

Absences & Leaves

Maternity and Child Care Leave

Maternity leave

Maternity leave is generally treated the same as a leave for illness, injury, or disability during the period of time the employee's doctor says the employee is unable to work.

Child care leave

Child care leave is usually unpaid leave. To request this type of leave, an employee must complete an Extended Leave Request. Each request is evaluated on a case-by-case basis. If the leave is approved, the employee pays the cost of benefit premiums unless the leave qualifies as Family and Medical Leave under state or federal law.

Please see employee contracts, Merit System Rules and/or SCOE's Policies and Procedures Manual for more details on maternity and child care leave.