

Escape - Manual Payroll Training

This session is for Escape HR/Payroll Users to learn the Manual Payroll process and procedures. Manual Payroll is used to create pay or to make adjustments to Pay History. These adjustments can be very complicated.

Topics to be covered include:

- Manual Payroll Procedures
- Required Forms
- Manual Payroll Scenarios
 - Create Pay

 - Overpayment with REPAY Deduction
- Retirement Implications
- Review Errors
- Reports

When Friday September 9, 2022
9:00 am - 11:00 am

Location Hybrid SCOE Oak Room. Zoom Link and Documentation will be sent to registered participants prior to the date.

Presenter SCOE Business Services and SCOE IT

Cost Free

Audience Escape HR/Payroll Users

Registration http://scoe.org/pub/htdocs/class.html?class_id=10691
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Questions Tracy Lehmann, (707) 524-8410, tlehmann@scoe.org