

## Frontline ERP (Formerly Escape) - Budget Development Workshop for 2024/2025

This session is for Frontline Escape Finance Users for Budget Development for the next fiscal year.

Users will learn to create Budget Models for 2024/2025 Adopted Budget.

The workshop will provide a checklist for Budget Development:

- Create Original Budget Models
- Review Contributions
- Load Salary Records from HR
- Load Vacancies
- Importing from Excel
- Modifying Budget Items

Budget Reports:

- Budget05 - Budget Salary Projections by Account
- Budget06 - Budget Salary Projections by Employee
- Budget102 - Budget History with 3 years
- Pos02 - Staffing Report by Account
- Pos03 - Position Assignments - date Range

***This class is for Sonoma County employees only.***

**When** Thursday March 28, 2024  
9:00 am - 12:00 pm

**Location** Hybrid - Redwood C and Online. Zoom link and documentation will be sent to registered participants prior to date

**Presenter** SCOE IT Business Systems Support Analysts

**Cost** Free

**Audience** Frontline ERP Escape Finance Users in Position Control and Budget Development

**Registration** [http://scoe.org/pub/htdocs/class.html?class\\_id=10951](http://scoe.org/pub/htdocs/class.html?class_id=10951)  
Escape Support, (707) 524-8324, escapesupport@scoe.org

**Questions** Escape Support, (707) 524-8324, escapesupport@scoe.org