



SCASA

Sonoma County Association of School Administrators

Nominations for 2013-14 Administrator of the Year Awards

Deadline: Friday, April 4, 2014

To complete a nomination, a Nomination Form be completed and submitted by anyone other than the person being nominated or by members of his/her family. The written portion of the nomination should be no more than two pages in length. Other documents, including letters of support or newspaper articles, may be attached.

Categories in Which SCASA Members Can Be Nominated Are:

*** Superintendent**

Superintendent
Superintendent / Principal

*** Principal**

Elementary School Principal
Middle School
High School
Continuation

*** Co-Administrator**

Vice-Principal
Assistant Principal

*** Central Office Administrator**

Business Services Administrator
Pupil Personnel Administrator
Classified Manager
Confidential Employee
Personnel / Human Resources
Continuation/Educational Options
Curriculum and Instruction
Vocational Ed. Administrator
Adult Education

*** New Administrator of the Year**

Judging Criteria

The recipient of an Administrator of the Year Award may be any **SCASA member** who demonstrates, through his or her overall professional performance, exemplary achievement as defined by the SCASA Board of Directors, according to the following criteria:

- Support for the school management team
- Exceptional leadership in managing educational problems
- Commitment to education quality and student achievement
- Commitment to professional growth
- Creativity and innovation in dealing with issues and problems facing education

Send completed Nomination Forms and supporting documents to Karen Tedesco via one of these options:

Mail: SCASA, Attn: Karen Tedesco, CRPUSD 7165 Burton Ave, Rohnert Park, CA 94928

Email: karen_tedesco@crpusd.org

Fax: 707-792-4585 Attn: Karen Tedesco

Awards Ceremony: Monday, May 5, 2012 - 4:30 P.M. - Foxtail Golf Club



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2013-14 Administrator of the Year Awards Nomination Form

This form may be completed and submitted by anyone other than the person being nominated or by members of his/her family. **All nominees must be SCASA members.**

Name of Administrator Being Nominated: _____

Name of School and/or District Where Nominee is Located: _____

Grade Level (*check one*): _____ **K-6** _____ **6-8** _____ **9-12** _____ **12+** _____ **Other**

Nominee's Position/Title: _____

Name of Nominator: _____

Employer: _____ **E-Mail Address:** _____

Nominator's Position/Title: _____

Signature of Nominator: _____ **Date:** _____

On a separate sheet of paper (no more than 2 pages in length and typed or printed legibly), please address the items below. Please include the name of the person being nominated and your name on the separate sheet of paper. *Number each item. Respond to all items giving specific examples and provide as much information as possible. Each item carries a point value. The ranking system used to elect award recipients is based upon complete and specific documentation and achievement.*

- 1) How long have you known this person? In what capacity and/or situations have you observed this person?
- 2) Explain why this person stands out among all individuals you know in addressing these five areas:
 - Support for the school management team
 - Exceptional leadership in managing educational problems
 - Commitment to education quality and student achievement
 - Commitment to professional growth
 - Creativity and innovation in dealing with issues and problems facing education

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Note: This form can also be found online at www.scoe.org/scasa