

## Escape - Accounts Payable Accruals Year End Setup Workshop

This session is for Escape AP users to review Fiscal Year End processes and setup Accruals for Requisitions.

The goal of the year end accrual process is to recognize revenues and expenses in the period in which they were incurred

Review:

- Clearing Prior Year Payables
- Outstanding requisitions
- Resolve errors
- Release, Carryover, Accrue Documents
- Outstanding Budget Transfers and Journal Entries
- Rollback Procedures

Review Reports:

- Fiscal15 - Fiscal Year End Checklist
- Ledger02 - Receivables/Liabilities Activities

*This class is for Sonoma County employees only.*

**When** Thursday June 13, 2024  
9:00 am - 10:30 am

**Location** Hybrid - Redwood C and Online. Zoom link and documentation will be sent to registered participants prior to date

**Presenter** SCOE IT Business Systems Support Analysts

**Cost** Free

**Audience** Escape AP Users

**Registration** [http://scoe.org/pub/htdocs/class.html?class\\_id=10953](http://scoe.org/pub/htdocs/class.html?class_id=10953)  
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