has accompanied Brulene to meetings and helped her integrate into the ECE community. 		
9. Executive Committee Report	<p>Margie Vondrak shared the following highlights:</p> <ul style="list-style-type: none"> Executive Committee held a mini-retreat on October 8 to brainstorm around the Child Care Plan. The committee decided to hire a consultant to help with the process, as well as someone from Council membership to put the data together into a publication (for about 10 hours at \$500). A midyear retreat will be held to gather community input around the Child Care Plan, during our February Council meeting. The committee will seek parent input to incorporate into the Plan. 		

Topic	Discussion	Action	Follow-Up
	<ul style="list-style-type: none"> • The committee will align the Plan with existing initiatives, such as Cradle to Career. They will develop a “road show” to seek input, working with local stakeholder groups including the Chamber and First Five. • An opportunity exists to become involved with the SCOE-sponsored speakers’ event, ieSonoma. The committee discussed developing an annual “Signature Event” such as a legislative breakfast. • The committee has planned a panel discussion for December’s Hot Topic segment, inviting selected providers to share how TK has impacted their programs. • The next Executive Committee meeting will be held November 12, and everyone is welcome to attend. 		
10. Finance Committee Report	<p>Margie shared the following highlights:</p> <ul style="list-style-type: none"> • The committee gathered informally at their last meeting time, since they didn’t have quorum. Issues were then discussed in-depth at the Executive Committee. • Finance Committee and staff still do not have hard numbers from CCPC contracts. Amounts of income and expenditures (for example, SCOE rent) are being clarified. • CCPC staff are still learning the internal fiscal program for SCOE (ESCAPE). • Our SCOE Fiscal department contact, Debbie Costello, is leaving her position at SCOE. We have greatly appreciated her assistance in every aspect of figuring out the CCPC budget. 		

Topic	Discussion	Action	Follow-Up
	<ul style="list-style-type: none"> Next year will be a challenge, as the Executive and Finance Committees work closely to avoid any budget confusions, while defining our direction based on the changing budgeted amounts received through our contracts. 		
11. Membership Committee Report**	<p>The following items were up for Council vote:</p> <ul style="list-style-type: none"> Megan Sirna’s resignation from the Council Jason Riggs’ acceptance of nomination for the position of Council Chair-Elect 	<ul style="list-style-type: none"> Marianne Schwarz-Kessler moved to accept Megan’s resignation; Noel Mitchell seconded. Motion carried with no opposition or abstentions. Noel Mitchell moved to vote Jason as Chair-Elect; Lisa Grocott seconded. Motion carried with no opposition or abstentions. 	
12. Public Policy issues	Lorie summarized the Public Policy Update document and announced that an event will be held on November 16 from 11-12:30 at 4Cs, to help plan local legislator visits.		Lorie will send a document with which items the Governor approved and vetoed this year.
13. Child Care Consumers/child care provider input	Lisa Grocott shared that Head Start has published a response via CCDAA to the expansion of TK. She shared that Head Start is looking to connect with parents who have had issues in their direct experience with TK.		
14. Member Announcements	<ul style="list-style-type: none"> Marianne Schwarz-Kessler shared that the new Director of the Student Equity Committee at SRJC held a retreat to discuss solutions for students with achievement gaps. Access to child care was raised as a 		

Topic	Discussion	Action	Follow-Up
	<p>major barrier to achieving student success, and the committee discussed potential solutions using the new funding they have available. Marianne agreed that the Council would be a great place for exploring how to address these issues, and that she will invite the new Director to our meetings so that she can hear from the diversity of the field and have the input of CCPC.</p> <ul style="list-style-type: none"> • Ulla Mast announced that Sonoma has been selected as one of 14 communities in the nation to participate in a program around ACES. Funding of \$100,000 over the next 2 years will allow participating communities to meet in Philadelphia and then meet monthly online to address the effects of ACES on brain development and long-term health. Ulla will be working with her team on “Train the Trainer” sessions for the community on resilience education. This could be a future Hot Topic. • Melanie Dodson announced that Champions for Children is coming up soon on November 18. • Lorie Siebler announced that the first Parent Voices Café successfully hosted 22 adults and 14 children, with about 75-80% Latino families. The next Parent Voices Café will be held November 18. See the CCPC E-News or the 4Cs website for more information. 		
15. Public (non-members) Comment on non-agendized items		None.	
16. Adjourn**		Meeting adjourned at 11:02am by unanimous consent.	



**Child Care Planning Council of Sonoma County
MEETING MINUTES**

December 4, 2015

SCOE, 5340 Skylane Boulevard, Oak Rooms D & E, Santa Rosa CA 95403

Minutes approved on January 8, 2016

*The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership and advocacy
to promote and plan for quality child care and development
for the benefit of all children (birth to 18), their families and Sonoma County.*

Members Present: Carrie Anabo, Debbie Blanton, Melanie Dodson, Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Alicia Morales, Teri Porter, Jason Riggs, Cheryl Scholar, Heather Sweet-Krikac, Sonya Valiente **, Cathy Vaughn, Margie Vondrak

Members Notified Absent: Soledad Cardona, Teri Clark, Susan Harvey, Kathy Kelley, Ulla Mast, Noel Mitchell, Kellie Noe, John Paul, Marianne Schwarz-Kesling, Terry Ziegler

Members Absent: None

Guests Present: Clare Burns, Megan Hede, Renee Whitlock Hemsouvanh, Jenny Kenyon, Julie MacDonald, Alejandra Mendez, Katie Sanchez, Lorie Siebler, Diane Wikse, Brulene Zanutto

Staff Present: Missy Danneberg, Susy Marrón, Marjorie Lear, Patty Bernstein

**Indicates pending Board of Supervisors appointment

Topic	Discussion	Action	Follow-Up
1. Follow-up on last month's Hot Topic – Transitional Kindergarten in Sonoma County	Brulene Zanutto, Early Literacy and School Readiness Coordinator for SCOE, expressed appreciation for the questions and discussion related to her presentation at last month's meeting. She also clarified that TK "as we know it" in Sonoma County is strictly a California initiative, but that other states are moving forward with different types of initiatives to serve pre-kindergarten age children.	None	

<p>2. Hot Topic – Impacts of Transitional Kindergarten in Sonoma County on Early Care and Education Programs</p>	<p>Panel of early care and education programs discussing the impact of Transitional Kindergarten</p> <ul style="list-style-type: none"> • Clare Burns, Petaluma Children’s Workshop, reported changes in enrollment 2012-2015. There are only three children enrolled in TK this year; next year, there 21 families whose children are eligible for TK, but only 1 will enroll. Parent education night informs. • Julie McDonald, Brush Creek Nursery School, private 105 families. 100% funding privately by parents. Instead of 3rd year at Brush Creek, many students are going to a TK program in public schools. Feedback from some parents is that they would not send children to TK again. • Megan Hede, Peek-A-Boo Play House, reported on her child care program in Rohnert Park. Of the 25 children enrolled (12 at a time), only one family is on the 4Cs voucher program, the rest are privately funded. Because Cotati-Rohnert Park Unified schools don’t have active TK programs, families are investigating Dunham and Sebastopol schools. There, parents are being told that if they want to guarantee their child’s enrollment in kindergarten, they must enroll in the district’s TK program. Many families don’t repeat the TK public school experience, instead preferring to keep their children in a pre-school program. Because of insufficient enrollment of 4-year- 		
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	<p>olds, her pre-school sometimes includes their 4s in the 3s program.</p> <p>Discussion followed regarding how to combat misinformation to parents regarding what TK involves. What can Planning Council do to help provides deal with TK impact? Suggestions included:</p> <ul style="list-style-type: none"> • Referring Directors to Mentor Director groups • Create parent information sheets with options and choices available. • Guidance for business to change their ECE model. • Collect and use data about TK numbers across the county and state. • Encourage collaboration of schools and pre-schools. • Grassroots movement: Parent Advocacy to move school district thinking. Use Special Education model concerning transitioning a child from special needs to inclusion. Can Planning Council assume this advocacy role? Can't be "dollar" driven. • Continue to support TKs to be more developmentally appropriate. • Attend TK Network meetings: collaboration ... February 10, 4:00-7:00pm. • How to support CSPP programs – i.e. age requirements, licensing age ranges, ratios <p>Is there a 3-pronged problem? Parents don't understand their options; some TK programs and/or</p>		
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	<p>curriculum are not age-appropriate/age requirements are not consistent; ratios in general?</p> <p>Lorie Siebler will be meeting with legislative staff on Public Policy on Monday, December 7 at 11am at Dodd's office. Will send info to Susy Marrón.</p>		
3. Call to order**; Introductions, Inspiration		Co-Chair Melanie Dodson called the meeting to order at 10:00 am.	
4. Approval of/Revisions to Agenda**	<ul style="list-style-type: none"> As there was no quorum at 9:00am, items 4 and 5 were taken out of order at the top of the meeting. Margie Vondrak requested that Item 10 (Finance Report) be moved to the top of the agenda, as she has to leave early. 	On motion by Cheryl Scholar and second by Alice Hampton, the agenda was approved as revised by unanimous consent.	
5. Consent Calendar a. CCPC Meeting Minutes of 11/6/15		CCPC Meeting Minutes of 11/6/15 approved as submitted by unanimous consent.	
6. Child Care Consumers/Child Care Providers Input	<ul style="list-style-type: none"> Teri Porter mentioned that YWCA A Special Place parents are working longer hours. They are considering the need to adjust hours that they serve families. There is also an option to provide credit for after pre-school childcare. Sonya Valiente shared today's The Press Democrat article saying "We're getting noticed." Her program received a score of 4 from QIRS. Renee Whitlock Hemsouvanh indicated that the demographics of the Hidden Valley neighborhood are changing and families are showing a greater need for infant and toddler care. 		
7. Public (non-members) Comment on Non-	<ul style="list-style-type: none"> Renee Whitlock Hemsouvanh informed the group that she's written a letter to Sonoma County 		

Agendized Items	Supervisor Shirlee Zane regarding the old Sutter Hospital Chanate site. Renee would like to see that site used for Early Childhood programs: a shared public/private opportunity.		
8. Interim Coordinator report	<p>Missy Danneberg shared the following items that she has been working on:</p> <ul style="list-style-type: none"> • EESD collaborative meeting held earlier this week • Early Learners Conference planning is underway • Facilitator Training held December 2 at SCOE • Shelly McCall to provide training for EESD programs • Dealing with financial staff transition 		
9. Executive Committee Report	<p>Debbie Blanton shared the following highlights of the November 12 meeting:</p> <ul style="list-style-type: none"> • CCPC Child Care Plan development process is underway. A community-wide facilitated session will occur at the Council meeting in February. • Needs assessment revisions are underway. • Next meeting: December 10 at SCOE, 9:15-11:15am. Everyone is welcome to attend. 		
10. Finance Committee Report	<p>Margie Vondrak shared the following highlights:</p> <ul style="list-style-type: none"> • The committee reviewed contracts and staffing requests. <ul style="list-style-type: none"> ○ Recommended \$1,000 contribution to the Evening of Honor (This item will be on next month's CPCC agenda for approval.) ○ Approved purchase of an iPad for staff 		

	<ul style="list-style-type: none"> • CPCC will not be the fiscal agent for the Early Learning Conference. 4Cs will serve in this role. • The committee scheduled meetings for January, February, and March • Finance Committee and staff still do not have hard numbers from CCPC contracts. Amounts of income and expenditures (for example, SCOE rent) are being clarified. CCPC may have to change the location of their work space in the fall 2016. • Reiterated last month’s report that next year will be a challenge, as the Executive and Finance Committees work closely to avoid any budget confusions, while defining our direction based on the changing budgeted amounts received through our contracts. • Will bring revised budget to Council for the February meeting. 		
11. Membership Committee Report	New member spotlight: Alicia Morales highlighted her background from Early Childhood Education at Sonoma State University, where she earned a Master’s Degree while her son attended pre-school, to joining the Boys and Girls Club organization where she now oversees the after-school programs (2:00-6:00pm) on seven Santa Rosa City Schools campuses, as well as supervising three tutoring sites.		
12. Public Policy issues	Rebecca Hachmyer provided information about AB 762 which moves toward a single license serving all young children, not separate licensing for infant/toddler and		Rebecca Hachmyer will send addresses

	preschool. The hope is that this law could be implemented earlier.		and several talking points so that pertinent letters of encouragement/support can be sent to legislators.
13. Member Announcements	<ul style="list-style-type: none"> • Teri Porter announced the fundraiser for A Special Place to be held at Empire College today 11:30am-4:00pm. • Missy Danneberg announced that the January meeting date was changed from January 1 to January 8. • Melanie Dodson encouraged members to RSVP for meetings, so that a quorum can be ensured. • Melanie Dodson reported about the “mass enrollment” process for voucher slots that 4Cs is employing. • Debbie Blanton reminded everyone to complete the In-kind Services and Contribution Form and the Meeting Feedback form. 		
14. Adjourn		Meeting adjourned at 10:51am by unanimous consent.	



**Child Care Planning Council of Sonoma County
MEETING MINUTES**

January 8, 2016

SCOE, 5340 Skylane Boulevard, Oak Rooms D & E, Santa Rosa CA 95403

Minutes approved on March 4, 2016

*The mission of the Child Care Planning Council of Sonoma County is
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Members Present: Carrie Anabo, Debbie Blanton, Teri Clark , Melanie Dodson, Lisa Grocott, Rebecca Hachmyer, Alice Hampton, Susan Harvey, Kathy Kelley, Alicia Morales, John Paul, Teri Porter, Jason Riggs, Cheryl Scholar , Ulla Mast, Sonya Valiente , Cathy Vaughn, Margie Vondrak,

Members Notified Absent: Kellie Noe, Marianne Schwarz-Kesling, Heather Sweet-Krikac

Members Absent: Soledad Cardona, Noel Mitchell, Terry Ziegler

Guests Present: Heather Black, Clare Burns, Julie Feingold, Michelle Fox, Allison Goodwin, Amber Morabito, Lorie Siebler, Katie Sanchez, Renee Whitlock Hemsouvanh

Staff Present: Missy Danneberg, Susy Marrón, Marjorie Lear, Patty Bernstein

Topic	Discussion	Action	Follow-Up
1. Call to order**; Introductions, Inspiration		Co-Chair Kathleen Kelley called the meeting to order at 9:05 am.	
2. Approval of/Revisions to Agenda**		Approved by unanimous consent.	
3. Consent Calendar a. CCPC Meeting Minutes of 12/4/15		On a motion by Margie Vondrak and second by Cathy Vaughn, the CCPC Meeting Minutes of 12/4/15 were approved as submitted by unanimous consent.	

<p>4. Follow up on last month's hot topic: TK impact on ECE programs</p>	<ul style="list-style-type: none"> • Ulla Mast suggested using The Press Democrat to inform about the TK program. Jeremy Hay, education reporter. • Sonya Valiente and Renee Whitlock Hemsouvanh shared their perspectives. • Missy reminded that some 2014 TK numbers were sent out before the holiday break, but will send out again. • Concern about how children are enrolled (options, choices, age) being different with each district. • The Professional Development Committee, Brulene Zanutto, and Missy Danneberg will meet to discuss developing a sort of "white paper" detailing options and choices for parents. 		
<p>5. Hot Topic – ECE Facility Needs</p>	<p>Panel of early care and education programs.</p> <ul style="list-style-type: none"> • Renee Whitlock Hemsouvanh, Mark West and Hidden Valley Community Preschools, shared challenges in finding property both to buy and to rent. Cost prohibitive to bring property up to code. Purchased house but found pushback from community and from city of Santa Rosa. Success in finding an owner to carry the loan. • Heather Black, Mixed Greens Preschool, echoed the same challenges that Renee shared. Both program and personnel must be in place for at least 4 months before all licensing and city use permit process can be approved. No upfront answers are available. • Lisa Grocott, CAP Sonoma Head Start, shared 		

	<p>that Head Start has \$6M year grant, but finds difficulty in securing space in school districts and churches. Facilities are temporary with school districts and after all the work they may be asked to vacate when the school needs the space. Partnered with First 5 to secure a grant. The program still has 144 children in their temporary home-base program.</p> <p>Discussion followed including:</p> <ul style="list-style-type: none">• Ulla Mast suggested contacting Economic Development Board regarding help with permitting.• Melanie Dodson suggested that perhaps CCPC Policy Committee could meet with Ben Stone.• When General Plans are being updated by local cities, we need to be sure that “actions” are included.• Coordinate with Health Action. Get meeting dates from Kellie Noe.• Cheryl Scholar reported that Windsor is updating their General Plan. Requested help from others to develop the language for action regarding policy and/or facility use to present to the Windsor Town Council. Understandable data is critical.• Follow up is necessary.		
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<p>6. Child Care Consumers/Child Care Providers input</p>	<ul style="list-style-type: none"> • Teri Porter reported that they were broken into over the winter break. Tablets were stolen, but there was not vandalism. • Reminder to turn on tablet “Locator” feature. • Cook Middle School was broken into also; television, laptops, tablets were stolen. 		
<p>7. Public (non-members) Comment on non-agendized items</p>	<ul style="list-style-type: none"> • Katie Sanchez shared her reflections after years on the Council: advocacy is important. • Lorie Siebler shared that Parent Café has been successful and will continue on the 3rd Wed of month. More information and outreach materials will be forthcoming. Leadership Development Academy for parents will begin at the end of February. • Amber Morabito announced that PITC is partnering with Lake COE, March 12 to offer an Infant/Toddler Curriculum Framework Seminar. More information will be sent to CCPC for inclusion in enews. 		
<p>8. Interim Coordinator report</p>	<p>Missy Danneberg shared the following items that she has continued to work on:</p> <ul style="list-style-type: none"> • Budget reorganizations • Working with CARES concerning what will happen next year • Working with the Executive Committee to develop the new Child Care Plan 		

<p>9. Executive Committee report</p>	<p>Melanie Dodson shared the following items from last month’s Executive Committee meeting</p> <ul style="list-style-type: none"> • Announced that there will be no meetings in June and July. Instead, the last meeting of the year will be on May 6 and will focus on the Plan. • Nominations for Executive Committee are invited • The Child Care Plan development process was explained. Executive Committee will recommend high level goals based on conversations and input received. Gary Hochman will facilitate the community-wide session on February 5’s next Council meeting (8:30am - 1:30pm). The final draft review will be presented in May, with the eventual launch to the community following. Melanie Dodson reminded that we need to remember “Birth to Twelve” are the ages we serve, not just 3 and 4 year olds. 		
<p>10. Finance Committee Report</p>	<p>Margie Vondrak shared the following highlights:</p> <ul style="list-style-type: none"> • The committee recommended that the Council contribute \$1,000 contribution to the Evening of Honor. The Evening of Honor celebrates and appreciates people who work in the Early Childhood Education field. 	<p>On a motion by Teri Clark and second by Lisa Grocott, the Council’s vote was unanimous in favor of contributing \$1,000 to the Evening of Honor.</p>	
<p>11. Public Policy issues</p>	<p>Rebecca Hachmyer reported that her committee met with three different legislators regarding 1) pilot project funding for special populations with a case-load driven system and 2) licensing issues. The next</p>		

	<p>Public Policy meeting is scheduled for January 22 at 1:00pm @ 4Cs Board Room.</p> <p>There was some discussion about the Governor’s budget, particularly the Block Grant Funding which focuses on local control.</p> <p>John Paul, Sonoma Works, reported that they are beginning to provide services for children in client families (particularly for junior high and high school truants)</p>		
<p>12. Member Announcements</p>	<ul style="list-style-type: none"> • Cathy Vaughn announced PACE’s Leading the Way to Quality training in April. • Teri Clark announced that North Bay Children’s Center opened a new preschool at Prestwood Elementary. • Ulla Mast announced grant Mobilizing Action for Resilient Communities (MARC) around ACEs Connection and 2) to develop speakers bureau and training. Grant 3 for home-visiting programs: will buy books to share. • Sonoma County ACEs connection meets on the 4th Wed 12-2 pm, Public Health Building, City View Room • Teri Clark announced that Sonoma County DHS received a health and nutrition grant in collaboration with CAFF (Community Alliance with Family Farmers) NBCC, STARS and 4Cs for a preschool nutrition program. (There were only three grant recipients; Sonoma County is the only 		

	<p>one to focus on preschool.)</p> <ul style="list-style-type: none"> • Missy Danneberg recommended the movie “Paper Tigers” which explores ACEs • “The Raising of America” is available on DVD here at SCOE. • Early Learners Conference will be on March 5. Scholarships are available. • Debbie Blanton reminded everyone to complete the In-kind Services and Contribution Form and the Meeting Feedback form. 		
13. Adjourn		Meeting adjourned at 10:58am by unanimous consent.	



**Child Care Planning Council of Sonoma County
MEETING MINUTES**

March 4, 2016

SCOE, 5340 Skylane Boulevard, Oak Rooms D & E, Santa Rosa CA 95403

Minutes approved on April 1, 2016

*The mission of the Child Care Planning Council of Sonoma County is
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Members Present: Debbie Blanton, Teri Clark , Melanie Dodson, Rebecca Hachmyer, Kathy Kelley, Ulla Mast, Alicia Morales, John Paul, Jason Riggs, Marianne Schwarz-Kesling, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn, Terry Ziegler

Members Notified Absent: Carrie Anabo, Lisa Grocott, Alice Hampton, Kellie Noe, Margie Vondrak

Members Absent: Soledad Cardona, Noel Mitchell, Teri Porter, Cheryl Scholar

Advisory Members Present: Manisha Gupta

Guests Present: Leah Benz, Susan Burnett, Clare Burns, Rachel Cohn, Natalie Dunaway, Allison Goodwin, Susan Hampson, Megan Hede, Felis Lopez, Lara Magnusdottir, Amy McIntyre, Kim Milus, Jennifer Silverstein, Maleese Warner, Brulene Zannuto

Staff Present: Susy Marrón, Marjorie Lear, Patty Bernstein

**Indicates pending Board of Supervisors appointment

Topic	Discussion	Action	Follow-Up
1. Call to order**; Introductions, Inspiration		Co-Chair Kathleen Kelley called the meeting to order at 9:04 am.	
2. Approval of/Revisions to Agenda**		Approved by unanimous consent.	
3. Consent Calendar a. CCPC Meeting Minutes of 1/8/16		The CCPC Meeting Minutes of 1/8/16 were approved as submitted by unanimous consent.	

<p>4. Follow up on January and February's hot topics: ECE Facility Issues and the Child Care Plan 2016-2021</p>	<p>January: ECE Facility Issues</p> <ul style="list-style-type: none"> • Rebecca Hachmyer used the information from January's meeting to help a couple she met who were thinking about opening a facility. • CCPC members are invited to speak during the public session of the Board of Supervisor's meeting on March 29 at 8:30am, when the Board will address child care access and facilities issues. <p>February: 2016-2021 Child Care Plan development</p> <ul style="list-style-type: none"> • Melanie Dodson reported that the Executive Committee began reviewing the compilation of Desired Outcomes and Actions at its February 22nd meeting. 		
<p>5. Hot Topic – Adverse Childhood Experiences (ACEs)</p>	<p>Jennifer Silverstein, Infant-Family Mental Health Specialist spoke on Adverse Childhood Experiences (ACEs) also known as Toxic Stress.</p> <p>The first ACEs investigation to assess associations between childhood maltreatment and later-life health and well-being was conducted at Kaiser Permanente's Health Appraisal Clinic in San Diego from 1995-1997. More than 17,000 Health Maintenance Organization (HMO) members undergoing a comprehensive physical examination chose to provide detailed information about their childhood experience of abuse, neglect, and family dysfunction (ages 0-18).</p> <ul style="list-style-type: none"> • Questionnaire results revealed higher than anticipated physical, sexual, emotional abuse • 64% had at least one ACE 		<p>Susy Marrón will send the ACEs powerpoint to all Council members</p>

	<ul style="list-style-type: none">• Cumulative ACES and Mental Health• There was a clear correlation between ACEs and physiological disease, independent of life style choices like smoking.• How do ACEs influence health and well-being through the lifespan? Neurodevelopment: Experiences shape the brain. 0-3 early childhood brain development: the brain is most malleable and the most used areas of the brain are the most developed.• Rates of maltreatment are highest in 0-3 (neglect, physical abuse)• Types of stress<ul style="list-style-type: none">○ Positive: brief and mild to moderate○ Tolerable: non-normative, but buffered by adult protection○ Toxic: strong frequent and/or prolonged activation of stress response systems and/or without protective adult to facilitate adaptation<ul style="list-style-type: none">▪ Inhibits growth▪ Higher resting stress hormone levels▪ Less able to shut down stress response▪ Creates changes in brain architecture▪ Smaller left hemisphere <p>Epigenetics: Study of how our non-DNA controls the express of genes</p>		
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	<ul style="list-style-type: none"> • Regulatory molecules control which, when, and how genes are expressed and proteins are produced to create and strengthen neural connections • Chronic stress can affect the expression of genes that regulate the stress response across the life course • Begins prenatally (mom’s stress affect unborn child’s genes) • Passed down from generations <p>Cognitive Factors include shame/self-blame Emotional factors include hyper arousal, lack of trust, rejectional sensitivity, and poor emotional regulation skills.</p> <p>Social factors include insecure attachments, lack of trust, and rejectional sensitivity</p> <p>Health Risks</p> <ul style="list-style-type: none"> • “Risk” behaviors begin as survival skills for the traumatized child. <p>Resilience: process of adapting well in the face of adversity, trauma, tragedy, threats or significant sources of stress</p> <p>Building resilience ... The single most common factor for children who develop resilience is at least one stable and committed relationship with an adult, not necessarily long-term.</p> <ul style="list-style-type: none"> • Teach social and emotional competence • Create social connectedness 		
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	<ul style="list-style-type: none"> • Provide concrete support in times of need <p>Discussion followed including:</p> <ul style="list-style-type: none"> • The importance of using after school time to foster relationships. Care and education professionals must realize there's a lot that can be done in the after school environment. • Brain development class • Knowing that we can be that "one caring adult" • Strengthening family framework • "Don't pity" • Suggest that CCPC invite staff from Roseland Pediatrics which is a trauma-informed environment that offers support to personnel and integrated learning with providers • Careers in early childhood are under-valued • All are invited to the Sonoma County ACES Connection meetings at 625 Fifth Street. The next meeting is March 23, 12:30-2:00pm. 		
<p>6. Child Care Consumers/Child Care Providers input</p>	<ul style="list-style-type: none"> • La Petite recruiter dropped in at Cal-Works. They have lots of opening and are hiring. • If there are job openings, send to Chiara Bacigalupa at SSU, to be published in their newsletter. • Wildflowers Preschool in Sebastopol was featured in Buzz Feed. A suggestion was made for future meetings: hearing from different educational approaches. • Melanie Dodson reported that 4Cs is opening full-day preschool in Cloverdale in fall and is also 		

	<p>hoping to open one at Wright School in fall, in partnership with the school district.</p> <ul style="list-style-type: none"> • Early Learners Conference is this Saturday, March 5 at Sonoma State University. Appreciation was expressed to Ashley Chavez, Missy Danneberg, Marjorie Lear, and Susy Marrón for their work on this event. 		
7. Public (non-members) Comment on non-agendized items	<ul style="list-style-type: none"> • Kathy Kelley shared that there is a group calling themselves the Early Learning Institute, which is not associated with the established agency Early Learning Institute. She cautioned that the new group is doing some fund-raising for services for children with autism and is also giving out inaccurate information. • Lara Magnúsdóttir offered some legislative updates. Legislative news is also updated in the weekly ENews and one the CCPC website. • Heather Sweet-Krikac extended an invitation to the March 12 Grand Opening of SAY’s Dream Center. 		
8. Re-appointment Oaths of Office	<ul style="list-style-type: none"> • Members present who were reappointed to the Child Care Planning Council by Board of Supervisors in January, 2016, took the Oath of Office. 		
9. Interim Coordinator report	<p>In Missy’s absence, Susy Marrón reported</p> <ul style="list-style-type: none"> • CTKS reimbursement \$30,000 spent of 74,000; persons taking child development classes submit for reimbursement/stipend 		

	<ul style="list-style-type: none"> • QRIS funding goes thru 9/30/2016; we're unsure of next 2 years' amounts. • QRIS infant toddler \$272,000 7/1/16 thru 6/30/17 • Apply by March 15 to Quality Counts. Information is in ENews every week. • Sonoma County is acting as the hub for 8 counties to help them in training and building capacity. 		
10. Executive Committee report	<p>Melanie Dodson shared the following items from last month's Executive Committee meeting</p> <ul style="list-style-type: none"> • Instead of June or July meetings, the last meeting of the year will be on May 6, 9am-3pm, and will focus on the 2016-2021 Child Care Plan. • Nominations for Executive Committee are invited for the chair-elect, and treasurer at the April meeting. The election will occur in May. • Staffing suggestions will occur in April. • A Draft of the Child Care Plan will be presented at April meeting. • Using last year's ZIP Code priorities for this next year will brought as an action item in April. • First 5 requested the right to use the name "Partnership for Children" for their program. The council was in agreement that this would be fine. • Workforce Survey was sent via email to all members. 		
11. Membership	Debbie Blanton reported on this morning's meeting		

Committee Report	<ul style="list-style-type: none"> • Teri Porter and Cheryl Scholar have moved out of the area, so have tendered their resignations. • The Council received Megan Hede’s application to join the Child Care Planning Council. 	<p>On a motion by Marianne Schwarz-Kesling and second by Cathy Vaughn, the Council’s vote was unanimous in favor of receiving the resignations of Teri Porter and Cheryl Scholar. They were thanked for their years of service.</p> <p>On a motion by Marianne Schwarz-Kesling and second by Teri Clark, the Council’s vote was unanimous, welcoming Megan to the Council. Alicia Morales volunteered to be Megan’s “buddy.”</p>	
12. Finance Committee Report	<p>In Margie Vondrak’s absence, Melanie Dodson:</p> <ul style="list-style-type: none"> • Reported that the Finance Committee has recommended \$1500 contribution for Early Learners Conference. • Reviewed and explained the adjustments to the original budget and matching First 5 contract and SCOE budget items, etc. Suggested a further revision to correct an error under AB212: move the \$22,399 from 5830 Consultants to 5800 Committees & Projects. Recommended that the Council approve 2015-2016 Budget revisions. We will be spending all of our State contracts. 	<p>On a motion by Teri Clark and second by Alicia Morales, the Council’s vote was unanimous in favor of contributing \$1,500 to the Early Learners Conference.</p> <p>On a motion by Cathy Vaughn and second by Debbie Blanton, the Council’s vote was unanimous in favor of approving the 2015-2016 Budget revisions.</p>	
11. Public Policy issues	Rebecca Hachmyer reported that her committee trying to track down information.		

	<p>There's a lot of discussion in the California Senate about restructuring the child care system and streamlining its delivery system, but the legislators don't seem to be very interested.</p> <p>The Governor wants to create block grant for one preschool system. The fact is that there is lower reimbursement for higher quality of care and a lack of funding for infrastructure and facilities.</p>		
13. Member Announcements	Kathy Kelley reminded everyone to complete the In-kind Services and Contribution Form and the Meeting Feedback form		
14. Adjourn		Meeting adjourned at 11:01am by unanimous consent.	



**Child Care Planning Council of Sonoma County
MEETING MINUTES**

April 1, 2016

SCOE, 5340 Skylane Boulevard, Oak Rooms D & E, Santa Rosa CA 95403

Minutes approved on May 6, 2016

*The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership and advocacy
to promote and plan for quality child care and development
for the benefit of all children (birth to 18), their families and Sonoma County.*

Members Present: Carrie Anabo, Debbie Blanton, Soledad Cardona, Teri Clark, Melanie Dodson, Rebecca Hachmyer, Alice Hampton, Noel Mitchell, Alicia Morales, Kellie Noe, Jason Riggs, Marianne Schwarz-Kesling, Margie Vondrak, Terry Ziegler

Members Absent:

Members Notified Absent: Lisa Grocott, Kathy Kelley, Ulla Mast, John Paul, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn,

Advisory Members Present:

Advisory Members Absent: Ed Sheffield

Advisory Members Notified Absent: Manisha Gupta

Guests Present: Clare Burns, Allison Goodwin, Susan Harvey, Megan Hede**, Tomina Hoque, Lara Magnasdottir, Claudine Percosan, Maleese Warner

Staff Present: Missy Danneberg, Susy Marrón, Marjorie Lear, Patty Bernstein

**Indicates pending Board of Supervisors appointment

Topic	Discussion	Action	Follow-Up
1. Call to order** Introductions, Inspiration	Remembered Bev Bos who passed away recently. An author and educator, Bev was an advocate of play-based preschool programs and was founder/director of the Roseville Community Preschool.	Co-Chair Melanie Dodson called the meeting to order at 9:10 am.	
2. Approval of/Revisions to Agenda**		Approved by unanimous consent.	

<p>3. Consent Calendar a. CCPC Meeting Minutes of 3/4/16</p>		<p>The CCPC Meeting Minutes of 3/4/16 were approved as submitted by unanimous consent.</p>	
<p>4. Follow up on March's hot topic ~ Adverse Childhood Experiences</p>	<p>How did you use the information from last meeting's hot topic? Comments included:</p> <ul style="list-style-type: none"> • Shared information with foster parents struggling to understand the children • Applied many concepts about how brain functions to a class being taken • Shared with staff and with student workers in the office in an effort to develop a greater sense of compassion about changing behaviors • Suggested watching documentary "Paper Tigers" directed by James Redford. There will be a screening in Petaluma in May. The link to "Host a Screening" is http://www.papertigersmovie.com/host-a-screening/ 		
<p>5. Hot Topic – Child Care Plan</p>	<p>Review Plan development process and draft</p> <ul style="list-style-type: none"> • Missy Danneberg gave a brief overview of the process and the plan and asked for feedback. Are we missing anything? • Actions should match desired outcomes, outcomes should be achievable. • How are we going to measure this? Look at outcomes through the filter of how to accomplish. • Include a measurement tool 	<p>The group took time to review each goal's desired outcomes, trying to pare them down to 1-3 measurable, achievable outcomes and identify a metric for each. Choose outcomes that we can control at the county level.</p>	<p>The Executive Committee will incorporate today's revisions into a new draft to present to the Council.</p>

<p>6. Child Care Consumers/Child Care Providers Input/ Member Announcements</p>	<ul style="list-style-type: none"> • Melanie: summer care and camps end early and start late. How do parents deal with this? Can centers work with the camps? • Missy Danneberg reminded the group about this year's Evening of Honor: 6pm on April 15, at the Furth Center. It's free with catering by Maria Carrillo High school students. RSVPs are still being accepted. • Week of the Young Child will include activities at public libraries, SSU interns show at the library, City of Sebastopol proclamation, Petaluma community center art show and concert • Melanie Dodson announced 4Cs 3rd annual Value of Preschool Tour • Kellie Noe announced the Sonoma County Board of Supervisors (BOS) meeting on Tuesday, April 5, at 9am. The BOS presentation/study session will focus on current needs of Sonoma County, unmet need for preschool, and discussion with Board to prioritize early care and education. All are invited. 		
<p>7. Public (non-members) Comment on non-agendized items</p>		<p>There was no public comment.</p>	
<p>8. Interim Coordinator report</p>	<p>Missy Danneberg's report included</p> <ul style="list-style-type: none"> • Working on next year's budget, facility/office space move/remodel • To do: The Needs assessment supplement revision (previously with inaccurate data on school age programs) must be approved. 	<p>Melanie Dodson moved and by Margie Vondrak seconded. The Needs Assessment Supplement revision was approved by unanimous vote.</p>	

	<ul style="list-style-type: none"> • ZIP Code priorities data is just now available. The Executive Committee recommends that we go with last year's ZIP Code priorities (AIR data) 	Margie Vondrak moved and Teri Clark seconded. Unanimous vote for the Council to use last year's ZIP code priorities for this year's report.	
9. Executive Committee report	<p>Melanie Dodson shared the following items from last month's Executive Committee meeting</p> <ul style="list-style-type: none"> • The May Retreat will be on May 6, 9am-3pm at SCOE and will focus on the 2016-2021 Child Care Plan. • Nominations for Executive Committee are invited for the chair-elect and treasurer at the April meeting. The election will occur at the May meeting. 		
10. Membership Committee Report	<p>Debbie Blanton reported on the committee's meeting and invited anyone who is interested in becoming a new member of the Council to get an application packet from the CCPC website or email a request to Susy Marrón. The membership committee also invited Council members to join. (Each member must be on one committee.)</p>		
11. Finance Committee Report	<p>Margie Vondrak reported on yesterday's meeting, the minutes will be in next packet.</p> <ul style="list-style-type: none"> • This year's budget was reviewed. Missy and Staff were appreciated. • CARES stipends will be distributed, including \$35,000 given back to First Five. • Local Planning Council discretionary budget: projected that most of that money will be spent. This will be reviewed in May. Staff is 		

	<p>adjusting line items to reflect actual needs.</p> <ul style="list-style-type: none"> • QRIS \$18,000 out of \$40,000 spent. Funding expires September 2016. <p>Missy spoke to the proposed 2016-17 budget. There is not sufficient funding for three full-time positions, so a new job description has been proposed. Full time position and part-time position. Fiscal support from SCOE.</p>	<p>On motion by Teri Clark, with a second by Noel Mitchell, it was decided to move forward with the concept of staffing and the new job description. There was one abstention.</p>	
<p>12. Public Policy Committee Report</p>	<p>Rebecca Hachmyer reported some legislative action to watch:</p> <ul style="list-style-type: none"> • AB1897 establishes additional licensing for flexibility • SB1042 (Hancock) shifts eligibility for state preschool program to age 3 by December 1; why not 2 by December 1? • AB2368 (Gordon) pilot program thru 2022. The Public Policy Committee would prefer/recommend local flexibility for all rather than more pilot programs. <p>Lara Magnusdottir announced an April 12 hearing</p> <p>Jason Riggs announced</p> <ul style="list-style-type: none"> • AB1557: use by non-profit youth organizations, which deals with renting school space. A school district may only charge only actual costs for janitorial services and utilities, and public safety services when deemed necessary, for the specific school facilities or grounds used. 		

	<ul style="list-style-type: none"> Western Region USDA policy memo extending the “traveling apple” policy to National School Lunch and School Breakfast Programs to curb food waste. 		
13. Adjourn	Participants were reminded to complete in kind funds form and meeting surveys.	Meeting adjourned at 11:12am by unanimous consent.	



**Child Care Planning Council of Sonoma County
MEETING MINUTES**

May 6, 2016

SCOE, 5340 Skylane Boulevard, Redwood Room C, Santa Rosa CA 95403

MINUTES

*The mission of the Child Care Planning Council of Sonoma County is
to convene and inspire the community through collaboration, leadership and advocacy
to promote and plan for quality child care and development
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Members Present: Debbie Blanton, Soledad Cardona, Teri Clark , Melanie Dodson, Rebecca Hachmyer, Alice Hampton, Kathy Kelley, Noel Mitchell, Alicia Morales, Kellie Noe, John Paul, Jason Riggs, Marianne Schwarz-Kesling, Heather Sweet-Krikac, Sonya Valiente, Cathy Vaughn, Margie Vondrak, Terry Ziegler

Members Absent: Megan Hede**

Members Notified Absent: Carrie Anabo, Lisa Grocott, Ulla Mast

Advisory Members Present: Manisha Gupta

Advisory Members Absent: Ed Sheffield

Advisory Members Notified Absent:

Guests Present: Wendy Adams, Clare Burns, Allison Goodwin, Elena Janred, Susan Langer, Danny Loureiro, Patricia Rendon, Katie Sanchez

Staff Present: Missy Danneberg, Susy Marrón, Marjorie Lear, Patty Bernstein

**Indicates pending Board of Supervisors appointment

Topic	Discussion	Action	Follow-Up
1. Call to order**, Introductions, Inspiration		Co-Chair Kathy Kelley called the meeting to order at 9:05 am.	
2. Approval of/Revisions to Agenda**		Approved by unanimous consent.	

<p>3. Consent Calendar a. CCPC Meeting Minutes of 4/1/16</p>		<p>The CCPC Meeting Minutes of 4/1/16 were approved as submitted by unanimous consent.</p>	
<p>4. Elections for Chair-elect & Treasurer</p>	<ul style="list-style-type: none"> • John Paul has accepted the nomination for Chair-elect. • Margie Vondrak has volunteered to stay on until Missy becomes a member of the Planning Council subject to approval by the Board of Supervisors. Missy will then take over the Treasurer position after the first meeting of the fiscal year. 	<p>Melanie’s term is ending. Kathy and Jason will co-chair. On a motion by Kathy Kelley and second by Terry Ziegler 2nd, John Paul was unanimously elected to the position of Chair-elect and the position of Treasurer for 2016-17 was approved as explained by Margie.</p>	
<p>5. 2016-2017 Budget</p>	<p>Review</p> <ul style="list-style-type: none"> • Margie Vondrak gave a brief overview of the proposed budget. Questions and discussion followed. 	<p>On motion by Marianne Schwarz-Kesling and second by Debbie Blanton the proposed 2016-2017 budget was approved by unanimous consent.</p>	

<p>6. Child Care Plan 2016-2021</p>	<p>Review</p> <ul style="list-style-type: none"> • Corrections on page 6 and page 15: change “Child Development Division” to “Early Education and Support Division” • Approved language as stated • Authorize executive committee or staff to approve graphics 	<p>Marianne Schwarz-Kesling moved to accept the document with recommendations from the Council and empowering the Executive Committee and staff to make changes based on what is feasible and cost effective. Alicia Morales seconded the motion. The motion passed.</p> <ul style="list-style-type: none"> • Aye: 15 • Nay: 1 • Abstain: 0 	
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<p>7. Membership Committee Resignation</p>	<p>Debbie Blanton, on behalf of the Membership Committee, thanked Teri Clark for her service and reported that Teri had submitted her resignation. The Membership Committee recommends that the Council accept her resignation. Debbie encouraged more people to join the Membership Committee.</p>	<p>On motion by Teri Clark and second by Melanie Dodson, the Council unanimously approved Teri’s resignation. Susy will publish the information that Debbie will send via email regarding vacancies in the various areas of the membership committee.</p>	
<p>8. Public Policy Committee Report</p>	<p>Rebecca Hachmyer gave an update on current issues, which are all to be considered after the “May Revise.”</p>		
<p>9. Child Care Consumers/Child Care Providers Input/Member Announcements</p>	<p>Elena Janred asked regarding funding “My Teachstone” to be piloted in the fall (July 1-June 30) Alison explained the difference between My Teachstone and Sonoma County’s Quality Counts initiative.</p>		
<p>10. Public (non-members) Comment on non-agendized items</p>		<p>There was no public comment.</p>	

<p>11. Successes & Accomplishments</p>	<p>Report on this year's accomplishments ~ Committees met and developed a graphic to represent their accomplishments.</p>	<p><u>Public Policy Committee</u> 4 projects based on survey</p> <ul style="list-style-type: none"> • Preschool for all • Child care funding • Community pilot BA degree • Workforce categorization <p>Talks with legislators: meeting with Mike McGuire, Bill Dodd's office, Marc Levine's office</p> <p><u>Membership Committee</u></p> <ul style="list-style-type: none"> • Recruitment for openings: added 4, lost 3 • Reviewed By-Laws • Committee generally meets just prior to each month's Council meeting <p><u>Executive and Finance Committees</u></p> <ul style="list-style-type: none"> • 2016-2021 Child Care Plan • Worked with SCOE on the budget • Supported our staff • Completed revision of needs assessment • ZIP code priorities <p><u>Week of the Young Child</u></p> <ul style="list-style-type: none"> • Met bi-monthly • Week of the Young Child calendar of activities to pursue each day: Music Monday, Taco Tuesday, Work Together Wednesday, Artsy Thursday, Family Friday 	
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		<u>Professional Development</u> <ul style="list-style-type: none"> • Training Needs survey • Developing Parent Information regarding TK, Expanded TK, Pre-K, Kindergarten • Social Emotional Flyer Resource • Collaboration for Early Learners Conference • ECE competency Developed a 4Cs website for professional development which includes a calendar for everyone to access 	
12. 2010-2015 Child Care Plan Accomplishments	Missy review and delineated specific goals accomplished in the 2010-2015 Child Care Plan <ul style="list-style-type: none"> • Suggested adding “Director-Mentor Program” under 4th goal. SJRC offers this program for Directors. • Congratulated the Council for the accomplishments made 		
13. Child Care Planning Council – Changing Landscape	Gary Hochman transitioned into “Turning the Page” from the last plan to the new 5-year plan, painting a picture of the changing landscape for CCPC. Discussion of mission and role: Who are we? Where are we going? Opportunity to use ad hoc committees		

	<p>Melanie explained what the Executive Committee has been discussing what we need to think about going forward with regard to :</p> <ul style="list-style-type: none"> • Money (budget shrinking) • How do we focus? • New initiatives in Sonoma County. How do we make sure that CCPC's voice is not lost as ballot initiatives move forward. How can we ensure that other agencies use our plan to guide and inform? • SCOE: Is this the right place for us considering the costs of residing at SCOE? <p>Gary Hochman facilitated by dividing the group into 4 smaller groups to consider (and report out)</p> <p>Question 1: What are the most important functions (aspects) of the Council.</p> <p>Question 2: Select 2-3 actions or outcomes to focus on for the coming year (2016-17).</p>	<p>Question 1: What are the most important functions (aspects) of the Council.</p> <p>Small group discussion with report outs.</p> <p>Group 1:</p> <ul style="list-style-type: none"> • Convene • Collaborate • Communicate <p>Group 2:</p> <ul style="list-style-type: none"> • Collaboration • Advocacy • Promotional, information sharing • Centralizing information <p>Group 3:</p> <ul style="list-style-type: none"> • Managing requirements and grants 	
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		<ul style="list-style-type: none"> • Council meetings • Committee work <p>Group 4:</p> <ul style="list-style-type: none"> • Lead and unite local community • Gather information, problem-solve solutions, and advocate for those solutions • Manage programs funded to support high quality (quality counts) <p>Question 2: Where to spend Council energy (priorities after small group reports, from greatest responses to least)</p> <p>Establish a wage and compensation committee to move the issue forward.</p> <p>Gather materials regarding the Children’s Initiative and share this information with the community. (We are experts and an information hub)</p> <p>Increase membership to include parents and the business community. (How to access the future/young vs already established ... social media, email, word of mouth, groups?)</p> <p>Advocate, watch, and brainstorm solutions related to legislative actions and local challenges.</p> <p>Provide resources, advocate for workplace</p>	<p>Follow-up from Question 2:</p> <p>Annual Town Hall should be a signature event “owned” by the Child Care Council. The Executive Committee was cited for oversight and direction of the “Town Hall” event. Build in some of the Week of the Young Child (disband that committee) events, responsibilities and activities and goals.</p> <p>Missy suggested that the Professional Development Committee could be disbanded, as their accomplishments have put some wonderful systems in place.</p> <p>Suggested a “Wage and Compensation” Committee (to be renamed). Alice Hampton</p>
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		<p>family-friendly policies and funds.</p> <p>Outreach to families about availability of subsidies.</p> <p>Increase access to target populations.</p> <p>Value early care and education professionals.</p>	<p>volunteered to chair it.</p> <p>Data Committee is responsible for Needs Assessments and ZIP Code Priorities. This Committee should be a subcommittee of the Finance Committee rather than stand on its own.</p>
14. Committee Meetings – working lunch	Identify required committees and develop initial plans for 2016-17	<ul style="list-style-type: none"> • Identify your members and Committee Chair (need to be Council members) and others. • Establish a meeting date • Focus area? What are 1st steps and actions? (See Excel “2016-17 CCPC Committee” spreadsheet) <p>Establish an ad hoc Children’s Initiative Committee (Jason, Missy, and Melanie from CCPC) to plug in with First 5 group for 4-6 weeks</p>	
15. Council member acknowledgment	Members were acknowledged for their years of service. Appreciation and thank yous were expressed to staff.		
16. Adjourn	Participants were reminded to complete in kind funds form and meeting surveys.	Meeting adjourned at 1:41pm by unanimous consent.	