

Code of Student Conduct

Admission and continued enrollment in the Sonoma County Community School program is based upon the continuing cooperation of both the student and parent(s). Community School students must adhere to the following school rules at all times, including while on school grounds; while going to or coming from school (including public transportation); during lunch period, and while going to or coming from a school activity. Probation officers will be notified of infractions for all students on probation. Continued violations of the Code of Conduct may result in recommendation for transfer to another educational placement. Whenever possible, the program utilizes restorative practices to assist in restoring students to a connected and supported place in the school community.

1. School staff and teachers must be treated with respect. Disrupting school activities, swearing at staff, making threatening remarks, or defying authority will result in disciplinary action, including parent conferences, parent attendance at school and/or suspension. *Education Code 48900 (a), (i), (k)*
2. No causing, attempting to cause, or threatening to cause physical injury. This may result in suspension from school for the balance of that day and the duration of suspension (up to 5 days), with parent conferences and/or suspension. Police may be notified. *Education Code 48900(a)*
3. Controlled substances, including drugs and alcohol, are illegal and are not allowed on campus. Students who possess, sell, use, or are under the influence of any controlled substance, alcoholic beverage, or intoxicant may be suspended from school, police may be notified, and the student may be subject to further disciplinary action, including recommendation for placement in another educational program. Students who are wards of the court and are suspected of being under the influence may be subjected to drug testing at the school site by a designated person. Probation officers will receive the results of such testing. *Education Code 48900 (c), (d), (j) and/or 48915 (c)*
4. Weapons, including knives, firearms or other dangerous objects, are illegal at school. Police will be called immediately if a student is observed with or suspected of carrying a weapon, selling or furnishing weapons to another, or brandishing any object in a threatening manner. The student will be suspended from school and may be recommended for another educational placement. *Education Code 48900 (b) and/or 48915 (a)*
5. No arson (fire-setting), gambling, theft, including robbery, extortion. This will result in automatic suspension from school and may be grounds for recommendation for another educational placement. Police will be notified. *Education Code 48900 (e), (f), (g), (l)*
6. Sexual harassment is not allowed on campus. This includes sexually explicit language or actions towards a student or staff member. Any such behavior will result in disciplinary action, including parent conferences and/or suspension. *Education Code 48900 (i), 48900.2*
7. Classroom facilities and equipment must be treated with respect. Any cost incurred by the school due to negligence or destruction by student must be reimbursed by student or parent. Other disciplinary action may be taken, including parent conferences and/or suspension. Police will be contacted, where appropriate. *Education Code 48900 (f), (g)*

8. Smoking or display of smoking materials is not allowed on campus. Items will be confiscated and destroyed. A second offense will result in further disciplinary action, including parent conferences and/or suspension. *Education Code 48900 (h)*
9. **The dress and grooming of students should not present potential health or safety problems or cause disruptions. Dress appropriately—no gang colors or symbols, head gear or hooded jackets (rain gear excepted). The assigned school shirt must be worn at all times.** Hats and caps may not be worn at school. Inappropriate items will be held by the school staff until the end of the day or until claimed by a parent. Students who need to change clothes to comply with this school rule will have their parents contacted to bring appropriate clothes to school. Any item that becomes a problem will be deemed inappropriate. Continued violations will result in disciplinary action, including parent conferences, parent attendance at school and/or suspension. *Education Code 48900 (k)*
10. Electronic devices (cell phones, Ipods, etc.) are not allowed on campus and if brought to campus, must be turned in to designated staff immediately upon arrival. On first offense, confiscated electronic equipment will be held by school staff and can be claimed at the end of the day. Continued violation will result in disciplinary action, including parent conferences and/or suspension and confiscation of item. *Education Code 48901.5* **The school does not assume liability for prohibited items brought to campus.**

Attendance

Students are expected to attend school daily for the full school day and to arrive on time. There are only three reasons for an *excused* absence from school: illness, medical appointments, and death in the family. All other absences are *unexcused*. A parent/guardian should telephone the school site before 8:15 a.m. each day an absence occurs. For an absence to be designated as *excused*: 1) Parent/guardian verifies and explains the absence by telephone, **OR** 2) An Excused Absence Form or note, signed by the parent/ guardian, is received on the day the student returns to school. Excused Absence Forms are available from staff and must specify the student’s name, date of absence, reason for absence, and the relationship of student to the person signing the form. Tardies may also be counted toward truancy.

Consequences of unexcused absences are as follows:

1. Parents/guardians will be contacted when student absences occur; after the second, third, fourth, and fifth incidents of unexcused absence, parents/guardians will be sent written notification.
2. When unexcused absences occur, a parent meeting may be held and can result in a truancy contract and/or change in school placement.
3. After the fifth incident, the student is declared a habitual truant and may be referred to the district Student Attendance Board (SARB) and/or District Attorney.

Students who enter Community School with an existing attendance contract from their district school will be referred to the District Attorney when any unexcused absence occurs. Attendance contracts continue in effect from year-to-year until expiration.

We have read and agree to abide by the Community School Code of Conduct.

Student Signature _____	Date _____
Parent/Guardian Signature _____	Date _____
<i>Note: A parent/guardian is required to attend all disciplinary conferences.</i>	
Teacher Signature _____	Date _____