



Escape - Budget Development Workshop for 2024/2025

This session is for Escape Finance Users for Budget Development for the next fiscal year.

Users will learn to create Budget Models for 2024/2025 Adopted Budget.

The workshop will provide a checklist for Budget Development:

- Create Original Budget Models
- Review Contributions
- Load Salary Records from HR
- Load Vacancies
- Importing from Excel
- Modifying Budget Items

Budget Reports:

- Budget05 - Budget Salary Projections by Account
- Budget06 - Budget Salary Projections by Employee
- Budget102 - Budget History with 3 years
- Pos02 - Staffing Report by Account
- Pos03 - Position Assignments - date Range

This class is for Sonoma County employees only.

When Thursday March 28, 2024
9:00 am - 12:00 pm

Location Hybrid - Redwood C and Online. Zoom link and documentation will be sent to registered participants prior to date

Presenter SCOE IT Business Systems Support Analysts

Cost Free

Audience Escape Finance Users in Position Control and Budget Development

Registration http://scoe.org/pub/htdocs/class.html?class_id=10951
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Questions Tracy Lehmann, (707) 524-8410, tlehmann@scoe.org